

Willis, Texas  
July 23, 2019  
5:30 p.m.

The Willis Community Development Corporation of the City of Willis, Texas convened in regular session at the city hall on the date and time aforesaid, with the following members present:

Mary Reed, President  
Tamar Young-Hector, Board Member  
Sharon Luster, Board Member  
Sonda Toliver, Board Member  
Yolanda Harris, Board Member  
J. Rice, Board Director  
Marissa Quintanilla, City Secretary  
Pat Riley, Director of Public Works  
Rick Valdez, Director of Finance

And the following members absent: none, constituting a quorum at which time the following business was transacted to-wit:

1. Call to order the regular meeting.  
Mary Reed called the meeting to order at 5:30 p.m.
2. Roll Call, Pledge of Allegiance, and Invocation  
I Pledge Allegiance to the Flag of the United States of America and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all. Honor the Texas Flag. I pledge allegiance to thee Texas; one state under God, one and indivisible.  
Ms. Reed called roll.  
Pledges were recited.  
J. Rice gave the invocation.
3. CITIZENS INQUIRY
  - a. Public Hearing on 2019-20 Fiscal Year Budget and Projects.  
Public hearing was held on the FY 2019-2020 Budget and projects. No comments from the public.
  - b. Recognition of July Citizen of the Month. Name September Citizen of the Month  
Mr. Rice stated that he sent the certificate for Sharon Hill to Willis ISD. so that they could have for the funeral service of Ms. Hill. Mary Reed nominated Wise Grocery for business of the month. Tamara Young-Hector seconded the nomination. Nomination passed unanimously.
  - c. Public Comments  
No public comments.
4. CONSENT AGENDA
  - a. Approval of the minutes of the previous regular meeting: May 28, 2019  
Motion was made by Sharon Luster to approve the minutes from the previous regular meeting of May 28, 2019. Tamara Young-Hector seconded the motion. Motion passed unanimously.
  - b. Approval of financial statements.  
Sharon Luster asked about the swing replacement at park and why it was not approved. Mr. Riley stated it was part of routine maintenance. Mr. Riley stated that the swings at MLK Park would not be replaced until the improvement to the park were finished. Motion was made by Sharon Luster to approve the financial statements. Tamara Young-Hector seconded the motion. Motion passed unanimously.

## 5. NEW BUSINESS

- a. Discuss and take action on an amendment to the 2018-19 fiscal year budget.  
The board discussed the amendment to the FY 2018-2019 budget in the amount of \$23,000 to pay for the property that is owned by Willis ISD at MLK Park. Motion was made by Sharon Luster to approve an amendment to the 218-19 fiscal year budget in the amount of \$23,000 to pay for the property owned by Willis ISD at MLK Park. Tamara Young-Hector seconded the motion. Motion passed unanimously.
- b. Discuss the City's payments to the CDC Board for previous debt payments on Series 2014 Westside Connector and Rogers Road Park.  
Mr. Rice stated that the payment schedule the City was making to the CDC Board for previous debt payments on Series 2014 Westside Connector and Rogers Road Park was included in the packet and was really self-explanatory. Mr. Rice stated the City would be finish paying back the CDC Board around November 2020.
- c. Discuss and take action on the repair of damaged restroom doors at MLK Park.  
Mr. Riley stated that before the Juneteenth Celebration someone had kicked the door down to one of the bathrooms and had been replaced. Mr. Riley stated that sometime during July 4<sup>th</sup> the door was kicked down again and they placed boards over the door and did not have them repaired. Mr. Riley recommended leaving the port-a-cans at MLK Park until the bathrooms are installed for the MLK Park Improvements. Motion was made by Tamara Young-Hector to keep the port-a-cans at MLK Park and not repair the doors to the existing bathroom until the MLK Park installed new bathrooms. Yolanda Harris seconded the motion. Motion passed unanimously.
- d. Executive Session  
(Discuss real estate in accordance with the Open Meetings Act, TX Govt. Code Section 551.072.)  
The board convened into executive session.
- e. Open Session. Consider purchase, sale, appraisal, and option on real estate and/or procurement of related legal, surveying or environmental assessment assistance and/or consider incentives for business from Item 5.d., Executive Session, if necessary.  
No action was taken from executive session.

## 6. REPORTS

Input from Board related to issues for possible inclusion on future agendas.

Tamara Young-Hector would like to have an agenda item added to the next agenda concerning adding security cameras in the park.

Jennifer Steen, with Bleyl Engineering briefed the board on the play ground equipment for the MLK Park improvements. Board rescheduled their September 2019 meeting for October 14, 2019 at 5:30 p.m. Pat Riley gave the board an overview of hours worked at parks.

## 7. ADJOURN

Motion was made by Tamara Young-Hector to adjourn. Yolanda Harris seconded the motion. The meeting adjourned at 6:57 p.m.

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Marissa Quintanilla, City Secretary