

CITY OF WILLIS

BUDGET FOR FISCAL YEAR

October 1, 2014 – September 30, 2015

City of Willis Budget - FY 2014-2015

General Fund Summary

Category		Fund Balance
Balance Forward (projected)		\$342,026
Revenue General Fund	\$3,527,450	
Revenue Debt Service	\$44,620	\$3,914,096
Debt Service Requirement	\$41,770	\$3,872,326
Departmental Request		
	Expenses	
Administration	\$930,783	
Community Development	\$271,251	
Solid Waste	\$250,000	
Police	\$1,451,024	
Street, Parks, Drainage	\$489,206	
Court	\$97,814	
Total Departmental Expenses	\$3,490,078	\$382,248
Contingency		
Transfer from Photographic Enforcement	\$ -	
Transfer from Utility Fund		
Balance		\$382,248

**City of Willis Budget FY 2014-2015
Hotel Tax Fund**

Category		Fund Balance
Balance Forward-(projected)		\$200,900
Revenue	\$20,000	
	Total	\$220,900
Expenditures		
Website Yearly Maintenance	\$3,150	
Website Hosting	\$600	
Brochure Distribution	\$1,400	
	Total	\$5,150
Balance		\$215,750

**City of Willis Budget FY 2014-2015
Street Sales Tax**

Category		Fund Balance
Balance Forward		\$308,570
Revenue	\$310,000	
	Total	\$618,570
Expense		
		\$618,570
Debt Service Requirements		\$88,826
Balance		\$529,744

City of Willis Budget - FY 2014-2015

Utility Fund Summary

Category		Fund Balance
Balance Forward (projected)		\$456,972
Revenue all sources	\$2,400,200	\$2,857,172
Departmental Request		
	Expenses	
Water Production	\$352,090	
Water Distribution	\$316,938	
Wastewater Collection	\$360,262	
Wastewater Treatment	\$464,327	
Utility Billing	\$119,158	
 Total Departmental Expenses	 \$1,612,775	 \$1,244,397
		\$1,244,397
Debt Service Requirements	\$1,019,199	\$225,198
Transfer from Capitalized Interest Account		
Transfer to General Fund		
 Unallocated Reserve		 \$225,198

CITY OF WILLIS BUDGET FY 2014-2015

Debt Service

No.	Category	Budget 2012-2013	Budget 2013-2014	Budget 2014-2015	Reference
5950006800	Debt Service - Tax				
5900006811	Bond Principal	\$50,000.00	\$50,000.00	\$24,750.00	EXHIBIT K
5900006812	Bond Interest	\$24,827.50	\$23,002.50	\$16,770.00	
5900006813	Paying Agent	\$1,000.00	\$1,000.00	\$250.00	
	Total Debt Service Tax	\$75,827.50	\$74,002.50	\$41,770.00	
2348006800	Debt Service - Street Tax				
2348006811	Bond Principal	\$70,000.00	\$70,000.00	\$52,800.00	EXHIBIT K, J
2348006812	Bond Interest	\$57,420.00	\$162,825.42	\$139,922.00	
2348006813	Paying Agent	\$1,000.00	\$1,000.00	\$750.00	
	Total Debt Serv Street Tax	\$128,420.00	\$233,825.42	\$193,472.00	
7943006800	Debt Service Water				
7943006811	Bond Principal	\$231,491.35	\$361,802.00	\$456,544.29	EXHIBIT A, C, E, H, I, J, K
7943006812	Bond Interest	\$202,674.03	\$357,936.25	\$206,546.47	
7943006813	Paying Agent	\$1,000.00	\$6,000.00	\$4,250.00	
	Total Debt Service Water	\$435,165.38	\$725,738.25	\$667,340.76	
7944006800	Debt Service Sewer				
7944006811	Bond Principal	\$100,000.00	\$100,000.00	\$100,000.00	EXHIBIT B AND F
7944006812	Bond Interest	\$33,780.00	\$28,792.00	\$144,712.00	
7944006813	Paying Agent	\$1,000.00	\$2,000.00	\$2,500.00	
	Total Debt ServiceSewer	\$134,780.00	\$130,792.00	\$247,212.00	
2040006800	Debt Service - EDC				
2040006811	Bond Principal	\$65,000.00	\$70,000.00	\$68,250.00	EXHIBIT D, G, K
2040006812	Bond Interest	\$68,387.20	\$65,208.44	\$59,561.00	
2040006813	Paying Agent	\$1,000.00	\$1,000.00	\$2,250.00	
	Total Debt Service Tax	\$134,387.20	\$136,208.44	\$130,061.00	

2014-2015 BUDGET
REVENUES

DESCRIPTION	2012-2013	2013-2014	2013-2014	2013-2014	2014-2015
	Actual	Budget	8-month	Proj Year-End	Proposed
Current Taxes	\$ 760,381.00	\$ 800,000.00	\$ 933,717.00	\$ 943,717.00	\$1,170,000.00
Delinquent Taxes	\$ 16,149.00	\$ 15,000.00	\$ 13,966.00	\$ 16,975.00	\$ 15,000.00
Penalty/Interest Taxes	\$ 11,699.00	\$ 15,000.00	\$ 10,510.00	\$ 12,500.00	\$ 15,000.00
Excess VIT Funds Taxes	\$ 172.00		\$ 75.00	\$ 75.00	\$ 100.00
1% Sales Tax Rebate	\$1,287,188.00	\$1,200,000.00	\$ 853,262.00	\$ 1,213,250.00	\$1,350,000.00
Franchise Tax	\$ 289,957.00	\$ 325,000.00	\$ 141,031.00	\$ 312,500.00	\$ 325,000.00
Court-Time Payments	\$ 3,164.00	\$ 5,000.00	\$ 1,946.00	\$ 2,920.00	\$ 3,000.00
Corporation Court	\$ 93,541.00	\$ 100,000.00	\$ 77,440.00	\$ 116,200.00	\$ 120,000.00
Court Cost Retainage	\$ 9,644.00	\$ 10,000.00	\$ 5,969.00	\$ 7,959.00	\$ 8,000.00
Warrant Fee	\$ 25,091.00	\$ 25,000.00	\$ 16,243.00	\$ 24,365.00	\$ 25,000.00
City Court Cost	\$ 10,446.00	\$ 10,000.00	\$ 6,576.00	\$ 9,865.00	\$ 10,000.00
Deferred Adjudication	\$ 18,086.00	\$ 10,000.00	\$ 16,923.00	\$ 25,385.00	\$ 25,000.00
License and Fees-ABC	\$ 10,149.00	\$ 10,000.00	\$ 12,944.00	\$ 15,145.00	\$ 15,000.00
Building Permits	\$ 62,224.00	\$ 60,000.00	\$ 36,121.00	\$ 54,200.00	\$ 60,000.00
Electrical Permits	\$ 8,941.00	\$ 10,000.00	\$ 2,725.00	\$ 4,087.00	\$ 5,000.00
Mechanical Permits	\$ 3,793.00	\$ 7,500.00	\$ 1,403.00	\$ 2,100.00	\$ 2,500.00
Plumbing Permits	\$ 6,040.00	\$ 7,500.00	\$ 1,720.00	\$ 2,580.00	\$ 2,500.00
Gas Permits	\$ 30.00	\$ 500.00	\$ 45.00	\$ 100.00	\$ 100.00
Code Enforcement	\$ 5,369.00	\$ 5,000.00	\$ 4,645.00	\$ 7,000.00	\$ 7,500.00
Garbage	\$ 245,702.00	\$ 250,000.00	\$ 179,115.00	\$ 268,672.00	\$ 270,000.00
Garbage Sales Tax Retainag	\$ 88.00	\$ 100.00	\$ 62.00	\$ 106.00	\$ 100.00
Interest Income	\$ 322.00	\$ 500.00	\$ 125.00	\$ 150.00	\$ 150.00
Miscellaneous Income	\$ 10,857.00	\$ 5,000.00	\$ (19,306.00)	\$ 6,350.00	\$ 7,500.00
WEDC/WCDC	\$ 9,000.00	\$ 89,500.00	\$ 40,320.00	\$ 70,700.00	\$ 90,000.00
Grants-Police Dept.	\$ 23,879.00		\$ 6,690.00	\$ 7,500.00	
Omni	\$ 756.00	\$ 1,000.00	\$ 555.00	\$ 835.00	\$ 1,000.00
GENERAL FUND TOTALS	\$2,912,668.00	\$2,961,600.00	\$2,344,822.00	\$3,125,236.00	\$3,527,450.00

2014-2015 BUDGET					
RESTRICTED REVENUE					
DESCRIPTION	2012-2013	2013-2014	2013-2014	2013-2014	2014-2015
	Actual	Budget	8-month	Proj Year-End	Proposed
DEBT SERVICE					
Current Tax	\$ 76,485.00	\$ 73,003.00	\$ 78,677.00	\$ 80,000.00	\$ 41,520.00
Delinquent Tax	\$ 2,607.00	\$ 2,000.00	\$ 1,575.00	\$ 1,600.00	\$ 1,500.00
Penalty/Interest Tax	\$ 2,019.00	\$ 2,500.00	\$ 1,128.00	\$ 1,250.00	\$ 1,500.00
Interest Income	\$ 88.00	\$ 100.00	\$ 19.00	\$ 25.00	\$ 100.00
DEBT SERVICE TOTAL	\$ 81,199.00	\$ 77,603.00	\$ 81,399.00	\$ 82,875.00	\$ 44,620.00
Hotel/Motel Tax	\$ 22,468.00	\$ 25,000.00	\$ 12,856.00	\$ 20,000.00	\$ 20,000.00
Street Sales Tax	\$ 236,776.00	\$ 300,000.00	\$ 208,738.00	\$ 303,300.00	\$ 310,000.00
Municipal Court Technology	\$ -	\$ 4,000.00	\$ 623.02	\$ 1,000.00	\$ 1,000.00
Municipal Court Security	\$ 2,837.00	\$ 4,000.00	\$ 968.57	\$ 1,500.00	\$ 1,500.00
Chapter 18	\$ 3.00	\$ -	\$ 0.21	\$ 1.00	\$ -
Chapter 59	\$ 17,141.00	\$ -	\$ 39,884.86	\$ 40,000.00	\$ -
TIRZ	\$ 6,279.00	\$ 40,622.00	\$ 40,622.00	\$ 40,622.00	\$ 47,877.00

CITY OF WILLIS BUDGET FY 2014-15
 Operation and Maintenance
 Administration-Mayor, City Council, City Administrator, City Secretary

No.	Category	Actual 2012-13	Approved 2013-14	8 mo 2013-14	Projected 2013-14	Proposed 2014-15
1940106100	Personnel	\$ 279,585	\$ 287,585	\$ 265,045	\$ 391,643	\$ 453,338
1940106200	Supplies	\$ 16,723	\$ 14,500	\$ 12,682	\$ 18,306	\$ 16,000
1940106300	Maintenance	\$ 39,140	\$ 56,000	\$ 55,928	\$ 72,519	\$ 53,000
1940106400	Miscellaneous/Sundry	\$ 69,136	\$ 87,000	\$ 43,833	\$ 81,215	\$ 86,600
1940106500	Contract Services	\$ 252,131	\$ 312,200	\$ 264,467	\$ 315,137	\$ 321,450
1940106600	Utilities	\$ 6,615	\$ 7,000	\$ 5,646	\$ 9,100	\$ 10,850
1940106700	Capital Outlay	\$ 2,879	\$ 294,105	\$ 293,888	\$ 312,010	\$ 196,925
	TOTAL ADMINISTRATION	\$ 666,209	\$ 1,058,390	\$ 941,489	\$ 1,199,930	\$ 1,138,163

**City of Willis Budget FY 2014-15
Community Development Accounts Summary**

No.	Category	Approved 2011-12	Approved 2012-13	Approved 2013-14	66% YTD 2013-14	Proj Year End 2013-14	Requested 2014-15
1941106100	Personnel	\$ 123,498	\$132,873	\$197,095	\$ 99,402	\$168,909	\$197,853
1941106200	Supplies	8,877	7,777	13,977	8,114	13,502	11,700
1941106300	Maintenance	4,500	8,950	9,450	8,449	9,758	10,300
1941106500	Miscellaneous/Sundry	7,070	7,320	7,820	7,062	9,171	9,220
1941106500	Contract Services	33,907	32,000	32,000	9,329	30,000	45,500
1941106600	Utilities	1,020	1,020	1,200	769	1,200	1,200
1941106700	Capital Outlay	0	0	0	0	0	21,209
	TOTAL COMMUNITY DEV	\$ 178,872	\$ 189,940	\$ 261,542	\$ 133,125	\$ 232,540	\$ 296,982

City of Willis Budget - FY 2014 - 2015
Police Department
Summary Page

No.	Category	Actual 2012 - 13	Budget 2012 - 13	Proj Year-End 2012 - 13	Requested 2014 - 15	Approved 2014 - 15	Difference
	Personnel	\$ -	\$ 1,122,231	\$ 1,043,091	\$ 1,160,695	\$ 1,160,695	\$ 38,464
	Supplies	\$ -	\$ 113,571	\$ 83,006	\$ 103,024	\$ 103,024	\$ (10,547)
	Maintenance	\$ -	\$ 85,836	\$ 89,985	\$ 95,000	\$ 95,000	\$ 9,164
	Misc & Sundry	\$ -	\$ 73,034	\$ 68,844	\$ 78,356	\$ 78,356	\$ 5,322
	Contract Services	\$ -	\$ 8,439	\$ 18,890	\$ 8,783	\$ 8,783	\$ 344
	Utilities	\$ -	\$ 15,000	\$ 13,606	\$ 15,000	\$ 15,000	\$ -
	Total O & M	\$ -	\$ 1,418,111	\$ 1,317,422	\$ 1,460,858	\$ 1,460,858	\$ 42,747
	Capital Outlay	\$ -	\$ 109,703	\$ 75,532	\$ 110,000	\$ 110,000	\$ 297
	Total Budget	\$ -	\$ 1,527,814	\$ 1,392,954	\$ 1,570,858	\$ 1,570,858	\$ 43,044

CITY OF WILLIS BUDGET FY 2014-2015
 Operation and Maintenance
 Court

No.	Category	Actual	Budget	8 Mo Exp	Proj Year-End	Budget Request
		2012-2013	2013-2014	2013-2014	2013-2014	2014-2015
1949106100	Personnel	\$58,924.34	\$63,365.00	\$42,921.80	\$63,365.00	\$65,304.00
1949106200	Supplies	\$3,700.25	\$3,200.00	\$2,454.52	\$3,200.00	\$3,700.00
1949106300	Maintenance	\$1,055.00	\$2,600.00	\$743.17	\$2,600.00	\$2,600.00
1949106400	Miscellaneous/Sundry	\$2,886.16	\$4,591.00	\$483.64	\$4,591.00	\$4,591.00
1949106500	Contract Services	\$22,250.00	\$21,100.00	\$13,700.00	\$21,100.00	\$21,100.00
1949106600	Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1949106700	Capital Outlay	\$1,284.97	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00
	TOTAL COURT	\$90,100.72	\$96,856.00	\$60,303.13	\$96,856.00	\$99,295.00

CITY OF WILLIS BUDGET FY 2014-2015

General Fund

Solid Waste

No.	Category	Actual 2012-13	Approved 2013-14	8 mo 2013-14	Projected 2013-14	Proposed 2014-15
1948106100	Personnel					
1948106200	Supplies					
1948106300	Maintenance					
1948106400	Miscellaneous/Sundry					
1948106500	Contract Services	215,644	220,000	120,472	247,500	250,000
1948106600	Utilities					
1948106700	Capital Outlay					
	TOTAL ADMINISTRATION	\$ 215,644	\$ 220,000	\$ 120,472	\$ 247,500	\$ 250,000

CITY OF WILLIS BUDGET FY 2014-2015
 Operation and Maintenance
 Utility Billing

No.	Category	Actual 2012-13	Approved 2013-14	7 mo 2013-14	Projected 2013-14	Proposed 2014-15
7942106100	Personnel	\$ 79,591	\$ 86,885	\$ 55,914	\$ 80,948	\$ 83,407
7942106200	Supplies	\$ 885	\$ 1,250	\$ 466	\$ 1,100	\$ 1,250
71942106300	Maintenance	\$ 973	\$ 1,250	\$ -	\$ 1,250	\$ 1,250
7942106400	Miscellaneous/Sundry	\$ -		\$ -		
7942106500	Contract Services	\$ 32,051	\$ 33,000	\$ 22,480	\$ 32,528	\$ 33,000
7942106600	Utilities	\$ -		\$ -	\$ -	
7942106700	Capital Outlay	\$ -		\$ -		
	TOTAL ADMINISTRATION	\$ 113,500	\$ 122,385	\$ 78,860	\$ 115,826	\$ 118,907

CITY OF WILLIS BUDGET FY 2014 - 2015
Operation and Maintenance
Water Division-Water Production

City of Willis Budget FY 2014 - 2015
 Summary Page

Department: **Water**
 Division: **Production**

No.	Category	Actual	Approved	8 Mo Exp	Proj Year-End	Budget Request
		2012-2013	2013-2014	2013-2014	2013-2014	2014-15
7943106100	Total Personnel	90,518	95,082	68,668	92,856	97,362
7943106815	Total Supplies	15,801	20,325	10,579	15,978	20,300
7943106817	Total Maintenance	22,484	58,500	58,601	69,719	62,800
7943106817	Total Miscellaneous/Sundry	10,553	13,292	13,033	14,164	118,662
7943106500	Total Contract Services	335,855	148,275	146,422	160,890	55,000
7943106200	Total Utilities	74,012	85,500	63,471	95,471	98,500
	Total Operations and Maint.	549,223	420,974	360,774	449,078	452,623
7943106700	Total Capital Outlay	0	27,491	27,167	27,491	24,908
	TOTAL WATER PRODUCTION	549,223	448,465	387,941	476,569	378,620

CITY OF WILLIS BUDGET FY 2014 - 2015
Operation and Maintenance
Water Division-Water Distribution

City of Willis Budget FY 2014 - 2015
 Summary Page

Department: **Water**
 Division: **Distribution**

No.	Category	Actual	Approved	8 Mo Exp	Proj Year-End	Budget Request
		2012-2013	2013-2014	2013-2014	2013-2014	2014-15
7943206100	Total Personnel	123,663	146,757	95,139	130,642	149,186
7943206200	Total Supplies	18,632	22,700	10,804	16,245	20,200
7943206300	Total Maintenance	63,324	118,350	85,289	96,793	116,300
7943206400	Total Miscellaneous/Sundry	14,735	17,242	9,437	12,709	15,400
7943206500	Total Contract Services	18,622	23,012	7,927	20,936	17,500
7943206600	Total Utilities	200	1,535	173	573	650
	Total Operations and Maint.	239,176	329,596	208,769	277,898	319,236
7943206700	Total Capital Outlay	0	0	0	0	21,860
	TOTAL WATER DISTRIBUTION	239,176	329,596	208,769	277,898	341,096

CITY OF WILLIS BUDGET FY 2014 - 2015
Operation and Maintenance
Waste Water Division-Waste Water Collection

City of Willis Budget FY 2014 - 2015
 Summary Page

Department: **Public Works**
 Division: **Wastewater Collection**

No.	Category	Actual	Approved	8 Mo Exp	Proj Year-End	Budget Request
		2012-2013	2013-2014	2013-2014	2013-2014	2014-15
7944106100	Total Personnel	112,005	138,663	84,694	115,821	141,350
7944106200	Total Supplies	9,245	14,300	5,451	7,769	10,550
7944106300	Total Maintenance	63,887	139,076	37,922	58,403	133,100
7944106400	Total Miscellaneous/Sundry	12,487	16,628	13,386	16,523	17,300
7944106500	Total Contract Services	27,415	28,100	14,493	22,612	22,100
7944106600	Total Utilities	28,463	40,170	21,827	35,195	38,000
	Total Operations and Maint.	253,502	376,937	177,773	256,323	362,400
7944106700	Total Capital Outlay	48,643	0	0	0	0
	Total Wastewater Collection	302,145	376,937	177,773	256,323	384,260

**CITY OF WILLIS BUDGET FY 2014 - 2015
 Operation and Maintenance
 Wastewater Division-Wastewater Treatment**

City of Willis Budget FY 2014 - 2015
 Summary Page

Department: **Wastewater**
 Division: **Treatment**

No.	Category	Actual	Approved	8 Mo Exp	Proj Year-End	Budget Request
		2012-2013	2013-2014	2013-2014	2013-2014	2014-15
7944206100	Total Personnel	95,481	98,113	68,577	97,076	100,727
7944206200	Total Supplies	20,150	30,725	16,623	25,079	27,440
7944206300	Total Maintenance	79,505	105,920	73,437	103,997	109,400
7944206817	Total Miscellaneous/Sundry	11,057	14,950	10,486	13,232	15,000
7944206500	Total Contract Services	102,453	115,000	79,624	124,460	135,000
7944206600	Total Utilities	62,268	77,500	50,083	75,302	78,500
	Total Operations and Maint.	370,914	442,208	298,830	439,146	466,067
7944206917	Total Capital Outlay	0	0	0	0	10,218
	Total Wastewater Treatment	370,914	442,208	298,830	439,146	476,285

CITY OF WILLIS BUDGET FY 2014 - 2015
Operation and Maintenance
Streets, Drainage, Parks, and Right of Way

City of Willis Budget FY 2014 - 2015
 Summary Page

Department: **Right-of-Way Parks and Drainage**
 Division:

No.	Category	Actual	Approved	8 Mo Exp	Proj Year-End	Budget Request
		2012-2013	2013-2014	2013-2014	2013-2014	2014-15
1948106100	Total Personnel	163,827	319,058	124,992	172,999	333,824
1948106200	Total Supplies	24,032	35,170	18,706	28,542	32,800
1948106300	Total Maintenance	33,353	49,850	26,738	38,501	39,000
1948106400	Total Miscellaneous/Sundry	9,494	12,560	8,828	11,930	12,400
1948106500	Total Contract Services	31,450	35,500	12,521	23,100	20,000
1948106600	Total Utilities	51,419	53,400	36,356	54,486	55,600
	Total Operations and Maint.	313,575	505,538	228,141	329,558	493,624
1948106700	Total Capital Outlay	0	0	0	23,000	7,000
TOTAL R.O.W. PARKS & DRAINAGE		313,575	505,538	228,141	352,558	500,624