



**Budget for Fiscal Year**

**2018-2019**

2018-2019 BUDGET  
REVENUES

DESCRIPTION	2016-2017	2017-2018	2017-2018	2017-2018	2018-2019
	Actual	Budget	8-month	Proj Year-End	Approved
Current Taxes	\$ 1,405,492.17	\$ 1,455,900.00	\$ 1,568,130.59	\$ 1,670,850.00	\$ 1,850,000.00
Delinquent Taxes	\$ 13,437.54	\$ 20,000.00	\$ 16,545.47	\$ 16,580.00	\$ 20,000.00
Penalty/Interest Taxes	\$ 15,027.78	\$ 20,000.00	\$ 12,891.89	\$ 18,500.00	\$ 20,000.00
Excess VIT Funds Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
1% Sales Tax Rebate	\$ 1,378,290.74	\$ 1,395,800.00	\$ 948,145.95	\$ 1,385,280.00	\$ 1,395,800.00
Franchise Tax	\$ 298,182.26	\$ 345,500.00	\$ 124,319.78	\$ 300,000.00	\$ 300,000.00
Court-Time Payments	\$ 3,348.93	\$ 2,800.00	\$ 1,759.76	\$ 3,000.00	\$ 3,000.00
Corporation Court	\$ 110,191.42	\$ 85,400.00	\$ 59,966.05	\$ 78,587.00	\$ 85,400.00
Court Cost Retainage	\$ 7,918.03	\$ 3,200.00	\$ 2,425.66	\$ 3,100.00	\$ 3,200.00
Warrant Fee	\$ 19,481.41	\$ 19,600.00	\$ 8,846.66	\$ 12,500.00	\$ 19,600.00
City Court Cost	\$ 8,735.15	\$ 7,900.00	\$ 5,123.10	\$ 6,850.00	\$ 7,900.00
Deferred Adjudication	\$ 9,346.40	\$ 17,500.00	\$ 13,034.30	\$ 15,800.00	\$ 17,500.00
License and Fees-ABC	\$ 13,328.63	\$ 12,580.00	\$ 10,743.80	\$ 12,000.00	\$ 12,580.00
Building Permits	\$ 61,515.88	\$ 60,000.00	\$ 35,098.56	\$ 55,800.00	\$ 65,800.00
Electrical Permits	\$ 4,950.00	\$ 8,000.00	\$ 2,490.00	\$ 4,500.00	\$ 8,000.00
Mechanical Permits	\$ 2,745.00	\$ 3,500.00	\$ 730.00	\$ 2,000.00	\$ 3,500.00
Plumbing Permits	\$ 5,360.00	\$ 5,000.00	\$ 1,550.00	\$ 2,500.00	\$ 5,000.00
Gas Permits	\$ 75.00	\$ 100.00	\$ 75.00	\$ 75.00	\$ 100.00
Code Enforcement	\$ 5,070.00	\$ 8,000.00	\$ 1,453.00	\$ 2,850.00	\$ 8,000.00
Garbage	\$ 289,078.03	\$ 290,000.00	\$ 175,203.16	\$ 289,000.00	\$ 290,000.00
Garbage Sales Tax Retainage	\$ 115.10	\$ 100.00	\$ 78.51	\$ 115.00	\$ 100.00
Interest Income	\$ 999.85	\$ 600.00	\$ 2,249.08	\$ 4,200.00	\$ 600.00
Miscellaneous Income	\$ 106,636.82	\$ 10,500.00	\$ 14,720.64	\$ 15,600.00	\$ 10,500.00
WEDC/WCDC	\$ 32,105.75	\$ 40,250.00	\$ 28,300.05	\$ 41,271.45	\$ 42,500.00
Grants-Police Dept.	\$ 2,335.48	\$ -	\$ -	\$ -	\$ -
Omni	\$ 283.95	\$ 1,000.00	\$ 186.00	\$ 350.00	\$ 1,000.00
<b>GENERAL FUND TOTALS</b>	<b>\$ 3,794,051.32</b>	<b>\$ 3,813,230.00</b>	<b>\$ 3,034,067.01</b>	<b>\$ 3,941,308.45</b>	<b>\$ 4,170,080.00</b>
<b>Contingency/Reserves Balance</b>					<b>\$ 732,809.00</b>



2018-2019 BUDGET					
RESTRICTED REVENUE					
DESCRIPTION	2016-2017	2017-2018	2017-2018	2017-2018	2018-2019
	Actual	Budget	8-month	Proj Year-End	Approved
<b>DEBT SERVICE</b>					
Current Tax	\$ 88,062.90	\$ 52,000.00	\$ 84,574.10	\$ 85,680.00	\$ 80,000.00
Delinquent Tax	\$ 766.56	\$ 1,500.00	\$ 999.69	\$ 1,200.00	\$ 1,500.00
Penalty/Interest Tax	\$ 947.03	\$ 1,500.00	\$ 762.10	\$ 1,000.00	\$ 1,500.00
Interest Income	\$ 66.15	\$ 100.00	\$ 31.66	\$ 60.00	\$ 100.00
<b>DEBT SERVICE TOTAL</b>	<b>\$ 89,842.64</b>	<b>\$ 55,100.00</b>	<b>\$ 86,367.55</b>	<b>\$ 87,940.00</b>	<b>\$ 83,100.00</b>
Hotel/Motel Tax	\$ 28,047.66	\$ 30,000.00	\$ 25,844.13	\$ 32,500.00	\$ 30,000.00
Street Sales Tax	\$ 336,936.22	\$ 345,000.00	\$ 229,737.43	\$ 338,504.59	\$ 345,000.00
Municipal Court Technology	\$ 1,034.20	\$ 1,100.00	\$ 2,622.16	\$ 850.00	\$ 1,100.00
Municipal Court Security	\$ 3,739.44	\$ 1,100.00	\$ (1,337.01)	\$ 2,150.00	\$ 1,100.00
Chapter 18	\$ 0.33	\$ -	\$ 0.24	\$ 0.84	
Chapter 59	\$ 6.83	\$ -	\$ 2,829.34	\$ 2,900.00	
TIRZ	\$ 30,485.81	\$ -	\$ -	\$ 87,497.00	\$ 60,520.00

2018-2019 BUDGET					
RESTRICTED REVENUE					
DESCRIPTION	2016-2017	2017-2018	2017-2018	2017-2018	2018-2019
	Actual	Budget	6-month	Proj Year-End	Approved
WCDC					
Sales Tax	\$506,493.16	\$430,000.00	\$252,814.00	\$490,000.00	\$500,000.00
Interest Income	\$5,777.27	\$2,000.00	\$5,391.00	\$5,391.00	\$5,500.00
Miscellaneous Income			\$134,964.00	\$134,964.00	
WCDC TOTAL	\$512,270.43	\$432,000.00	\$393,169.00	\$630,355.00	\$505,500.00
WEDC					
Sales Tax	\$507,219.05	\$460,000.00	\$252,183.64	\$490,000.00	\$485,000.00
Recycling Center	\$0.00	\$-	\$0.00	\$0.00	0
Interest Income	\$5,872.67	\$3,000.00	\$3,567.23	\$4,759.93	\$3,000.00
WEDC TOTAL	\$513,091.72	\$463,000.00	\$255,750.87	\$494,759.93	\$488,000.00

CITY OF WILLIS BUDGET FY 2018-2019

Debt Service

No.	Category	Budget 2016-2017	Budget 2017-2018	Budget 2018-2019	Reference
590006800	<b>Debt Service - Tax</b>				
590006811	Bond Principal	\$25,500.00	\$63,750.00	\$66,000.00	EXHIBIT: K
590006812	Bond Interest	\$16,275.00	\$14,490.00	\$13,215.00	
590006813	Paying Agent	\$250.00	\$250.00	\$250.00	
	<b>Total Debt Service Tax</b>	\$42,025.00	\$78,490.00	\$79,465.00	
234806800	<b>Debt Service - Street Tax</b>				
234806811	Bond Principal	\$176,000.00	\$186,000.00	\$195,800.00	EXHIBIT: J, K, M
234806812	Bond Interest	\$160,029.50	\$156,546.50	\$152,870.50	
234806813	Paying Agent	\$750.00	\$750.00	\$750.00	
	<b>Total Debt Serv Street Tax</b>	\$336,779.50	\$343,296.50	\$349,420.50	
794306800	<b>Debt Service Water</b>				
794306811	Bond Principal	\$479,794.70	\$406,631.00	\$451,376.00	EXHIBIT:H, I, J, K, N
794306812	Bond Interest	\$244,812.56	\$373,589.49	\$364,814.70	
794306813	Paying Agent	\$4,250.00	\$4,250.00	\$4,250.00	
	<b>Total Debt Service Water</b>	\$728,857.26	\$784,470.49	\$820,440.70	
794406800	<b>Debt Service Sewer</b>				
794406811	Bond Principal	\$100,000.00	\$87,631.00	\$115,176.00	EXHIBIT: F, J, N
794406812	Bond Interest	\$87,507.00	\$233,170.99	\$231,191.20	
794406813	Paying Agent	\$2,500.00	\$2,500.00	\$2,500.00	
	<b>Total Debt ServiceSewer</b>	\$190,007.00	\$323,301.99	\$348,867.20	
204006800	<b>Debt Service - EDC</b>				
204006811	Bond Principal	\$110,100.00	\$148,419.00	\$154,024.00	EXHIBIT: D, G, K, L, N
204006812	Bond Interest	\$77,725.46	\$91,360.28	\$85,702.63	
204006813	Paying Agent	\$2,250.00	\$2,250.00	\$2,250.00	
	<b>Total Debt Service Tax</b>	\$190,075.46	\$242,029.28	\$241,976.63	
214006800	<b>Debt Service - CDC</b>				
214006811	Bond Principal	\$52,000.00	\$68,369.00	\$62,024.00	EXHIBIT: L, N
214006812	Bond Interest	\$26,521.20	\$46,161.66	\$39,582.89	
214006813	Paying Agent	\$2,250.00	\$2,250.00	\$2,250.00	
	<b>Total Debt Service Tax</b>	\$80,771.20	\$116,780.66	\$103,856.89	
124006800	<b>Debt Service - TIRZ</b>				
124006811	Bond Principal	\$36,400.00	\$39,200.00	\$40,600.00	EXHIBIT: L
124006812	Bond Interest	\$18,564.84	\$16,502.08	\$15,412.32	
124006813	Paying Agent	\$250.00	\$250.00	\$250.00	
	<b>Total Debt Service Tax</b>	\$55,214.84	\$55,952.08	\$56,262.32	

**CITY OF WILLIS BUDGET FY 2018-19**  
**Operation and Maintenance**  
**Administration-Mayor, City Council, City Manager, City Secretary**

No.	Category	Actual 2016-17	Budgeted 2017-18	8 mo 2017-18	Projected 2017-18	Approved 2018-2019
194016100	<b>Personnel</b>	\$ 313,073	\$ 318,697	\$ 210,196	\$ 318,700	\$ 423,213
194016200	<b>Supplies</b>	\$ 14,668	\$ 21,800	\$ 12,475	\$ 18,350	\$ 21,800
194016300	<b>Maintenance</b>	\$ 46,948	\$ 65,000	\$ 54,737	\$ 69,265	\$ 65,000
194016400	<b>Miscellaneous/Sundry</b>	\$ 59,176	\$ 90,250	\$ 50,805	\$ 82,940	\$ 90,845
194016500	<b>Contract Services</b>	\$ 313,257	\$ 385,000	\$ 351,004	\$ 461,160	\$ 467,000
194016600	<b>Utilities</b>	\$ 9,640	\$ 12,500	\$ 6,569	\$ 10,490	\$ 12,500
194016700	<b>Capital Outlay</b>	\$ 35,439	\$ -	\$ -	\$ -	\$ -
	<b>TOTAL ADMINISTRATION</b>	\$ 792,201	\$ 893,247	\$ 685,785	\$ 960,905	\$ 1,080,358

**City of Willis Budget FY 2018-19  
Community Development Accounts Summary**

No.	Category	Actual 2016-17	Requested 2017-18	75% 2017-18	Proj Year End 2017-18	Approved 2018-19
194116100	<b>Personnel</b>	\$206,309	\$222,183	\$ 113,297	\$204,826	\$204,494
194116200	<b>Supplies</b>	9,500	8,300	4,129	4,945	9,300
194116300	<b>Maintenance</b>	12,300	12,300	9,426	13,132	12,300
194116500	<b>Miscellaneous/Sundry</b>	7,720	7,470	2,932	4,606	7,870
194116500	<b>Contract Services</b>	50,304	50,500	14,403	62,993	133,000
194116600	<b>Utilities</b>	1,200	1,200	680	1,204	1,200
194116700	<b>Capital Outlay</b>	0	0	21,209	0	0
	<b>TOTAL COMMUNITY DEV</b>	\$ 287,333	\$ 287,333	\$ 166,076	\$ 291,706	\$ 368,164

**City of Willis Budget - FY 2018 - 2019**  
**Police Department**  
**Summary Page**

No.	Category	Actual 2016 - 17	Budget 2017-18	Proj Year-End 2017-18	Approved 2018-19
	Personnel	\$ 1,287,883	\$ 1,445,757	\$ 1,282,906	\$ 1,545,523
	Supplies	\$ 71,589	\$ 111,076	\$ 74,815	\$ 104,968
	Maintenance	\$ 84,039	\$ 108,021	\$ 102,442	\$ 108,759
	Misc & Sundry	\$ 91,408	\$ 96,470	\$ 90,174	\$ 98,409
	Contract Services	\$ 4,918	\$ 6,180	\$ 6,710	\$ 6,380
	Utilities	\$ 12,565	\$ 15,000	\$ 13,154	\$ 15,000
	<b>Total O &amp; M</b>	\$ 1,552,402	\$ 1,782,504	\$ 1,570,200	\$ 1,879,039

	Capital Outlay	\$ 21,553	\$ 78,000	\$ 52,756	\$ -
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	<b>Total Budget</b>	\$ 1,573,955	\$ 1,860,504	\$ 1,622,956	\$ 1,879,039
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**CITY OF WILLIS BUDGET FY 2018-2019**  
**Operation and Maintenance**  
**Court**

No.	Category	Actual 2016-2017	Budget 2017-2018	8 Mo Exp 2017-2018	Proj Year-End 2017-2018	Approved 2018-2019
194916100	<b>Personnel</b>	\$68,203.68	\$70,918.75	\$47,140.18	\$70,918.75	\$ 72,024.58
194916200	<b>Supplies</b>	\$3,365.47	\$9,700.00	\$2,957.06	\$5,700.00	\$7,700.00
194916300	<b>Maintenance</b>	\$6,591.77	\$6,414.00	\$2,986.63	\$6,414.00	\$ 6,200.00
194916400	<b>Miscellaneous/Sundry</b>	\$2,029.75	\$4,886.00	\$325.97	\$4,886.00	\$ 4,886.00
194916500	<b>Contract Services</b>	\$21,570.00	\$21,470.00	\$13,830.00	\$21,470.00	\$ 21,470.00
194916600	<b>Utilities</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
194916700	<b>Capital Outlay</b>	\$0.00	\$2,000.00	\$0.00	\$2,000.00	\$ 2,000.00
	<b>TOTAL COURT</b>	\$101,760.67	\$115,388.75	\$67,239.84	\$111,388.75	\$ 114,280.58

**CITY OF WILLIS BUDGET FY 2018-2019**  
**Operation and Maintenance**  
**Utility Billing**

No.	Category	Actual 2016-17	Approved 2017-18	8 mo 2017-18	Projected 2017-18	Approved 2018-2019
794216100	<b>Personnel</b>	\$ 95,233	\$ 103,780	\$ 55,806	\$ 69,142	\$ 100,813
794216200	<b>Supplies</b>	\$ 515	\$ 1,250	\$ 73	\$ 1,030	\$ 1,250
7194216300	<b>Maintenance</b>	\$ -	\$ 1,250	\$ -	\$ 1,250	\$ 1,250
794216400	<b>Miscellaneous/Sundry</b>	\$ -	\$ -	\$ -	\$ -	\$ -
794216500	<b>Contract Services</b>	\$ 34,355	\$ 34,500	\$ 25,496	\$ 35,500	\$ 36,300
794216600	<b>Utilities</b>	\$ -		\$ -	\$ -	
794216700	<b>Capital Outlay</b>	\$ -		\$ -		
	<b>TOTAL ADMINISTRATION</b>	\$ 130,102	\$ 140,780	\$ 81,375	\$ 106,922	\$ 139,613

**CITY OF WILLIS BUDGET FY 2018-2019**  
**Operation and Maintenance Water Division-Water Production**

**Department: Water**

**Division: Production**

Summary Page

**Category**

Actual	Approved	4 Mo Exp	Proj Year-End	Approved
2017-2018	2017-2018	2017-2018	2017-2018	2018-2019

<b>794316100</b>	<b>Total Personnel</b>	83,061	122,870	42,922	125,983	129,608
<b>794316815</b>	<b>Total Supplies</b>	38,211	37,240	17,500	55,711	57,740
<b>794316817</b>	<b>Total Maintenance</b>	31,296	81,800	36,750	68,046	81,800
<b>794316817</b>	<b>Total Miscellaneous/Sundry</b>	13,852	19,750	5,000	18,852	21,170
<b>794316500</b>	<b>Total Contract Services</b>	27,609	67,924	19,500	47,109	97,674
<b>794316200</b>	<b>Total Utilities</b>	44,041	113,500	56,300	100,341	118,500
	<b>Total Operations and Maint.</b>	238,070	443,084	177,972	416,042	506,492
<b>794316700</b>	<b>Total Capital Outlay</b>	0	52,500	0	0	52,500
	<b>TOTAL WATER PRODUCTION</b>	238,070	495,584	177,972	416,042	558,992

**CITY OF WILLIS BUDGET FY 2018-2019**  
**Operation and Maintenance Water Division-Water Distribution**

<b>Category</b>	<b>Actual 2017-2018</b>	<b>Approved 2017-2018</b>	<b>4 Mo Exp 2017-2018</b>	<b>Proj Year-End 2017-2018</b>	<b>Approved 2018-2019</b>
<b>794326100 Total Personnel</b>	126,381	190,164	63,332	189,713	190,721
<b>794326200 Total Supplies</b>	8,125	22,240	15,500	23,625	25,740
<b>794326300 Total Maintenance</b>	58,714	105,850	51,550	110,264	111,650
<b>794326400 Total Miscellaneous/Sundry</b>	8,684	15,900	5,800	14,484	16,320
<b>794326500 Total Contract Services</b>	15,581	32,427	12,500	28,081	35,827
<b>794326600 Total Utilities</b>	585	650	255	840	650
<b>Total Operations and Maint.</b>	218,071	367,231	148,937	367,008	380,908
<b>794326700 Total Capital Outlay</b>	0	0	0	0	0
<b>TOTAL WATER DISTRIBUTION</b>	218,071	367,231	148,937	367,008	380,908

**CITY OF WILLIS BUDGET FY 2018 - 2019**  
**Operation and Maintenance**  
**Waste Water Division-Wastewater Collection**

No.	Category	Actual	Approved	4 Mo Exp	Proj Year-End	Approved
		2017-2018	2017-2018	2017-2018	2017-2018	2018-2019
794416100	Total Personnel	97,412	147,360	48,500	145,912	142,763
794416200	Total Supplies	4,754	11,290	4,400	9,154	11,690
794416300	Total Maintenance	65,241	130,350	80,789	146,030	130,350
794416400	Total Miscellaneous/Sundry	15,827	17,300	7,590	23,417	18,620
794416500	Total Contract Services	12,319	36,015	13,300	25,619	36,070
794416600	Total Utilities	46,846	53,000	23,537	70,383	71,000
	<b>Total Operations and Maint.</b>	242,399	395,315	178,116	420,515	410,493
794416700	Total Capital Outlay	4,050	8,000	0	4,050	0
	<b>Total Wastewater Collection</b>	246,449	403,315	178,116	424,565	410,493

**CITY OF WILLIS BUDGET FY 2018 - 2019**  
**Operation and Maintenance**  
**Wastewater Division-Wastewater Treatment**

Summary Page

**Department: Wastewater**  
**Division: Treatment**

No.	Category	Actual	Approved	4 Mo Exp	Proj Year-End	Approved
		2017-2018	2017-2018	2017-2018	2017-2018	2018-2019
794426100	Total Personnel	78,338	116,899	41,778	120,116	155,798
794426200	Total Supplies	16,954	31,340	10,700	27,654	31,440
794426300	Total Maintenance	55,015	117,500	49,867	104,882	117,600
794426817	Total Miscellaneous/Sundry	10,806	15,500	3,488	14,294	15,920
794426500	Total Contract Services	103,523	149,415	59,049	162,572	171,964
794426600	Total Utilities	44,740	79,300	22,687	67,427	80,600
	Total Operations and Maint.	309,377	509,954	187,569	496,946	573,322
794426917	Total Capital Outlay	0	0	0	0	0
	Total Wastewater Treatment	309,377	509,954	187,569	496,946	573,322

**CITY OF WILLIS BUDGET FY 2018 - 2019**  
**Operation and Maintenance**  
**Streets, Drainage, Parks, and Right of Way**

Summary Page

**Department:** Right-of-Way Parks and Drainage  
**Division:**

<b>Category</b>	<b>Actual 2017-2018</b>	<b>Approved 2017-2018</b>	<b>4 Mo Exp 2017-2018</b>	<b>Proj Year-End 2017-2018</b>	<b>Approved 2018-2019</b>
<b>194816100 Total Personnel</b>	182,160	306,745	103,224	285,384	285,067
<b>194816200 Total Supplies</b>	24,893	34,800	10,345	35,238	35,240
<b>194816300 Total Maintenance</b>	27,002	47,000	18,670	45,672	59,000
<b>194816400 Total Miscellaneous/Sundry</b>	10,065	12,750	3,441	13,506	14,320
<b>194816500 Total Contract Services</b>	14,536	31,740	13,000	27,536	35,100
<b>194816600 Total Utilities</b>	44,067	55,800	20,238	64,305	71,000
<b>Total Operations and Maint.</b>	302,723	488,835	168,918	471,641	499,727
<b>194816700 Total Capital Outlay</b>	6,236	6,500	0	6,236	0
<b>TOTAL R.O.W. PARKS &amp; DRAINAGE</b>	308,958	495,335	168,918	477,876	499,727

**CITY OF WILLIS BUDGET FY 2018-2019**

**General Fund**

**Solid Waste**

No.	Category	Actual 2016-17	Approved 2017-18	8 mo 2017-18	Projected 2017-18	Approved 2018-19
194616100	<b>Personnel</b>					
194616200	<b>Supplies</b>					
194616300	<b>Maintenance</b>					
194616400	<b>Miscellaneous/Sundry</b>					
194616500	<b>Contract Services</b>	265,394	270,000	162,223	270,000	289,000
19416600	<b>Utilities</b>					
194616700	<b>Capital Outlay</b>					
	<b>TOTAL ADMINISTRATION</b>	\$ 265,394	\$ 270,000	\$ 162,223	\$ 270,000	\$ 289,000