

The City Council of the City of Willis, Texas convened in regular session via teleconference on the date and time aforesaid, with the following members present.

Leonard Reed, Mayor
Tom Luster, Mayor Pro-Tem
Teresa Herod, Council Member
Barney Stone, Council Member
William Brown, Council Member
Thomas Belinoski, Council Member
Robert Evans, City Manager
Larry Foerster, City Attorney
Marissa Quintanilla, City Secretary
James Nowak, Chief of Police
Taylor Whichard, Director of Public Works
Steven Hill, Director of Community Development
Rachel Kulhavy, Finance Director
Derek Wind, Bleyl Engineering
Jennifer Steen, Bleyl Engineering

And the following members absent: none, constituting a quorum at which time the following business was transacted to-wit:

1. Call to order the regular meeting.
Mayor called the meetin to order at 5:30 p.m.
2. Roll Call, Pledge of Allegiance, and Invocation
I Pledge Allegiance to the Flag of the United States of America and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all. Honor the Texas Flag. I pledge allegiance to thee Texas; one state under God, one and indivisible.
Roll was called.
Pledges were recited
William Brown gave the invocation.
3. PUBLIC HEARING
 - a. Juvenile Curfew Ordinance
Mayor reed opened the public hearing. No comments or questions from the public. Mayor closed the public hearing at 5:40 p.m.
4. CITIZENS INQUIRY
 - a. Public Comments
No public comments.
5. CONSENT AGENDA
 - a. Consider the minutes of the previous meetings: March 17, 2020, and March 24, 2020
 - b. Approval of accounts payable
 - c. Approval of financial statements and tax collection reports
 - d. Approval of Willis Police Department Policy 4.4 – Performance Evaluations
 - e. Approval of Willis Police Department Policy 4.6 – Off-Duty Employment
 - f. Approval of Willis Police Department Policy 4.7 – Grievance Procedure
 - g. Approval of Willis Police Department Policy 7.32 – Selective Traffic Enforcement Program
Thomas Belinoski made motion to approve the consent agenda with correction to the minutes. Tom Luster seconded the motion. Motion passed unanimously.

6. ORDINANCES

First Reading

- a. An ordinance denying the distribution cost recovery factor rate increase request of Entergy Texas, Inc. Mayor read the following caption of the ordinance. "AN ORDINANCE BY THE CITY OF WILLIS, TEXAS ("CITY") DENYING THE DISTRIBUTION COST RECOVERY FACTOR RATE INCREASE REQUEST OF ENTERGY TEXAS, INC. FILED ON MARCH 31, 2020; SETTING JUST AND REASONABLE RATES FOR ENTERGY TEXAS, INC. FOR SERVICE WITHIN THE MUNICIPAL LIMITS; FINDING THAT THE MEETING COMPLIES WITH THE OPEN MEETINGS ACT; MAKING OTHER FINDINGS." No action was taken.

7. OLD BUSINESS

- a. Discuss the current COVID-19 virus disaster declarations by the Texas Governor and the Mayor of Willis, and take action as necessary to extend the Mayor's disaster declaration. Larry Foerster stated that Governor Abbott had suspended section 441.108 that gives the County Judge, and Mayors the authority to declare disaster declaration or for City Council to extend a Mayor's declaration. Mr. Foerster stated that at this time no action needed to be taken to extend the Mayor's declaration.
- b. Discuss and take action, if necessary, related to the operation of the City during the COVID-19 virus emergency. Mr. Evans stated this would give any of the Council to ask questions or make suggestions on the operations of the City during the COVID-19 virus emergency. No questions from Council were received.

8. NEW BUSINESS

- a. Consider approval of an Interlocal Cooperation Contract on the Failure to Appear (FTA) Program with Texas Department of Public Safety. This will allow for OmniBase to submit reports to DPS for the use of the FTA system to properly deny renewal of a drivers license to a person who fails to appear for a complaint or citation or fails to pay or satisfy a judgement ordering payment of a fine and cost in the manner ordered by the Court. William Brown made motion to approve an interlocal cooperation contract on the FTA program with DPS. Barney Stone seconded the motion. Motion passed unanimously.
- b. Consider approval of Field Order No. 1 for the tie-in at North Danville, for the Old Hwy 75 Water Extension to South Meadows Property project. Derek Wind stated that this was for a 10-inch line that we were going to tie in to an existing cross, but when they went to tie in there was already an existing line tied in. This was to reroute the 10-inch past this location and tie in with a tee further down on the 10-inch line. Mayor asked for questions, none were received. Thomas Belinoski made motion to approve Field Order No. 1 for the tie-in at North Danville, for the Old Hwy 75 water extension to South Meadows property project. William Brown seconded the motion. Motion passed unanimously.
- c. Consider approval of Field Order No. 2 for the length of water line bored under trees for the Old Hwy 75 Water Extension to South Meadows Property project. Mr. Wind stated that this is one of the property owners that participated in the project through an agreement, and paid some money towards the project and we are paying the contractor back for some linear feet to bore to save some trees versus open cut. William Brown made motion to approve Field Order No. 2 for the length of water line bored under trees for the Old Hwy 75 water extension to South Meadows property project. Thomas Belinoski seconded the motion. Mayor asked for questions. None were received. Motion passed unanimously.
- d. Consider approval of Field Order No. 3 for the barbed wire fence for the Old Hwy 75 Water Extension to South Meadows Property project. Mr. Wind stated that this is for the location of the fire hydrants, because there are so many utilities in the easement, the water line has to be further back from the fence and the contractor had to build the extra fence around the fire hydrants to provide access for fire service. Thomas Belinoski made motion to

approve Field Order No. 3 for the barbed wire fence for the Old Hwy 75 water extension to South Meadows property project. Tom Luster seconded the motion. Mayor asked for question. None were received. Motion passed unanimously.

- e. Consider approval of granting Entergy Texas Inc a right-of-way easement for the Waste Water Treatment Plant power extension.

Mayor Reed recused himself for conflict of interest. Mayor Pro-Tem Tom Luster took over the meeting at this time. Taylor Whichard stated that we are providing Entergy an easement so that they could provide power to the wastewater treatment plant. Jennifer Steen stated that at the wastewater treatment plant there is an existing Entergy easement that takes power down to the plant, but with the changes that are being made we needed to get power a little further west and Entergy was requiring an easement because they are going to run one more overhead line and pole before the drop it down, and the easement is required in order to be able to install and maintain it. Thomas Belinoski made motion to approve granting Entergy Texas Inc a right-of-way easement for the wastewater treatment plant power extension. Barney Stone seconded the easement. Mayor Pro-Tem asked for questions. None were received. Motion passed unanimously.

Mayor Reed took over the meeting.

- f. Consider approval of a resolution opposing the continuation of the Lake Conroe water level lowering strategy adopted by the San Jacinto River Authority.

Mr. Evans stated that they were requesting the City's support their attempts to slow or stop the lake lowering of Lake Conroe. Thomas Belinoski made motion to not approve a resolution opposing the continuation of the Lake Conroe water level lowering strategy adopted by the San Jacinto River Authority. Teresa Herod seconded the motion. Mayor asked for any questions. None were received. Motion passed unanimously.

9. REPORTS

Input from Council related to issues for possible inclusion on future agendas; related to issues such as (but not limited to) municipal projects, personnel, public property, development, and other city/public business.

- a. Engineer's report

- 1. WWTP rehabilitation and expansion

Derek Wind stated that progress was going well. Contractor is working on the buildings, aeration diffusers, and plumbing. Mr. Wind stated that the completion date was in August.

- 2. Utility Extension on SH 75 North

Mr. Wind stated the project is pretty much complete. Mr. Wind stated they still need to do the section at Valero, and the pumps for the lift station will be in May 13, 2020.

- 3. 2016 CDBG Drainage Culvert Lining

Mr. Wind stated that the contracts were signed, and will be scheduling a pre-construction meeting next week.

- 4. Martin Luther King Park Improvements

Mr. Wind stated they had a walk through earlier in the week, and there are several items that the contractor needs to come and fix.

- b. City Manager's report

- 1. Proposed Budget Calendar

Robert Evans went over the budget calendar with Council.

- 2. Water Meter Update

Mr. Evans updated the Council on cost estimates for meters.

10. ADJOURN

Motion was made by Thomas Belinoski to adjourn. Tom Luster seconded the motion. Motion passed unanimously. The meeting ended at 6:15 p.m.

Leonard Reed, Mayor

Marissa Quintanilla, City Secretary