

CITY OF WILLIS

BUDGET FOR FISCAL YEAR

October 1, 2015 – September 2016

City of Willis Budget - FY 2015-2016

General Fund Summary

Category		Fund Balance
Balance Forward (projected)		\$358,607
Revenue General Fund	\$3,771,701	
Revenue Debt Service	\$42,025	\$4,172,333
Debt Service Requirement	\$45,125	\$4,127,208
Departmental Request		
	Expenses	
Administration	\$1,095,449	
Community Development	\$279,050	
Solid Waste	\$259,000	
Police	\$1,635,846	
Street, Parks, Drainage	\$505,318	
Court	\$106,270	
Total Departmental Expenses	\$3,880,933	\$246,275
Contingency		
Transfer from Photographic Enforcement	\$ 95,000	
Transfer to Utility Fund	\$ (25,000)	
Balance		\$316,275

**City of Willis Budget FY 2015-2016
Hotel Tax Fund**

Category		Fund Balance
Balance Forward-(projected)		\$233,675
Revenue	\$30,000	
Total		\$263,675
Expenditures		
Website Yearly Maintenance	\$3,150	
Website Hosting	\$600	
Brochure Distribution	\$1,400	
Total	\$5,150	
Balance		\$258,525

City of Willis Budget FY 2015-2016
Street Sales Tax

Category	Fund Balance
Balance Forward	\$287,394
Revenue	\$337,500
Total	\$624,894
Expense	\$624,894
Debt Service Requirements	\$194,016
Balance	\$430,878

City of Willis Budget - FY 2015-2016

Utility Fund Summary

Category		Fund Balance
Balance Forward (projected)		\$193,881
Revenue all sources	\$2,374,500	\$2,568,381
Departmental Request		
	Expenses	
Water Production	\$387,584	
Water Distribution	\$321,142	
Wastewater Collection	\$363,888	
Wastewater Treatment	\$477,131	
Utility Billing	\$121,565	
Total Departmental Expenses	\$1,671,310	\$897,071
		\$897,071
Debt Service Requirements	\$918,794	-\$21,723
Transfer from Capitalized Interest Account		
Transfer to General Fund	\$25,000	
Unallocated Reserve		\$3,277

CITY OF WILLIS BUDGET FY 2015-2016

Debt Service

No.	Category	Budget 2013-2014	Budget 2014-2015	Budget 2015-2016	Reference
5950006800	Debt Service - Tax				
5900006811	Bond Principal	\$50,000.00	\$50,000.00	\$25,500.00	EXHIBIT K
5900006812	Bond Interest	\$23,002.50	\$16,770.00	\$16,275.00	
5900006813	Paying Agent	\$1,000.00	\$250.00	\$250.00	
	Total Debt Service Tax	\$74,002.50	\$67,020.00	\$42,025.00	
2348006800	Debt Service - Street Tax				
2348006811	Bond Principal	\$70,000.00	\$52,800.00	\$54,400.00	EXHIBIT K, J
2348006812	Bond Interest	\$162,825.42	\$139,922.00	\$138,866.00	
2348006813	Paying Agent	\$1,000.00	\$750.00	\$750.00	
	Total Debt Serv Street Tax	\$233,825.42	\$193,472.00	\$194,016.00	
7943006800	Debt Service Water				
7943006811	Bond Principal	\$361,802.00	\$456,544.29	\$479,724.70	EXHIBIT A, C, E, H, I, J, K
7943006812	Bond Interest	\$357,936.25	\$206,546.47	\$244,812.56	
7943006813	Paying Agent	\$6,000.00	\$4,250.00	\$4,250.00	
	Total Debt Service Water	\$725,738.25	\$667,340.76	\$728,787.26	
7944006800	Debt Service Sewer				
7944006811	Bond Principal	\$100,000.00	\$100,000.00	\$100,000.00	EXHIBIT B, F, J
7944006812	Bond Interest	\$28,792.00	\$144,712.00	\$87,507.00	
7944006813	Paying Agent	\$2,000.00	\$2,500.00	\$2,500.00	
	Total Debt ServiceSewer	\$130,792.00	\$247,212.00	\$190,007.00	
2040006800	Debt Service - EDC				
2040006811	Bond Principal	\$70,000.00	\$68,250.00	\$110,100.00	EXHIBIT D, G, K, L
2040006812	Bond Interest	\$65,208.44	\$59,561.00	\$77,725.46	
2040006813	Paying Agent	\$1,000.00	\$2,250.00	\$2,250.00	
	Total Debt Service Tax	\$136,208.44	\$130,061.00	\$190,075.46	
2140006800	Debt Service - CDC				
2140006811	Bond Principal		\$46,000.00	\$52,000.00	EXHIBIT L
2140006812	Bond Interest		\$30,657.22	\$26,521.20	
2140006813	Paying Agent		\$2,250.00	\$2,250.00	
	Total Debt Service Tax	\$0.00	\$78,907.22	\$80,771.20	
1240006800	Debt Service - TIRZ				
1240006811	Bond Principal		\$32,200.00	\$36,400.00	EXHIBIT L
1240006812	Bond Interest		\$21,460.06	\$18,564.84	
1240006813	Paying Agent		\$250.00	\$250.00	
	Total Debt Service Tax	\$0.00	\$53,910.06	\$55,214.84	

\$1,300,566.61 \$ 1,437,923.04 \$1,480,896.76

2015-2016 BUDGET
REVENUES

DESCRIPTION	2013-2014	2014-2015	2014-2015	2014-2015	2015-2016
	Actual	Budget	8-month	Proj Year-End	Approved
Current Taxes	\$ 953,638.40	\$ 1,170,000.00	\$ 1,185,294.29	\$ 1,206,945.00	\$ 1,275,000.00
Delinquent Taxes	\$ 21,719.90	\$ 15,000.00	\$ 14,698.84	\$ 23,838.00	\$ 20,000.00
Penalty/Interest Taxes	\$ 16,157.42	\$ 15,000.00	\$ 10,577.93	\$ 17,861.00	\$ 20,000.00
Excess VIT Funds Taxes	\$ 74.90	\$ 100.00	\$ -	\$ 100.00	\$ 100.00
1% Sales Tax Rebate	\$ 1,274,681.18	\$ 1,350,000.00	\$ 912,046.27	\$ 1,312,046.00	\$ 1,390,000.00
Franchise Tax	\$ 307,075.82	\$ 325,000.00	\$ 140,791.66	\$ 315,000.00	\$ 350,000.00
Court-Time Payments	\$ 2,944.85	\$ 3,000.00	\$ 2,317.01	\$ 3,481.00	\$ 3,800.00
Corporation Court	\$ 109,471.62	\$ 120,000.00	\$ 80,188.37	\$ 120,282.00	\$ 122,000.00
Court Cost Retainage	\$ 7,782.60	\$ 8,000.00	\$ 6,560.66	\$ 8,800.00	\$ 10,000.00
Warrant Fee	\$ 20,884.18	\$ 25,000.00	\$ 16,608.45	\$ 25,000.00	\$ 28,000.00
City Court Cost	\$ 10,061.54	\$ 10,000.00	\$ 6,582.24	\$ 9,873.00	\$ 12,000.00
Deferred Adjudication	\$ 23,093.67	\$ 25,000.00	\$ 11,015.50	\$ 20,000.00	\$ 25,000.00
License and Fees-ABC	\$ 17,142.94	\$ 15,000.00	\$ 10,288.52	\$ 15,432.00	\$ 18,000.00
Building Permits	\$ 52,385.50	\$ 60,000.00	\$ 33,667.50	\$ 52,000.00	\$ 60,000.00
Electrical Permits	\$ 4,610.00	\$ 5,000.00	\$ 4,905.00	\$ 7,000.00	\$ 8,000.00
Mechanical Permits	\$ 2,617.50	\$ 2,500.00	\$ 2,585.00	\$ 3,900.00	\$ 3,500.00
Plumbing Permits	\$ 2,880.00	\$ 2,500.00	\$ 3,105.00	\$ 4,700.00	\$ 5,000.00
Gas Permits	\$ 95.00	\$ 100.00	\$ -	\$ 100.00	\$ 100.00
Code Enforcement	\$ 5,575.00	\$ 7,500.00	\$ 5,215.00	\$ 7,850.00	\$ 8,000.00
Garbage	\$ 271,185.51	\$ 270,000.00	\$ 184,573.59	\$ 276,860.00	\$ 285,000.00
Garbage Sales Tax Retainag	\$ 97.99	\$ 100.00	\$ 74.75	\$ 100.00	\$ 100.00
Interest Income	\$ 270.75	\$ 150.00	\$ 101.95	\$ 150.00	\$ 150.00
Miscellaneous Income	\$ 20,224.58	\$ 7,500.00	\$ 31,355.07	\$ 35,000.00	\$ 10,500.00
WEDC/WCDC	\$ 70,680.00	\$ 90,000.00	\$ 59,500.00	\$ 102,000.00	\$ 116,451.00
Grants-Police Dept.	\$ 6,690.26		\$ 3,201.66	\$ 4,802.00	\$ -
Omni	\$ 625.94	\$ 1,000.00	\$ 432.39	\$ 650.00	\$ 1,000.00
GENERAL FUND TOTALS	\$ 3,202,667.05	\$ 3,527,450.00	\$ 2,725,686.65	\$ 3,573,770.00	\$ 3,771,701.00

2015-2016 BUDGET					
RESTRICTED REVENUE					
DESCRIPTION	2013-2014	2014-2015	2014-2015	2014-2015	2015-2016
	Actual	Budget	8-month	Proj Year-End	Approved
DEBT SERVICE					
Current Tax	\$ 80,330.89	\$ 41,520.00	\$ 45,572.74	\$ 46,200.00	\$ 41,775.00
Delinquent Tax	\$ 2,356.12	\$ 1,500.00	\$ 1,258.86	\$ 1,600.00	\$ 1,500.00
Penalty/Interest Tax	\$ 1,650.19	\$ 1,500.00	\$ 944.30	\$ 1,250.00	\$ 1,500.00
Interest Income	\$ 63.42	\$ 100.00	\$ 36.62	\$ 50.00	\$ 100.00
DEBT SERVICE TOTAL	\$ 84,400.62	\$ 44,620.00	\$ 47,812.52	\$ 49,100.00	\$ 44,875.00
Hotel/Motel Tax	\$ 25,913.95	\$ 20,000.00	\$ 20,246.57	\$ 30,100.00	\$ 30,000.00
Street Sales Tax	\$ 311,569.18	\$ 310,000.00	\$ 225,236.31	\$ 337,854.47	\$ 337,500.00
Municipal Court Technology	\$ -	\$ 1,000.00	\$ 623.02	\$ 1,000.00	\$ 1,000.00
Municipal Court Security	\$ 2,837.00	\$ 1,500.00	\$ 968.57	\$ 1,500.00	\$ 1,500.00
Chapter 18	\$ 3.00	\$ -	\$ 0.21	\$ 1.00	\$ -
Chapter 59	\$ 17,141.00	\$ -	\$ 39,884.86	\$ 40,000.00	\$ -
TIRZ	\$ 6,279.00	\$ 47,877.00	\$ 40,622.00	\$ 40,622.00	\$ 47,877.00

2015-2016 BUDGET					
RESTRICTED REVENUE					
DESCRIPTION	2013-2014	2014-2015	2014-2015	2014-2015	2015-2016
	Actual	Budget	8-month	Proj Year-End	Approved
WCDC					
Sales Tax	\$467,072.50	\$430,000.00	\$337,625.72	\$506,438.58	\$475,000.00
Interest Income	\$2,144.89	\$100.00	\$1,912.81	\$2,200.00	\$1,000.00
WCDC TOTAL	\$469,217.39	\$430,100.00	\$339,538.53	\$508,638.58	\$476,000.00
WEDC					
Sales Tax	\$467,072.50	\$430,000.00	\$337,625.72	\$506,438.00	\$475,000.00
Recycling Center	\$1,262.42	\$-	\$98.50	\$150.00	\$-
Interest Income	\$1,618.28	\$100.00	\$1,600.35	\$1,800.00	\$1,000.00
WEDC TOTAL	\$469,953.20	\$430,100.00	\$339,324.57	\$508,388.00	\$476,000.00

CITY OF WILLIS BUDGET FY 2015-16
Operation and Maintenance
Administration-Mayor, City Council, City Manager, City Secretary

No.	Category	Actual 2013-14	Approved 2014-15	8 mo 2014-15	Projected 2014-15	Proposed 2015-16
1940106100	Personnel	\$ 411,126	\$ 453,338	\$ 309,209	\$ 453,255	\$ 454,599
1940106200	Supplies	\$ 19,743	\$ 16,000	\$ 11,412	\$ 17,069	\$ 18,000
1940106300	Maintenance	\$ 80,671	\$ 53,000	\$ 25,337	\$ 46,900	\$ 54,500
1940106400	Miscellaneous/Sundry	\$ 72,559	\$ 86,600	\$ 38,518	\$ 61,500	\$ 86,600
1940106500	Contract Services	\$ 365,616	\$ 321,450	\$ 301,463	\$ 334,911	\$ 356,700
1940106600	Utilities	\$ 10,450	\$ 10,850	\$ 6,602	\$ 10,500	\$ 10,850
1940106700	Capital Outlay	\$ 328,778	\$ 196,925	\$ 67,783	\$ 82,805	\$ 114,200
	TOTAL ADMINISTRATION	\$ 1,288,943	\$ 1,138,163	\$ 760,324	\$ 1,006,941	\$ 1,095,449

**City of Willis Budget FY 2015-16
Community Development Accounts Summary**

No.	Category	Approved 2012-13	Approved 2013-14	Approved 2014-15	66% YTD 2014-15	Proj Year End 2014-15	Approved 2015-16
1941106100	Personnel	\$132,873	\$197,095	\$197,853	\$ 113,297	\$179,381	\$194,480
1941106200	Supplies	7,777	13,977	11,700	4,129	7,700	11,400
1941106300	Maintenance	8,950	9,450	10,300	9,426	11,789	12,800
1941106500	Miscellaneous/Sundry	7,320	7,820	9,220	2,932	6,391	9,670
1941106500	Contract Services	32,000	32,000	45,500	14,403	38,500	49,500
1941106600	Utilities	1,020	1,200	1,200	680	1,200	1,200
1941106700	Capital Outlay	0	0	21,209	21,209	21,209	0
	TOTAL COMMUNITY DEV	\$ 189,940	\$ 261,542	\$ 296,982	\$ 166,076	\$ 266,170	\$ 279,050

City of Willis Budget - FY 2015 - 2016
Police Department
Summary Page

No.	Category	Actual 2013 - 14	Budget 2013 - 14	Proj Year-End 2013 - 14	Approved 2015 - 16
	Personnel	\$ -	\$ 1,160,694	\$ 1,145,613	\$ 1,222,065
	Supplies	\$ -	\$ 103,024	\$ 81,681	\$ 104,332
	Maintenance	\$ -	\$ 95,000	\$ 76,640	\$ 96,246
	Misc & Sundry	\$ -	\$ 78,356	\$ 69,421	\$ 82,353
	Contract Services	\$ -	\$ 8,783	\$ 8,823	\$ 8,850
	Utilities	\$ -	\$ 15,000	\$ 13,268	\$ 15,000
	Total O & M	\$ -	\$ 1,460,857	\$ 1,395,446	\$ 1,528,846

	Capital Outlay	\$ -	\$ 110,000	\$ 16,300	\$ 107,000
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	Total Budget	\$ -	\$ 1,570,857	\$ 1,411,746	\$ 1,635,846
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CITY OF WILLIS BUDGET FY 2015-2016
Operation and Maintenance
Court

No.	Category	Actual 2013-2014	Budget 2014-2015	8 Mo Exp 2014-2015	Proj Year-End 2014-2015	Approved 2015-2016
1949106100	Personnel	\$62,898.15	\$65,304.00	\$41,881.32	\$65,304.00	\$69,884.00
1949106200	Supplies	\$4,283.73	\$3,700.00	\$3,753.43	\$4,269.88	\$4,200.00
1949106300	Maintenance	\$2,458.30	\$2,600.00	\$2,609.90	\$5,522.53	\$6,200.00
1949106400	Miscellaneous/Sundry	\$2,441.89	\$4,591.00	\$1,590.60	\$4,591.00	\$4,886.00
1949106500	Contract Services	\$20,960.00	\$21,100.00	\$13,700.00	\$21,100.00	\$21,100.00
1949106600	Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1949106700	Capital Outlay	\$1,344.97	\$2,000.00	\$0.00	\$2,000.00	
	TOTAL COURT	\$94,387.04	\$99,295.00	\$63,535.25	\$102,787.41	\$106,270.00

CITY OF WILLIS BUDGET FY 2015-2016

General Fund

Solid Waste

No.	Category	Actual 2013-14	Approved 2014-15	8 mo 2014-15	Projected 2014-15	Approved 2015-16
1948106100	Personnel					
1948106200	Supplies					
1948106300	Maintenance					
1948106400	Miscellaneous/Sundry					
1948106500	Contract Services	220,000	220,000	120,472	247,500	259,000
1948106600	Utilities					
1948106700	Capital Outlay					
	TOTAL ADMINISTRATION	\$ 220,000	\$ 220,000	\$ 120,472	\$ 247,500	\$ 259,000

CITY OF WILLIS BUDGET FY 2015-2016

Operation and Maintenance

Utility Billing

No.	Category	Actual 2013-14	Approved 2014-15	8 mo 2014-15	Projected 2014-15	Approved 2015-16
7942106100	Personnel	\$ 82,719	\$ 83,407	\$ 54,979	\$ 80,128	\$ 86,065
7942106200	Supplies	\$ 658	\$ 1,250	\$ 523	\$ 1,100	\$ 1,250
71942106300	Maintenance	\$ -	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250
7942106400	Miscellaneous/Sundry	\$ -	\$ -	\$ -	\$ -	\$ -
7942106500	Contract Services	\$ 32,422	\$ 33,000	\$ 21,192	\$ 31,748	\$ 33,000
7942106600	Utilities	\$ -		\$ -	\$ -	
7942106700	Capital Outlay	\$ -		\$ -		
	TOTAL ADMINISTRATION	\$ 115,798	\$ 118,907	\$ 77,943	\$ 114,226	\$ 121,565

CITY OF WILLIS BUDGET FY 2015 - 2016
Operation and Maintenance
Water Division-Water Production

City of Willis Budget FY 2015 - 2016

Department: Water

Summary Page

Division: Production

Category

	Actual	Approved	4 Mo Exp	Proj Year-End	Approved
	2014-2015	2014-2015	2014-2015	2014-2015	2015-2016
7943106100 Total Personnel	70,191	97,361	14,704	84,895	98,204
7943106815 Total Supplies	16,899	20,300	3,443	20,342	20,700
7943106817 Total Maintenance	42,710	62,800	29,005	71,716	67,800
7943106817 Total Miscellaneous/Sundry	12,653	19,750	7,260	19,913	19,750
7943106500 Total Contract Services	41,803	55,000	16,100	57,903	64,200
7943106200 Total Utilities	63,307	98,500	34,500	97,807	98,500
Total Operations and Maint.	247,563	353,711	105,012	352,575	369,154
7943106700 Total Capital Outlay	23,162	24,908	1,964	25,126	18,430
TOTAL WATER PRODUCTION	270,725	378,619	106,976	377,701	387,584

Note

7943106530	Other	2,398	4,200	Track Part Time Salary
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CITY OF WILLIS BUDGET FY 2015 - 2016
Operation and Maintenance
Water Division-Water Distribution

Category	Actual 2014-2015	Approved 2014-2015	4 Mo Exp 2014-2015	Proj Year-End 2014-2015	Approved 2015-16
7943206100 Total Personnel	102,460	149,185	45,710	148,170	150,299
7943206200 Total Supplies	11,172	20,200	8,855	20,027	20,200
7943206300 Total Maintenance	40,460	116,300	64,650	105,110	107,200
7943206400 Total Miscellaneous/Sundry	9,476	15,400	5,400	14,876	15,900
7943206500 Total Contract Services	12,909	17,500	9,500	22,409	26,893
7943206600 Total Utilities	330	650	300	630	650
Total Operations and Maint.	176,806	319,235	134,415	311,221	321,142
7943206700 Total Capital Outlay	0	21,860	21,860	21,860	0
TOTAL WATER DISTRIBUTION	176,806	341,095	156,275	333,081	321,142

Note 7943206530 Other 2,398 3,898 Track Part Time Salary

CITY OF WILLIS BUDGET FY 2015 - 2016
Operation and Maintenance
Waste Water Division-Waste Water Collection

No.	Category	Actual 2014-2015	Approved 2014-2015	4 Mo Exp 2014-2015	Proj Year-End 2014-2015	Approved 2015-16
7944106100	Total Personnel	89,093	141,349	52,103	141,196	142,638
7944106200	Total Supplies	6,910	10,550	3,280	10,190	10,550
7944106300	Total Maintenance	64,152	133,100	58,597	122,749	125,000
7944106400	Total Miscellaneous/Sundry	12,285	17,300	5,900	18,185	17,300
7944106500	Total Contract Services	15,745	22,100	9,400	25,145	30,400
7944106600	Total Utilities	22,904	38,000	15,000	37,904	38,000
	Total Operations and Maint.	211,090	362,399	144,280	355,370	363,888
7944106700	Total Capital Outlay	0	21,860	21,860	21,860	0
	Total Wastewater Collection	211,090	384,259	166,140	377,230	363,888
Note	7944106530	Other	2,398	3,300	Track Part Time Salary	

CITY OF WILLIS BUDGET FY 2015-2016
Operation and Maintenance
Wastewater Division-Wastewater Treatment

City of Willis Budget FY 2015 - 2016
 Summary Page

Department Wastewater
Division: Treatment

No.	Category	Actual 2014-2015	Approved 2014-2015	4 Mo Exp 2014-2015	Proj Year-End 2014-2015	Approved 2015-16
7944206100	Total Personnel	82,446	100,727	18,106	100,552	97,391
7944206200	Total Supplies	17,580	27,440	6,520	24,100	27,440
7944206300	Total Maintenance	58,085	109,400	54,600	112,685	114,500
7944206817	Total Miscellaneous/Sundry	9,365	15,000	5,900	15,265	15,500
7944206500	Total Contract Services	54,708	135,000	84,200	138,908	143,800
7944206600	Total Utilities	49,644	78,500	30,500	80,144	78,500
	Total Operations and Maint.	271,827	466,067	199,826	471,653	477,131
7944206917	Total Capital Outlay	2,204	10,218	1,500	3,704	0
	Total Wastewater Treatment	274,031	476,285	201,326	475,357	477,131

Note

7944206530	Other	2,398	0	Track Part Time Salary
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CITY OF WILLIS BUDGET FY 2015 - 2016
Operation and Maintenance
Streets, Drainage, Parks, and Right of Way

City of Willis Budget FY 2015 - 2016
 Summary Page

Department: Right-of-Way Parks and Drainage
Division:

Category		Actual 2012-2013	Approved 2013-2014	4 Mo Exp 2013-2014	Proj Year-End 2014-2015	Approved 2015-16
1948106100	Total Personnel	138,748	333,824	194,666	333,414	336,158
1948106200	Total Supplies	22,765	32,800	12,320	35,085	32,800
1948106300	Total Maintenance	37,867	39,000	9,200	47,067	41,500
1948106400	Total Miscellaneous/Sundry	7,574	12,400	4,980	12,554	12,600
1948106500	Total Contract Services	19,374	20,000	7,900	27,274	27,300
1948106600	Total Utilities	34,856	55,600	21,200	56,056	55,800
	Total Operations and Maint.	261,185	493,624	250,266	511,451	506,158
1948106700	Total Capital Outlay	7,272	7,000	0	7,272	4,650
TOTAL R.O.W. PARKS & DRAINAGE		268,457	500,624	250,266	518,723	510,808

Note

1948106530	Other	2,398	0
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 Tracking temporary personnel