

NOTICE OF MEETING
FOR THE GOVERNING BODY OF THE
CITY OF WILLIS, TEXAS

Notice is hereby given that a regular meeting of the governing body of the above named City will be held on the 15th of May, 2012 at 6:30 p.m. in the City Hall at 200 N. Bell Street, Willis, Texas at which time the following subjects will be discussed, to-wit:

1. Call to order the regular meeting.
2. Roll call, Pledge of Allegiance, and Invocation
I Pledge Allegiance to the Flag of the United States of America and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.
Honor the Texas Flag. I pledge allegiance to thee Texas; one state under God, one and indivisible.
3. CITIZENS INQUIRY
 - a. Proclamation proclaiming National Curves Day during National Women's Health Week.
 - b. Teresa Herod, Parent Liaison for the Parent Support Center at Willis ISD.
4. CONSENT AGENDA
 - a. Consider the minutes of the previous meetings; April 17, 2012.
 - b. Approval of accounts payable.
 - c. Approval of financial statements and tax collection report.
5. NEW BUSINESS
 - a. Consider approval of appointments to the Building and Standards Commission.
 - b. Consider ordering 405 W. Marlin, Block 30, Lot 9, Town of Willis an unsafe structure and refer to the Building and Standard Commission to consider an order of demolition.
 - c. Consider approval of an annual contract for the rental of a backhoe.
 - d. Consider approval of an appointment for Mayor Pro Tem.
 - e. Consider approval to be excluded from participation in Montgomery County's Community Development jurisdiction for CDBG, HOME and ESG programs.
 - f. Consider approval of auction contract extension with Swico Auctions.
6. ORDINANCES
 - 1st and Final Reading
 - a. Consider adoption of an ordinance authorizing the issuance of \$3,150,000 City of Willis, Texas, Waterworks and Sewer System Revenue Bonds, Series 2012, and ordaining other matters related to the issuance of the bonds.
 - 2nd Reading
 - b. Consider an updated ordinance regulating signs.
7. Reports
Input from Council related to issues for possible inclusion on future agendas; related to issues such as (but not limited to) municipal projects, personnel, public property, development, and other city/public business.
 - a. Police Report
 1. Police pursuit policy
 - b. Community Development

1. Trash Off report
 2. Demolition and Lot Clean Up report
- c. Engineering report
1. A-1 Paving update
 2. TWDB Catahoula well update
- d. City Manager's report
1. Newquest reimbursement form
 2. Budget timeline
 3. Public Works building

8. Adjourn.

Dated this 9th day of May, 2012.

CITY OF WILLIS, TEXAS

Brenda Burns, City Secretary

I, the undersigned authority, do hereby certify that the above Notice of meeting of the governing body of the above named City Council is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin board, at the City Hall of said City in Willis, Texas a place convenient and readily accessible to the general public at all times, and said Notice was posted on May 9, 2012 at 3:00 p.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated this the 9th day of May, 2012.

CITY OF WILLIS, TEXAS

Brenda Burns, City Secretary

The City Council for the City of Willis reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney); 551.072 (Deliberation about Real Property); 551.073 (Deliberations about Gifts & Donations); 551.074 (Personnel Matters); 551.076 (Deliberation about Security Devices; and 551.086 (Economic Development).

It is the policy of the City of Willis to afford disabled persons maximum access to all public meetings. The City of Willis will make reasonable accommodations to address the needs of persons with vision or hearing impairments or other disabilities, including the provision of readers or sign language interpreters when requested reasonably in advance.

Willis, Texas
May 15, 2012
6:30 p.m.

The City Council of the City of Willis, Texas convened in regular session at the City Hall on the date and time aforesaid, with the following members present:

Leonard Reed, Mayor
Thomas Belinoski, Council Member
John Lovelady, Council Member
Anna Ross, Council Member
Tamara Young-Hector, Council Member
Bill Van Alstyne, Council Member
Hector Forestier, City Manager
James Nowak, Police Chief
John Mangiameli, Community Development Director
Arthur Faiello, Public Works Director
Larry Foerster, City Attorney
Brenda Burns, City Secretary

and the following members absent: none, constituting a quorum at which time the following business was transacted to-wit:

1. Call to order the regular meeting.
Mayor called the meeting to order.
2. Roll call, Pledge of Allegiance, and Invocation
I Pledge Allegiance to the Flag of the United States of America and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all. Honor the Texas Flag. I pledge allegiance to thee Texas; one state under God, one and indivisible.
Mayor Reed called roll, all members were present.
Pledges were recited.
John Lovelady said the invocation.
3. CITIZENS INQUIRY
 - a. Proclamation proclaiming National Curves Day during National Women's Health Week.
Mayor read proclamation and presented it to Curves of Willis.
 - b. Teresa Herod, Parent Liaison for the Parent Support Center at Willis ISD.
Ms. Herod advised Council of the programs being offered at Willis ISD Parmley annex. The center is open Monday through Thursday 6:00 a.m. to 6:00 p.m.
 - c. Lauren Swonke spoke about the monthly newspaper she has started, Ten-Ninety Seven.

4. CONSENT AGENDA

- a. Consider the minutes of the previous meetings; April 17, 2012.
- b. Approval of accounts payable.
- c. Approval of financial statements and tax collection report.

Mayor Reed called for any questions or comments on the consent agenda. None were received. Mayor and Council approved items 4a – 4c by unanimous consent.

5. NEW BUSINESS

- a. Consider approval of appointments to the Building and Standards Commission.
Mr. Forestier stated the commission had two vacancies and one member that does not attend the meetings. Staff was recommending approving appointments to the board for the next two or three months while the ordinance can be updated to have Council hearing the cases. Thomas Belinoski made a motion to appoint Robby Odell and Pam George to fill the vacancies and to appoint Bill York to replace Don Ryan. Tamara Young-Hector seconded the motion. Motion passed unanimously.
- b. Consider ordering 405 W. Marlin, Block 30, Lot 9, Town of Willis an unsafe structure and refer to the Building and Standard Commission to consider an order of demolition.
John Mangiameli presented pictures of the property and believes there is enough evidence to take the matter before the Building and Standard Commission to deem the property unsafe. Motion was made by John Lovelady to submit 405 W. Marlin to the Building and Standard Commission for an order of demolition. Tamara Young-Hector seconded the motion. Motion passed unanimously.
- c. Consider approval of an annual contract for the rental of a backhoe.
Mr. Forestier stated the 1996 John Deere backhoe had reached the life expectancy and the repairs required would be approximately \$4,500. Staff has signed a one month lease and would like to sign one for a year at a cost of \$1,880 per month instead of repairing old backhoe. The lease would be through RSC. Motion was made by John Lovelady to approve the 12-month lease at \$1,880 per month. Thomas Belinoski seconded the motion. Motion passed unanimously.
- d. Consider approval of an appointment for Mayor Pro Tem.
Tamara Young-Hector nominated Bill Van Alstyne. Mayor called for any other nomination. None were received. Mayor approved the nomination by unanimous consent.
- e. Consider approval to be excluded from participation in Montgomery County's Community Development jurisdiction for CDBG, HOME and ESG programs.
Mr. Forestier stated if the city participates with the county we would not be able to participate on our own. Staff was recommending the city not participate with the county. Tamara Young-Hector made a motion to be excluded from the County's program. John Lovelady seconded the motion. Motion passed unanimously.

- f. Consider approval of auction contract extension with Swico Auctions.
Mr. Forestier stated the city has been using Swico since 2003 and was recommending the contract be extended for 1-year. Anna Ross made a motion to extend the contract with Swico Auctions for 1-year. Bill Van Alstyne seconded the motion. Motion passed unanimously.

6. ORDINANCES

1st and Final Reading

- a. Consider adoption of an ordinance authorizing the issuance of \$3,150,000 City of Willis, Texas, Waterworks and Sewer System Revenue Bonds, Series 2012, and ordaining other matters related to the issuance of the bonds.
Bill Blich stated the issuance will be for the drilling of the Catahoula wells. The Texas Water Development Board has approved. Debt will be paid back with funds being paid to the San Jacinto River Authority. Upon approval funds will be released on June 20th. Mayor read the following caption; “ORDINANCE AUTHORIZING THE ISSUANCE OF \$3,150,000 CITY OF WILLIS, TEXAS, WATERWORKS AND SEWER SYTEM REVENUE BONDS, SERIES 2012 AND ORDAINING OTHER MATTERS REATING TO THE ISSUANCE OF THE BONDS” Motion was made by Bill Van Alstyne to approve the ordinance as written. John Lovelady seconded the motion. Motion passed unanimously.

2nd Reading

- b. Consider an updated ordinance regulating signs.
Mayor read the following caption, “AN ORDINANCE REGULATING THE PLACEMENT OF SIGNS IN THE CITY OF WILLIS AND ITS EXTRA-TERRITORIAL JURISDICTION AND ESTABLISHING EXCEPTIONS TO SUCH PROHIBITON; PROVIDING DEFINITIONS; PROVIDING REMOVAL PROCEDURES; PROVIDING ENFORCEMENT AUTHORITY; PROVIDING A SEVERABILITY CLAUSE; REPEALING ORDINANCE NO. 07-0619, DATED June 19, 2007, AS FOUND IN CHAPTER 150 OF THE CITY CODE OF ORDINANCES; PROVIDING FOR PENALTIES FOR THE VIOLATION OF THIS ORDINANCE; PROVIDING A SAVINGS CLAUSE IF ANY PORTION HEREOF IS DEEMED TO BE INVALID; PROVIDING A TEXAS OPEN MEETNGS ACT CLAUSE; AND PROVIDING AN EFFECTIVE DATE AFTER PUBLICATION AS PROVIDED BY LAW”. Motion was made by Thomas Belinoski to approve the ordinance as written. Bill Van Alstyne seconded the motion. Motion passed unanimously.

7. Reports

Input from Council related to issues for possible inclusion on future agendas; related to issues such as (but not limited to) municipal projects, personnel, public property, development, and other city/public business.

- a. Police Report
 - 1. Police pursuit policy
Chief Nowak updated Council on the policy in place.
- b. Community Development
 - 1. Trash Off report

John Mangiameli stated the trash off was successful and event was fully funded through donations.

2. Demolition and Lot Clean Up report

John Mangiameli reported on the areas cleaned and being cleaned. Some areas the owner voluntarily allows city to clean and place a lien and then the owner pays the lien off on a monthly basis.

c. Engineering report

1. A-1 Paving update

Mike Mathena, Bleyl & Associates testing is being done on the thickness and smoothness of the road. Mr. Foerster stated that once this has been reviewed he will work with company to hopefully come to a satisfactory conclusion.

2. TWDB Catahoula well update

Mr. Mathena stated his office was moving quickly to get everything sent in by the 17th for the 60-day review period by Texas Water Development Board.

d. City Manager's report

1. Newquest reimbursement form

The reimbursement equation was enclosed.

2. Budget timeline

Mr. Forestier asked Council to send in any request they might have for the budget.

3. Public Works building

Mr. Forestier stated staff was looking at placing a new facility at the old landfill and would be placing 10 to 15 thousand in the budget for a study on the land.

8. Adjourn.

Motion was made by Anna Ross to adjourn the meeting. John Lovelady seconded the motion. Motion carried unanimously. The meeting adjourned at 7:43 p.m.

Leonard Reed, Mayor

Brenda Burns, City Secretary