

The Willis Community Development Corporation of the City of Willis, Texas convened in regular session at the city hall on the date and time aforesaid, with the following members present:

Mary Reed, President  
Tamara Young-Hector, Board Member  
Sharon Luster, Board Member  
Sonda Toliver, Board Member  
Yolanda Harris, Board Member  
J. Rice – Board Director  
Marissa Quintanilla, City Secretary  
Rick Valdez, Director of Finance

And the following members absent: none, constituting a quorum at which time the following business was transacted to-wit:

1. Call to order the regular meeting.  
Mary Reed called the regular meeting to order at 5:30 p.m.
2. Roll Call, Pledge of Allegiance, and Invocation  
I Pledge Allegiance to the Flag of the United States of America and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all. Honor the Texas Flag. I Pledge allegiance to thee Texas; one state under God, one and indivisible.  
Ms. Reed called roll.  
Pledges were recited.  
J. Rice gave the invocation.
3. CITIZENS INQUIRY
  - a. Present May Citizen of the Month. Name July Citizen of the Month  
Mary Reed presented Charles and Darlene Groce with the May citizen of the month award. Ms. Reed stated they have been in the same building since 1976 and Ms. Groce stated that Mr. Groce has been cutting hair since 1965. Motion was made by Sharon Luster to nominated Sharon Hill for July citizen of the Month. Tamara Young-Hector seconded the motion. Motion passed unanimously.
  - b. Public Comments  
None
4. CONSENT AGENDA
  - a. Consider the minutes of the previous regular and special meeting: March 26, 2019; April 30, 2019
  - b. Approval of financial statements  
Rick Valdez stated that currently Jermaine Bishop is receiving more help from the Street Department to maintain the parks and the City is wanting to know if the time spent helping him can be applied to the debt service owed to the Board by the City. Ms. Reed asked for a spreadsheet of what time is being spent at the parks by other employees and would discuss at a later meeting. A motion was made by Tamara Young-Hector to approve the consent agenda. Sharon Luster seconded the motion. Motion passed unanimously.
5. NEW BUSINESS
  - a. Discuss and tack action on changing the Citizen of the Month requirements.  
Mr. Rice stated that when the citizen of the month was started years ago guidelines were set for determining the Willis Citizen of the Month which was the person under consideration must have shown initiative by independently starting or assisting with projects that meet the Willis CDC mission statement and its goals and objectives. The person under consideration must have shown tangible results regarding the above initiative. The results must be verified by at least one CDC Director. The Citizen of the Month must be nominated by a CDC Director at a regular meeting and must be affirmed by a majority of the Board of Directors present at the meeting. Mr. Rice stated that what the board talked about last month was adding the Citizen of the Month must be a resident living within the City Limits of Willis. Ms. Tamara Young-Hector stated she thought that the board was going to do away with it altogether. Ms. Young-

Hector stated that it was difficult for the Board to come up with names at times. Sonda Toliver asked if the Board could nominate businesses. Mr. Rice stated that the Board could. A motion was made by Tamara Young-Hector to keep doing Citizen of the Month, and adding Business of the Month. Sonda Toliver seconded the motion. Motion passed unanimously.

- b. Discuss and take action on the Independence Day Celebration fireworks show.  
Tamara Young-Hector asked Mr. Paul Brouse, Commander of American Legion Post 618 to go over project budget for the July 4<sup>th</sup> fireworks show. Mr. Brouse presented the Board with a budget of \$10,000. \$9,000 for the fireworks display, \$6,00 for shuttle service, and a \$4,00 for clean up. A motion was made by Tamara Young-Hector to approve the funds for the American Legion Post 618 Independence Day Celebration fireworks show. Sharon Luster seconded the motion. Motion passed unanimously.
- c. Discuss and take action on the 2019-2020 fiscal year budget.
- d. The Board discussed items c & d together. Mr. Rice went over the budget with the Board. Mr. Rice stated the promotional/marketing line item is \$52,500 with a projected year-end of \$25,000 to be rolled over. Park Improvement line item is \$939,000 is the remainder of the expense for the Martin Luther King Park. A motion was made by Sharon Luster to approve the 2019-2020 fiscal year budget. Tamara Young-Hector seconded the motion. Motion passed unanimously.
- e. Discuss and take action on an amendment to the 2018-2019 fiscal year budget.  
The Board discussed the amendments to the 2018-2019 fiscal year budget. The Board discussed amending the line item for engineering so that they could start the engineering phase of the Martin Luther King Park this fiscal year. The Board also discussed amending the line item Other for the purchase of property in a dispute with Willis I.S.D. Motion was made by Sharon Luster to approve the amendments to the 2018-2019 fiscal budget. Tamara Young-Hector seconded the motion. Motion passed unanimously.
- f. Discuss and take action on the Willis CDC Plan.  
The Board discussed the Willis CDC Goals and Objectives. Sharon asked about adding the full court and cover at the Lindley Park to Goal 3. Mr. Rice stated that the Board could add this to the Goals if they decided to. A motion was made by Sharon Luster to add the installation of a full basketball court and cover at the Lindley Street Park. Sonda Toliver seconded the motion. Motion passed unanimously. A motion was made by Tamara Young-Hector to approve the Willis CDC Plan with the inclusion of the basketball and court cover to Goal 3. Yolanda Harris seconded the motion. Motion passed unanimously.
- g. Update on the port-a-can at Lindley Park.  
Marissa Quintanilla updated the Board on the port-a-can that was burned down at Lindley Park. Ms. Quintanilla reminded the Board that while we do pay a vandalism fee each month, it does not cover the can being totally destroyed.

## 6. REPORTS

Input from Board related to issues for possible inclusion on future agendas.

Mary Reed asked on the property in a dispute with the school district if the property went to the fence or did include the road. Mr. Rice stated it settles the issue with the school district the road whatever property they own at the MLK Park.

## 7. ADJOURN

A motion was made by Tamara Young-Hector to adjourn. Yolanda Harris seconded the motion. Motion passed unanimously. The meeting adjourned at 6:33 p.m.