

Willis, Texas  
April 17, 2018  
5:30 p.m.

The City Council of the City of Willis, Texas convened in regular session at the city hall on the date and time aforesaid, with the following members present:

Leonard Reed, Mayor  
Tamara Young-Hector, Mayor Pro-Tem  
Barney Stone, Council Member  
Thomas Luster, Council Member  
Thomas Belinoski, Council Member  
Bill Van Alstyne, Council Member  
Hector Forestier, City Manager  
Larry Foerster, City Attorney  
Marissa Quintanilla, City Secretary  
James Nowak, Chief of Police  
Pat Riley, Public Works Director  
Rick Valdez, Finance Director  
Fernando Garcia, Director of Community Development

And the following members absent: None, constituting a quorum at which time the following business was transacted to-wit:

1. Call to order the regular meeting.  
Mayor called the meeting to order at 5:30 p.m.  
Kenneth Vorsand called the P&Z meeting to order at 5:30 p.m.

**JOINT PUBLIC HEARING WITH THE PLANNING AND ZONING COMMISSION:**

Hear public comments concerning the proposed reclassification of the Denmax Energy Services property on State Highway 75 North from General Commercial District to General Industrial District.

Larry Foerster stated that the joint public hearing was for reclassify the Denmax Energy Property on Highway 75 North from general commercial to general industrial. Mr. Foerster stated that the Planning and Zoning commission had met in March and were presenting the Council with the recommendation for the change from General Commercial to General Industrial. No comments from the public were received. The public hearing closed at 5:35 p.m.

2. Roll Call, Pledge of Allegiance, and Invocation  
I Pledge Allegiance to the Flag of the United States of America and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all. Honor the Texas Flag. I pledge allegiance to thee Texas; one state under God, one and indivisible.  
Mayor called roll.  
Pledges were recited.  
Larry Foerster said the invocation.
3. CITIZENS INQUIRY

None

4. CONSENT AGENDA

- a. Consider the minutes of the previous meeting: March 20, 2018.
  - b. Approval of accounts payable.
  - c. Approval of financial statements and tax collection report.
  - d. Approval of Willis Police Department Policy 7.12 – Procedures for Situations with Children.
  - e. Approval of Willis Police Department Policy 7.15 – Vehicle Pursuits.
  - f. Approval of Willis Police Department Policy 7.18 – Drug Take-Back Program.
- Mayor asked for questions or comments on the consent agenda. None were received. Mayor and council approved items 4a – 4f by unanimous consent.

5. ORDINANCE

Second Reading

- a. An Ordinance amending the City Code of Ordinances by amending Title XV, Chapter 155, “Zoning” by reclassifying the Denmax Energy Services Property from general Commercial to General Industrial.  
Motion was made by Thomas Belinoski to approve an ordinance amending the City Code of Ordinances by amending Title XV, Chapter 155, “Zoning” by reclassifying the Denmax Energy Services Property from general Commercial to General Industrial. Bill Van Alstyne seconded the motion. Motion passed unanimously.

6. NEW BUSINESS

- a. Presentation by Jimmy Edwards and Judy Chance Duroy of the Montgomery County Veterans Memorial Commission.  
Jimmy Edwards of the Montgomery County Veterans Memorial Commission stated that they are attempting to build a new Veterans Memorial in Montgomery County located at the intersection of I-45 and 105 East in Conroe. Mr. Edwards gave the council a brief presentation about the proposed Veterans Park. Mr. Edwards stated that they are going to all 16 incorporated cities in the County to ask for their help and support in the form of a resolution for support.
- b. Consider approval of a resolution supporting the Montgomery County Veterans Memorial Park.  
The Mayor reads the resolution. Motion was made by Thomas Belinoski to approve a resolution supporting the Montgomery County Veterans Memorial Park. Bill Van Alstyne seconded the motion. Motion passed unanimously.
- c. Consider approval of a resolution nominating a candidate for appointment to the Groundwater Reduction Plan Contract Review Committee.  
Mr. Forestier stated that Joe Sherwin currently sits on the board and would like to continue to serve on the board. Mr. Forestier stated that no action is to be taking right now, would be in the coming months. No action was taken.
- d. Discuss and take possible action on repairs to Mill Street.  
Pat Riley stated that on March 28-29, 2018 during the rain the culverts underneath the road had been compromised. Mr. Riley stated that the road had been closed

but since then the culverts have gotten worse. Mr. Riley stated that the city received a cost estimate from the city engineer for about \$40,000. Mr. Riley stated that city staff believes that this may have happened during Hurricane Harvey and we are just now seeing the effects. Mr. Riley stated that the City would like to apply for a Hurricane Harvey Grant to fix the damage, but would mean the street staying closed till then. Mr. Riley stated that no one is blocked in, and the schools have been notified. Mr. Riley stated that they wanted to bring it up to the Council so that Council was aware of the situation. Motion was made by Tamara Young-Hector to allow city staff to close Mill Street and in addition make the repairs a first priority of flood grant money. Thomas Belinoski seconded the motion. Motion passed unanimously.

## 7. REPORTS

Input from Council related to issues for possible inclusion on future agendas; related to issues such as (but not limited to) municipal projects, personnel, public property, development, and other city/public business.

Bill Van Alstyne thanked everyone that was involved in the trash-off, it was a big success. Mr. Van Alstyne also questioned the meter readers for Entergy and their operating hours. Mr. Forestier stated that he would contact Entergy.

Thomas Belinoski asked we city staff could look into the clothing donation bins around the city. Mr. Belinoski stated that they are getting to be more of a dump site than donations, with people just setting stuff around them instead of in them. Mr. Forestier stated that staff would look into it.

### a. City Engineer's Report

#### I. Update on Wastewater Treatment Plant Lift Station rehab.

Derek Wind stated that this project was being advertised and would be advertised for two weeks than bids would be collected.

#### II. Update on water and sewer lines going North on Highway 75.

Mr. Wind stated that the design was completed for the water line to the Denmax site and are continuing the design as long as we secure the necessary easement and property for the lift station site we hope to have the design complete and out for bid sometime in June.

#### III. Comprehensive Update Phase I

Mr. Forestier stated that the comprehensive plan was approved by Council in 2014. Mr. Forestier stated that he wanted to provide Council with an update of where we are after 3 ½ years of working on projects based on funding that was available via budget or issuance of bonds. Mayor asked that the staff to send council a copy of the comprehensive plan. Jennifer Steen and Pat Riley gave the Council and update on the comprehensive plan phase I. Ms. Steen covered the streets and utilities that have been rehabilitated or new. Mr. Riley gave an update on the water plants.

### b. City Manager's report

#### I. Budget Timeline

Mr. Forestier asked Council to send in any request they might have for the budget.

#### II. Animal Shelter Contract with the City of Conroe

Mr. Forestier stated that the City of Conroe is having issues with the animal shelter, and are having to renovate and prices will be going up. Mr. Forestier stated that we will be working with them on a new cost.

III. Red Light Camera Update

James Nowak stated that the red light camera at Highway 75 and FM 1097 West is active. The red light camera system for FM 1097 East at Highway 75 will not be able to be operational again, there is not enough right-of-way.

Larry Foerster gave the Council an update on the red light camera law suit. Mr. Foerster stated that the case had been dismissed against the City.

IV. Stop Lights at FM 1097 West and West Side Loop

Mr. Riley stated that he spoke with TxDOT and they stated that it would 3 to 5 business days for the light to be operational.

V. State Highway 75 North Widening.

Mr. Riley gave the Council an update on the Highway 75 North Widening.

8. ADJOURN

Motion was made by Tamara Young-Hector to adjourn. Thomas Belinoski seconded the motion. Motion passed unanimously.

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Leonard Reed, Mayor

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Marissa Quintanilla, City Secretary