



APPLICATION FOR DEMOLITION PERMIT

Incomplete applications will not be accepted
Indicate "NA when an item does not pertain to your application

*Department of
Community Development*

- **Permit Required:** A demolition permit shall be secured prior to the demolition or moving of any structure either in whole or in part. Where a building permit is issued for new construction or renovations, any required demolition as approved on the building permit construction drawings will be covered by the building permit and a separate demolition permit will be required.
- **Asbestos Surveys:** An asbestos survey must be performed in accordance with the requirements set forth by the Texas Department of State Health Services, OCCUPATIONS CODE, TITLE 12. PRACTICES AND TRADES RELATED TO WATER, HEALTH, AND SAFETY, SUBTITLE B. PRACTICES RELATED TO HEALTH AND SAFETY, CHAPTER 1954. ASBESTOS HEALTH PROTECTION, SUBCHAPTER A. GENERAL PROVISIONS, Sec. 1954.101. LICENSE REQUIRED FOR CERTAIN ACTIVITIES and Sec. 1954.259. SURVEY REQUIRED, prior to demolition of any public building either in whole or in part.
- **Dry Utilities:** The applicant shall be responsible for contacting the appropriate utility companies to disconnect utilities prior to the demolition of any structure.
- **Water and Sewer:** A separate plumbing permit shall be secured by a licensed Master Plumber to abandon and plug existing water and sewer lines. The permit shall be secured before a demolition permit may be issued. Sewer lines shall be turned up so as to terminate above ground and shall be permanently capped. Water lines shall either be turned up in the same fashion as the sewer or shall be disconnected from the meter.
- **Site Grading:** After demolition or movement, the site shall be graded to drain and returned to a predevelopment condition.
- **Submittal Requirements:** Please submit this application along with the following documentation to the Permit Office at 200 N. Bell St, Willis, TX 77378 or via email to permits@ci.willis.tx.us.

Site plan, building plan, and diagrams of existing M.E.P.'s (Mechanical, Electrical, & Plumbing) if applicable, for all existing structures

Diagrams and complete explanation of any of the above (see Box 1 Requirements) that is to be removed.

Permit fee is \$75.00

Project Location			
911 Assigned address:			
Subdivision:	Lot:	Blk:	Sec:
Owner or Owner's Agent Information			
Name:	Phone:	Fax:	
Address:			
Email:			
Contractor Information			
Name:	Phone:	Fax:	
Address:			
Email:			

An asbestos survey [] has, [] has not been done in accordance with the Texas Asbestos Health Protection Rules and the National Emission Standards for Hazardous Air Pollutants for the area(s) being renovated/ demolished.

CERTIFICATION: THE UNDERSIGNED HEREBY CERTIFIES THAT ON THIS DATE APPLICATION WAS MADE FOR A PERMIT WITH THE CITY OF WILLIS AND THAT THE INFORMATION PROVIDED ON THIS APPLICATION FORM AND ANY PLANS OR SUPPORTING DOCUMENTATION SUBMITTED IS TRUE AND CORRECT. BY THIS SIGNATURE; THE APPLICANT HAS READ ALL OF THE INFORMATION CONTAINED IN THIS APPLICATION AND AGREES TO COMPLY WITH ALL APPLICABLE FEDERAL, STATE AND LOCAL CODES AND CITY ORDINANCES.

Signature of Applicant

Printed Name

Date

Phone: (936) 856-4611

Email: permits@ci.willis.tx.us

Web: www.ci.willis.tx.us

Fax: (936) 890-1246