

**Annual Report**

**City of Willis  
Willis, Texas**

**All Funds  
For the Year Ended  
September 30, 1984**

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**SAULS AND PECHACEK**

PUBLIC ACCOUNTANTS

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BELLVILLE, TEXAS 77418

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February 20, 1985

ROBERT E. SAULS, P.A.

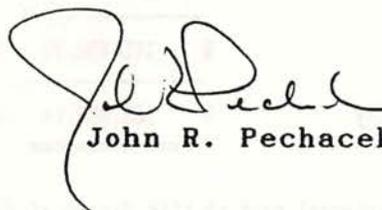
JOHN R. PECHACEK, C.P.A.

Honorable Mayor and Members of  
the City Council  
City of Willis, Texas

We have examined the combined financial statements of the City of Willis, Texas as of September 30, 1984 and for the year then ended, as listed in the accompanying table of contents. Our examination was made in accordance with generally accepted auditing standards and, accordingly included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

In our opinion, the combined financial statements referred to above present fairly the financial position of the City of Willis, Texas as of September 30, 1984 and the results of its operations for the year then ended in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding year. Also, in our opinion, the individual fund financial statements referred to above, present fairly the financial position of the individual funds of the City of Willis, Texas at September 30, 1984 and the results of their operations for the year then ended in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

Our examination was made for the purpose of forming an opinion of the combined financial statements taken as a whole and on the individual fund financial statements. The accompanying financial information listed as supporting schedules in the table of contents is presented for purposes of additional analysis and is not a required part of the combined financial statements of the City of Willis, Texas. The information has been subjected to the auditing procedures applied in the examination of the combined and individual fund financial statements and in our opinion, is fairly stated in all material respects in relation to the combined financial statements taken as a whole.



John R. Pechacek, C.P.A.

CITY OF WILLIS, TEXAS  
 COMBINED BALANCE SHEET  
 ALL FUNDS AND ACCOUNT GROUPS  
 SEPTEMBER 30, 1984

Governmental Funds

	General	Special Revenue	Debt Service	Capital Projects
<b>ASSETS:</b>				
Cash	\$ 641.20	\$ 4,456.39	\$ 1,030.57	\$ --
Time Deposits	30,891.52	--	--	--
Receivables-				
Ad Valorem Taxes	73,519.67	--	--	--
Service Accounts	--	--	--	--
Allowance for Uncollectibles	( 7,351.97)	--	--	--
Federal Disaster Relief	--	--	--	--
Interfund Receivable	88,383.22	--	--	--
Property, Plant, & Equipment	--	--	--	--
Allowance for Depreciation	--	--	--	--
Amount Available in Debt Service Fund	--	--	--	--
Amount To Be Provided For Retirement of General Long Term Debt	--	--	--	--
<b>Total Assets</b>	<b>\$ 186,083.64</b>	<b>\$ 4,456.39</b>	<b>\$ 1,030.57</b>	<b>\$ --</b>
<b>LIABILITIES:</b>				
Accounts Payable	\$ 2,859.16	\$ --	\$ --	\$ --
Payable to State Agencies	1,636.22	--	--	--
Appearance Bonds Payable	328.50	--	--	--
Accrued Interest Payable	--	--	--	--
Utility Deposits Payable	--	--	--	--
Interfund Payable	--	--	--	--
Deferred Revenue	66,167.70	--	--	--
General Obligation Bonds Payable	--	--	--	--
Revenue Bonds Payable	--	--	--	--
<b>Total Liabilities</b>	<b>\$ 70,991.58</b>	<b>\$ --</b>	<b>\$ --</b>	<b>\$ --</b>
<b>FUND EQUITY:</b>				
Contributed Capital	\$ --	\$ --	\$ --	\$ --
Investment in General Fixed Assets	--	--	--	--
Retained Earnings-				
Reserved for Revenue Bond Retirement	--	--	--	--
Unreserved	--	--	--	--
Fund Balance-				
Reserved for Debt Service	--	--	1,030.57	--
Undesignated	115,092.06	4,456.39	--	--
<b>Total Fund Equity</b>	<b>\$ 115,092.06</b>	<b>\$ 4,456.39</b>	<b>\$ 1,030.57</b>	<b>\$ --</b>
<b>Total Liabilities and Fund Equity</b>	<b>\$ 186,083.64</b>	<b>\$ 4,456.39</b>	<b>\$ 1,030.57</b>	<b>\$ --</b>

(The accompanying notes are an integral part of this financial statement.)

Proprietary Fund	Account Groups		Totals (Memorandum Only)	
	Utility	General Fixed Assets	General Long Term Debt	1984
\$ 15,564.27	\$ —	\$ —	\$ 21,692.43	\$ 19,871.18
62,380.76	—	—	93,272.28	83,989.32
—	—	—	73,519.67	69,701.06
59,535.13	—	—	59,535.13	51,390.57
( 3,000.00)	—	—	( 10,351.97)	( 9,970.11)
—	—	—	—	18,632.00
—	—	—	88,383.22	70,194.79
3,208,795.09	285,731.58	—	3,494,526.67	3,442,880.33
( 592,132.16)	—	—	( 592,132.16)	( 495,868.30)
—	—	1,030.57	1,030.57	2,135.50
—	—	188,969.43	188,969.43	202,864.50
<u>\$ 2,751,143.09</u>	<u>\$ 285,731.58</u>	<u>\$ 190,000.00</u>	<u>\$ 3,418,445.27</u>	<u>\$ 3,455,820.84</u>
\$ 936.06	\$ —	\$ —	\$ 3,795.22	\$ 8,275.66
—	—	—	1,636.22	2,484.22
—	—	—	328.50	1,535.50
3,820.00	—	—	3,820.00	4,370.00
16,192.38	—	—	16,192.38	15,091.87
88,383.22	—	—	88,383.22	70,194.79
—	—	—	66,167.70	62,730.95
—	—	190,000.00	190,000.00	205,000.00
370,000.00	—	—	370,000.00	395,000.00
<u>\$ 479,331.66</u>	<u>\$ —</u>	<u>\$ 190,000.00</u>	<u>\$ 740,323.24</u>	<u>\$ 764,682.99</u>
\$ 2,208,776.48	\$ —	\$ —	\$ 2,208,776.48	\$ 2,204,202.32
—	285,731.58	—	285,731.58	241,391.40
36,292.46	—	—	36,292.46	36,292.46
26,742.49	—	—	26,742.49	92,946.88
—	—	—	1,030.57	2,135.50
—	—	—	119,548.45	114,169.29
<u>\$ 2,271,811.43</u>	<u>\$ 285,731.58</u>	<u>\$ —</u>	<u>\$ 2,678,122.03</u>	<u>\$ 2,691,137.85</u>
<u>\$ 2,751,143.09</u>	<u>\$ 285,731.58</u>	<u>\$ 190,000.00</u>	<u>\$ 3,418,445.27</u>	<u>\$ 3,455,820.84</u>

CITY OF WILLIS, TEXAS  
 COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES  
 IN FUND BALANCES - ALL GOVERNMENTAL FUND TYPES  
 FOR THE YEAR ENDED SEPTEMBER 30, 1984

	General Fund	Special Revenue Fund	Debt Service Fund
<b>Revenues:</b>			
Ad Valorem Taxes	\$ 82,251.96	\$ —	\$ 30,770.00
Federal Revenue Sharing	—	21,761.00	—
Penalties and Interest	5,261.02	—	—
Interest on Time Deposits	3,235.92	—	224.27
Corporation Court Fines and Costs	36,157.72	—	—
License and Permits	9,371.42	—	—
City Franchise Taxes	63,218.87	—	—
City Sales Taxes	73,981.83	—	—
Garbage Collection Fees	42,534.25	—	—
Dumping Fees	38,068.01	—	—
Federal Diaster Relief	—	—	—
Industrial Development Corporation	1,000.00	—	—
Miscellaneous	635.65	—	—
<b>Total Revenues</b>	<b>\$ 355,716.65</b>	<b>\$ 21,761.00</b>	<b>\$ 30,995.07</b>
<b>Expenditures:</b>			
City General	\$ 63,077.35	\$ —	\$ 31,900.00
Administrative-City Office	65,117.73	—	—
Police Department	104,830.25	9,666.29	—
Garbage Department	18,713.02	—	—
Dump Department	44,018.09	—	—
Street Department	62,101.60	—	—
Transfer to Other Funds	—	7,675.33	—
<b>Total Expenditures</b>	<b>\$ 357,858.04</b>	<b>\$ 17,341.62</b>	<b>\$ 31,900.00</b>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<b>\$ ( 2,141.39)</b>	<b>\$ 4,419.38</b>	<b>\$ ( 904.93)</b>
Fund Balance, Beginning of Year	114,132.28	37.01	2,135.50
Miscellaneous Adjustments	—	—	( 200.00)
Transfer From Other Funds	3,101.17	—	—
<b>Fund Balance, End of Year</b>	<b>\$ 115,092.06</b>	<b>\$ 4,456.39</b>	<b>\$ 1,030.57</b>

(The accompanying notes are an integral part of this financial statement.)

Capital Projects Fund	Totals (Memorandum Only)	
	1984	1983
\$ —	\$ 113,022.76	\$ 85,476.53
—	21,761.00	20,624.00
—	5,261.02	1,791.67
—	3,460.19	4,240.88
—	36,157.72	27,062.07
—	9,371.42	6,233.94
—	63,218.87	54,208.02
—	73,981.83	60,951.16
—	42,534.25	40,487.25
—	38,068.01	24,392.32
—	—	11,363.48
—	1,000.00	—
—	635.65	527.20
<u>\$ —</u>	<u>\$ 408,472.72</u>	<u>\$ 337,358.52</u>
\$ —	\$ 94,977.35	\$ 75,409.54
—	65,117.73	63,431.44
—	114,496.54	86,543.68
—	18,713.02	36,859.97
—	44,018.09	15,851.80
—	62,101.60	45,521.66
—	7,675.33	—
<u>\$ —</u>	<u>\$ 407,099.66</u>	<u>\$ 323,618.09</u>
\$ —	\$ —	\$ 13,740.43
—	116,304.79	102,564.36
—	( 200.00)	—
—	—	—
<u>\$ —</u>	<u>\$ 120,579.02</u>	<u>\$ 116,304.79</u>

CITY OF WILLIS, TEXAS  
 COMBINED STATEMENT OF REVENUES, EXPENSES AND  
 CHANGES IN RETAINED EARNINGS - ALL PROPRIETARY FUNDS  
 FOR THE YEAR ENDED SEPTEMBER 30, 1984

	Water and Sewer Utility Fund	
	1984	1983
<b>Revenues:</b>		
Charges for Services	\$ 230,937.58	\$ 195,442.84
Tap Fees	19,240.00	30,591.67
Service Charges	3,600.00	3,320.00
Late Payment Penalties	7,585.18	6,145.83
Interest Earnings	4,799.30	5,089.18
Miscellaneous	80.00	110.00
T.C.D.P. Grant	35,500.00	—
<b>Total Revenues</b>	<b>\$ 301,822.06</b>	<b>\$ 240,699.52</b>
<b>Expense:</b>		
Personnel Costs	\$ 77,804.26	\$ 67,445.93
Contract Services	5,791.50	3,208.25
Engineering	17,500.00	—
Maintenance and Repair	50,835.36	37,426.11
Storm Expense	2,307.73	—
Utilities	31,746.49	24,377.00
Postage	1,300.25	1,200.00
Office Supplies	17.75	—
Operating Supplies	33,376.97	27,197.60
Truck Expense & Supplies	10,644.63	6,392.49
Rentals	386.00	582.05
Travel Allowances	6,385.00	5,950.00
Memberships, Fees and Schools	354.50	468.70
Depreciation	96,263.86	95,837.70
Interest Expense	23,280.00	24,636.66
Paying Agent Fees	100.00	70.00
Miscellaneous	2,635.08	600.00
<b>Total Expense</b>	<b>\$ 360,729.38</b>	<b>\$ 295,392.49</b>
<b>Net Income (Loss)</b>	<b>\$ ( 58,907.32)</b>	<b>\$ ( 54,692.97)</b>
Retained Earnings, Beginning of Year	2,333,441.66	2,388,134.63
Refund Oak Valley Tap Fees	( 7,297.07)	—
Transfer From Special Revenue Fund	4,574.16	—
<b>Retained Earnings, End of Year</b>	<b>\$ 2,271,811.43</b>	<b>\$ 2,333,441.66</b>

(The accompanying notes are an integral part of this financial statement.)

CITY OF WILLIS, TEXAS  
NOTES TO FINANCIAL STATEMENTS  
SEPTEMBER 30, 1984

Note 1 - Summary of Significant Accounting Policies

The City of Willis, Texas operates under the Mayor-Alderman form of government and provides the following services as authorized by state statute: public safety (police and fire), highways and streets, sanitation, recreation, education, public improvements, utilities (water and sanitary sewer) and general administrative services.

Following is a summary of the more significant accounting policies:

Fund Accounting-

The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund and account group are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures (or expenses, as appropriate). Resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The transactions of the City are accounted for in the following funds and account groups:

Governmental Funds-

General Fund- This is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Fund- This fund is used to account for resources received under the federal revenue sharing program which are legally restricted to expenditures for specified purposes.

Debt Service Fund- This fund is used to account for the accumulation of resources for, and payment of, general long-term debt principal, interest and related costs.

Capital Projects Fund- This fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds).

CITY OF WILLIS, TEXAS  
NOTES TO FINANCIAL STATEMENTS (CONT'D.)  
SEPTEMBER 30, 1984

Proprietary Funds-

Water and Sewer Utility Fund- This fund is used to account for utility (water and sanitary sewer) operations that are financed and operated in a manner similar to private business enterprises. The intent of the governing body is that the costs (expenses, including depreciation of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

Account Groups-

General Fixed Assets- This account group is used to account for property, plant and equipment used in the general operation of the City. No depreciation is provided, additions (including donations) and disposals are recorded or removed on the basis of historical cost or value at the date of acquisition.

General Long-Term Debt- This account group is used to account for the liability for long-term debt which will be repaid from governmental funds, together with the offsetting provision for the allocation of future resources to these obligations.

Basis of Accounting-

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements.

All governmental funds are accounted for using the modified accrual basis of accounting, that is, revenues are recognized as revenue when they become measurable and available as net current assets, and expenditures are generally recognized as such when the actual liability is incurred.

All proprietary funds are accounted for using the full accrual basis of accounting, that is, revenues are recognized when earned and expenses recognized when the actual liability is incurred.

Property, Plant and Equipment-

Property, plant and equipment of the Water and Sewer Utility Fund, including contributions from the municipality are recorded at costs. Depreciation is provided using the straight-line method based on an estimated useful life of 33 1/3 years.

CITY OF WILLIS, TEXAS  
 NOTES TO FINANCIAL STATEMENTS (CONT'D.)  
 SEPTEMBER 30, 1984

Memorandum Totals-

Totals captioned "Memorandum Only" are presented only as an aide to financial analysis and comparison. Data in these columns do not present financial position, results of operations or changes in financial position in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of the data.

Note 2 - Ad Valorem Property Taxes

Ad valorem property tax is assessed on all taxable property within the corporate limits of the City as of January 1 each year not specifically exempted by state law or by the local governing body. Such taxes are generally levied on October 1 and are payable on or before January 31 of the following year. Ad valorem property taxes attach as an enforceable lien upon the property assessed. Net collected property taxes as of September 30, are not considered to be currently available and are, therefore, shown as deferred revenue. Penalties and interest are recorded as revenue when collected.

During the year ended September 30, 1984, the City levied an ad valorem tax of \$.37 per \$100 assessed valuation which resulted in a tax levy of \$118,091.42 on the total assessed taxable valuation of \$31,916,600 for the 1983 tax year. Of the total \$.37 per \$100 valuation rate, \$.10 was allocated to general obligation debt retirement and \$.27 was allocated to general governmental services. State statutes allow the City to levy taxes up to a maximum of \$1.50 per \$100 assessed valuation for generally governmental services. Additionally, the City can levy taxes sufficient to meet the current general obligation debt service requirement.

Note 3 - Changes in Long-Term Debt

Following is a summary of bond and long-term debt transactions of the City for the year ended September 30, 1984:

	<u>General</u>	<u>Revenue</u>	<u>Total</u>
	<u>Obligation</u>	<u>Revenue</u>	<u>Total</u>
Bonds Payable, Oct. 1, 1983	\$ 205,000	\$395,000	\$600,000
Bonds Issued	--	--	--

CITY OF WILLIS, TEXAS  
 NOTES TO FINANCIAL STATEMENTS (CONT'D.)  
 SEPTEMBER 30, 1984

	General Obligation	Revenue	Total
	-----	-----	-----
Bonds Retired	\$ ( 15,000)	\$ (25,000)	\$(40,000)
	-----	-----	-----
Bonds Payable, Sept. 30, 1984	\$ 190,000	\$ 370,000	\$560,000
	=====	=====	=====

Bonds Payable at September 30, 1984 are comprised of the following individual issues:

General Obligation Bonds-

\$220,000, 1975 Series City of Willis General Obligation Bonds due serially in annual installments of \$5,000 July 1, 1976, \$10,000 July 1, 1977 and 1978, and \$15,000 July 1, 1979 through 1991. This issue bears interest as follows: \$15,000 total due July 1, 1976 and 1977 @ 6%; \$25,000 total due July 1, 1978 and 1979 @ 6.5%; and \$180,000 total due July 1, 1980 through 1991 @ 7%. \$105,000

\$85,000, 1981 Series City of Willis Combination Tax and Revenue Certificates of Obligation due serially in annual installments of \$25,000 September 1, 1992 through 1994 and \$10,000 September 1, 1995. The total issue bears interest from September 1, 1981 through August 31, 1982 @ 12%; from September 1, 1982 through August 31, 1983 @ 11%; from September 1, 1983 through August 31, 1984 @ 10%; from September 1, 1984 through August 31, 1985 @ 9%; and from September 1, 1985 to maturity at 8%. 85,000

Total General Obligation Bonds \$190,000

=====

Revenue Bonds-

\$240,000, 1977 Series City of Willis Waterworks and Sewer System Revenue Refunding and Improvement Bonds due serially in annual installments of \$10,000 August 1, 1978 through August 1, 1987 and \$15,000 August 1, 1988 through August 1, 1997. This issue bears interest as follows: \$40,000 total due August 1, 1978 through 1981 @ 4.5%; \$20,000 total due August 1, 1982 and 1983 @ 5%; \$100,000 total due August 1, 1984 through 1991 @ 6%; and \$80,000 total due August 1, 1985 through 1997 @ 6.5%. \$170,000

CITY OF WILLIS, TEXAS  
 NOTES TO FINANCIAL STATEMENTS (CONT'D.)  
 SEPTEMBER 30, 1984

\$250,000 1981 Series City of Willis Waterworks and Sewer System Junior Lien Revenue Bonds due serially in annual installments of \$15,000 August 1, 1982 through August 1, 1986 and \$25,000 August 1, 1977. This issue bears interest at an annual rate of 5.6%.	\$200,000 -----
Total Revenue Bonds	\$370,000 =====

The next five years annual debt service requirements to amortize all bonds outstanding at September 30, 1984 are as follows:

Year Ending Sept. 30	<u>General Obligation</u>		<u>Revenue</u>		<u>Total</u>
	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>	
1985	15,000	15,000	25,000	21,800	76,800
1986	15,000	13,100	25,000	20,360	73,460
1987	15,000	12,050	25,000	18,920	70,970
1988	15,000	11,000	30,000	17,480	73,480
1989	15,000	9,950	30,000	16,020	70,970

Note 4 - Significant Bond Resolution and Legal Requirements

Reserve Requirements-

The waterworks and sewer system revenue bond series, 1977 bond resolution requires the establishment of a reserve fund with an initial deposit of \$10,000. On or before the 20th day of each month thereafter, a minimum of \$300 shall be deposited until this account contains at least \$22,000. As of September 30, 1984 this reserve account contained cash and time deposits of \$22,000.

The waterworks and sewer system junior lien revenue bond, series 1981 bond resolution requires the establishment of a reserve fund into which the City shall deposit, on or before the 25th of each month, \$403 until such fund contains \$23,325. As of September 30, 1984 this reserve account contained cash and time deposits of \$6,414.82.

Emergency Fund Requirement-

The waterworks and sewer system revenue bond, series 1977 bond resolution requires the establishment of an emergency fund to cover repair on system extension for which other funds are not available. Minimum monthly deposits of \$200 are required until this fund contains \$5,000. At September 30, 1984 this emergency fund account contained \$3,419.15 in cash and time deposits.

CITY OF WILLIS, TEXAS  
 NOTES TO FINANCIAL STATEMENTS (CONT'D.)  
 SEPTEMBER 30, 1984

Note 5 - Restricted Cash and Time Deposits

Cash and time deposits restricted for payment of principal and interest on revenue bonds at September 30, 1984 are as follows:

Waterworks and Sewer System Revenue Bond, Series 1977-

Interest and Sinking Fund-	
Cash	\$ 8,218.98
Reserve Fund-	
Time Deposits	22,000.00
Emergency Fund-	
Time Deposits	2,419.15
	-----
Total	\$ 32,638.13
	=====

Waterworks and Sewer System Junior Lien Revenue Bond, Series 1981-

Interest and Sinking Fund-	
Cash	\$ 4,680.57
Reserve Fund-	
Time Deposits	14,242.63
	-----
Total	\$ 18,923.20
	-----
Total Restricted Assets	\$ 51,561.33
	=====

Note 6- Revenue Sharing Funds Transferred to General and Utility Funds

Of the \$7,675.33 transferred from the Special Revenue Fund, \$3,101.17 was transferred to the General Fund as a reimbursement for the purchase of a police car in September, 1983. The remaining \$4,574.16 was transferred to the Utility Fund for the purchase of water meters.

Note 7 Adjustment to Debt Service Fund Balance

A Downward adjustment of \$200.00 was made to the Debt Service Fund Balance due to the payment of interest on prior years' bond coupons.

CITY OF WILLIS, TEXAS  
 GENERAL FUND  
 BALANCE SHEET  
 SEPTEMBER 30, 1984 AND 1983

	<u>1984</u>	<u>1983</u>
<u>ASSETS</u>		
Cash-		
On Hand and in Banks	\$ 641.20	\$ 1,673.85
Invested in Time Deposits	30,891.52	38,196.86
	<u>\$ 31,532.72</u>	<u>\$ 39,870.71</u>
Receivables-		
Delinquent Ad Valorem Taxes	\$ 73,519.67	\$ 69,701.05
Federal Disaster Relief	—	11,363.48
Interfund Receivables	88,383.22	70,194.79
Allowance for Uncollectibles	( 7,351.97)	( 6,970.11)
	<u>\$ 154,550.92</u>	<u>\$ 144,289.22</u>
	<u>\$ 186,083.64</u>	<u>\$ 184,159.93</u>
<u>LIABILITIES</u>		
Liabilities-		
Accounts Payable	\$ 2,859.16	\$ 3,276.98
Payable to State Agencies	1,636.22	2,484.22
Appearance Bonds Payable	328.50	1,535.50
Deferred Revenue from Taxes	66,167.70	62,730.95
	<u>\$ 70,991.58</u>	<u>\$ 70,027.65</u>
<u>FUND EQUITY</u>		
Fund Balance-		
Undesignated	\$ 115,092.06	\$ 114,132.28
	<u>\$ 186,083.64</u>	<u>\$ 184,159.93</u>

(The accompanying notes are an integral part of this financial statement.)

CITY OF WILLIS, TEXAS  
GENERAL FUND  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN  
FUND BALANCE - BUDGET AND ACTUAL  
FOR THE YEAR ENDED SEPTEMBER 30, 1984

	1984			1983
	Budget	Actual	Variance	Actual
<b>Revenues:</b>				
Ad Valorem Taxes	\$ 80,100.00	\$ 82,251.96	\$ 2,151.96	\$ 56,346.53
Penalties and Interest	1,500.00	5,261.02	3,761.02	1,791.67
Interest on Time Deposits	3,000.00	3,235.92	235.92	3,768.30
Corporation Court Fines and Costs	25,500.00	36,157.72	10,657.72	27,062.07
License and Permits	6,150.00	9,371.42	3,221.42	6,233.94
City Franchise Taxes	50,000.00	63,218.87	13,218.87	54,208.02
City Sales Taxes	60,000.00	73,981.83	13,981.83	60,951.16
Garbage Collection Fees	40,000.00	42,534.25	2,534.25	40,487.25
Dumping Fees	18,000.00	38,068.01	20,068.01	24,392.32
Industrial Development Corporation	—	1,000.00	1,000.00	—
Disaster Relief-Storm Damage	—	—	—	11,363.48
Miscellaneous	500.00	635.65	135.65	527.20
<b>Total Revenues</b>	<b>\$ 284,750.00</b>	<b>\$ 355,716.65</b>	<b>\$ 70,966.65</b>	<b>\$ 287,131.94</b>
<b>Expenditures:</b>				
City General	\$ 44,100.00	\$ 63,077.35	\$ ( 18,977.35)	\$ 41,809.54
Administrative-City Office	69,900.00	65,117.73	4,782.27	61,871.44
Police Department	99,023.00	104,830.25	( 5,807.25)	66,593.68
Garbage Department	24,873.00	18,713.02	6,159.98	36,859.97
Dump Department	25,950.00	44,018.09	( 18,068.09)	15,851.80
Street Department	37,800.00	62,101.60	( 24,301.60)	45,521.66
<b>Total Expenditures</b>	<b>\$ 301,646.00</b>	<b>\$ 357,858.04</b>	<b>\$ ( 56,212.04)</b>	<b>\$ 268,508.09</b>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<b>\$ ( 16,896.00)</b>	<b>\$ ( 2,141.39)</b>	<b>\$ 14,754.61</b>	<b>\$ 18,623.85</b>
<b>Fund Balance, Beginning</b>		<b>114,132.28</b>		<b>95,508.43</b>
<b>Transfer from Other Funds</b>		<b>3,101.17</b>		<b>—</b>
<b>Fund Balance, Ending</b>		<b>\$ 115,092.06</b>		<b>\$ 114,132.28</b>

(The accompanying notes are an integral part of this financial statement.)

CITY OF WILLIS, TEXAS  
GENERAL FUND  
COMPARISON OF BUDGET WITH ACTUAL EXPENDITURES  
FOR THE YEAR ENDED SEPTEMBER 30, 1984

	1984			1983
	Budget	Actual	Variance	Actual
<b>City General-</b>				
Insurance	\$ 18,000.00	\$ 19,084.04	\$ ( 1,084.04)	\$ 15,982.00
Professional Services	9,000.00	11,020.00	( 2,020.00)	14,748.99
Maintenance	2,000.00	2,007.83	( 7.83)	1,515.02
Storm Expense	—	4,164.83	( 4,164.83)	—
Fire Department	3,000.00	3,000.00	—	3,000.00
Rentals	150.00	289.93	( 139.93)	134.96
Travel Allowances	4,000.00	3,293.37	706.63	2,628.38
Election	500.00	1,016.31	( 516.31)	449.70
Tax Assessing	5,000.00	2,550.71	2,449.29	2,023.21
Code Enforcement	500.00	—	500.00	40.00
Public Notices	500.00	793.66	( 293.66)	194.88
Memberships/Dues	650.00	716.30	( 66.30)	598.00
Industrial Board	500.00	—	500.00	—
Miscellaneous Expense	300.00	269.54	30.46	180.40
Building Expense	—	314.00	( 314.00)	314.00
Fiscal Agent Fee	—	—	—	—
Capital Outlay	—	14,556.83	( 14,556.83)	—
<b>Total City General</b>	<b>\$ 44,100.00</b>	<b>\$ 63,077.35</b>	<b>\$ ( 18,977.35)</b>	<b>\$ 41,809.54</b>
<b>Administrative/City Office-</b>				
Salaries	\$ 40,800.00	\$ 37,950.00	\$ 2,850.00	\$ 32,589.20
Payroll Taxes	2,800.00	2,634.80	165.20	2,189.26
Unemployment Insurance	500.00	183.95	316.05	227.71
Health Insurance	2,500.00	2,479.87	20.13	1,793.73
Retirement Expense	2,100.00	2,056.56	43.44	1,829.91
Contract Labor	6,000.00	3,622.50	2,377.50	8,696.70
Maintenance	1,500.00	1,346.48	153.52	1,304.77
Utilities	5,000.00	5,120.35	( 120.35)	4,411.83
Postage	2,000.00	1,886.25	113.75	1,324.11
Office Supplies	2,000.00	2,109.21	( 109.21)	2,083.84
Travel Allowance	4,200.00	4,800.00	( 600.00)	4,377.50
Capital Outlay	500.00	927.76	( 427.76)	1,042.88
<b>Total Administrative-Office</b>	<b>\$ 69,900.00</b>	<b>65,117.73</b>	<b>\$ 4,782.27</b>	<b>\$ 61,871.44</b>
<b>Police Department-</b>				
Salaries	\$ 65,820.00	\$ 62,768.00	\$ 3,052.00	\$ 47,683.35
Payroll Taxes	4,548.00	4,434.67	113.33	3,200.99
Health Insurance	3,500.00	3,012.11	487.89	1,931.46
Unemployment Insurance	380.00	370.20	9.80	409.44
Retirement Expense	3,600.00	3,339.79	260.21	1,525.69
Professional Services	—	850.00	( 850.00)	2,682.14
Telephone/Pager	1,575.00	1,739.01	( 164.01)	1,525.69
Office Supplies	1,250.00	4,462.86	( 3,212.86)	982.80
Operating Supplies/Uniforms	2,000.00	1,701.50	298.50	965.94
Auto Expense	12,000.00	14,983.89	( 2,983.89)	2,074.65
Travel Allowance	3,900.00	4,257.14	( 357.14)	2,933.35
Miscellaneous Expense	—	167.49	( 167.49)	230.15

CITY OF WILLIS, TEXAS  
GENERAL FUND  
COMPARISON OF BUDGET WITH ACTUAL EXPENDITURES  
FOR THE YEAR ENDED SEPTEMBER 30, 1984

	1984			1983
	Budget	Actual	Variance	Actual
Police Department (Cont'd.)				
Schools	450.00	402.59	47.41	—
Contract Labor	—	1,276.00	( 1,276.00)	—
Capital Outlay	—	1,065.00	( 1,065.00)	1,973.72
<b>Total Police Department</b>	<b>\$ 99,023.00</b>	<b>\$ 104,830.25</b>	<b>\$ ( 5,807.25)</b>	<b>\$ 66,593.68</b>
Garbage Department-				
Salaries	\$ 9,240.00	\$ 8,113.50	\$ 1,126.50	\$ 7,900.00
Payroll Taxes	633.00	586.38	46.62	529.55
Unemployment Insurance	—	52.27	( 52.27)	70.59
Contract Labor	6,500.00	6,310.40	189.60	5,437.50
Maintenance	500.00	489.61	10.39	315.80
Truck Expense	8,000.00	2,845.86	5,154.14	4,426.60
Travel	—	315.00	( 315.00)	—
Capital Outlay	—	—	—	18,179.93
<b>Total Garbage Department</b>	<b>\$ 24,873.00</b>	<b>\$ 18,713.02</b>	<b>\$ 6,159.98</b>	<b>\$ 36,859.97</b>
Dump Department-				
Contract Labor	\$ 10,950.00	\$ 11,148.20	\$ ( 198.20)	\$ 10,021.35
Professional Services	—	1,186.00	( 1,186.00)	1,182.00
Maintenance	4,000.00	8,123.43	( 4,123.43)	4,462.45
Utilities	1,000.00	662.16	337.84	186.00
Capital Outlay	10,000.00	22,898.30	( 12,898.30)	—
<b>Total Dump Department</b>	<b>\$ 25,950.00</b>	<b>\$ 44,018.09</b>	<b>\$ ( 18,068.09)</b>	<b>\$ 15,851.80</b>
Street Department-				
Salaries	\$ —	\$ 4,522.93	( 4,522.93)	\$ —
Payroll Taxes	—	337.00	( 337.00)	—
Contract Labor	10,800.00	10,878.86	( 78.86)	9,725.00
Maintenance	3,000.00	9,369.26	( 6,369.26)	1,075.68
Storm Expense	—	3,853.42	( 3,853.42)	3,398.49
Utilities	12,500.00	13,055.20	( 555.20)	11,921.70
Materials/Signs	10,000.00	15,000.00	( 5,000.00)	610.20
Truck Expense	1,500.00	3,957.93	( 2,457.93)	319.91
Capital Outlay	—	1,127.00	( 1,127.00)	18,470.68
<b>Total Street Department</b>	<b>\$ 37,800.00</b>	<b>\$ 62,101.60</b>	<b>\$ ( 24,301.60)</b>	<b>\$ 45,521.66</b>
<b>Total Expenditures</b>	<b>\$ 301,646.00</b>	<b>\$ 357,858.04</b>	<b>\$ ( 56,212.04)</b>	<b>\$ 268,508.09</b>

(The accompanying notes are an integral part of this financial statement.)

CITY OF WILLIS, TEXAS  
SPECIAL REVENUE FUND  
BALANCE SHEET  
SEPTEMBER 30, 1984 AND 1983

	<u>1984</u>	<u>1983</u>
<b>ASSETS:</b>		
Cash-		
On Hand and In Bank	\$ 4,456.39	\$ 37.01
Total Assets	<u>\$ 4,456.39</u>	<u>\$ 37.01</u>
 <b>FUND EQUITY:</b>		
Fund Balance	<u>\$ 4,456.39</u>	<u>\$ 37.01</u>

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES  
IN FUND BALANCE- BUDGET AND ACTUAL  
FOR THE YEAR ENDED SEPTEMBER 30, 1984 AND 1983

	<u>1984</u>			<u>1983</u>
	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>	
<b>Revenues:</b>				
Federal Revenue Sharing	\$ 21,544.00	\$ 21,761.00	\$ 217.00	\$ 20,624.00
Interest on Time Deposit	—	—	—	3.00
Total Revenue	<u>\$ 21,544.00</u>	<u>\$ 21,761.00</u>	<u>\$ 217.00</u>	<u>\$ 20,627.00</u>
<b>Expenditures:</b>				
Administrative/City Office	\$ 1,544.00	\$ —	\$ 1,544.00	\$ 1,560.00
Police Department	10,000.00	9,666.29	333.71	19,950.00
Transfer to Other Funds	10,000.00	7,675.33	2,324.67	—
Total Expenditures	<u>\$ 21,544.00</u>	<u>\$ 17,341.62</u>	<u>\$ 4,202.38</u>	<u>\$ 21,510.00</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>\$ —</u>	<u>\$ 4,419.38</u>	<u>\$ 4,419.38</u>	<u>\$ ( 883.00)</u>
 Fund Balance, Beginning of Year		<u>37.01</u>		<u>920.01</u>
Fund Balance, End of Year		<u>\$ 4,456.39</u>		<u>\$ 37.01</u>

(The accompanying notes are an integral part of this financial statement.)

CITY OF WILLIS, TEXAS  
 DEBT SERVICE FUND  
 BALANCE SHEET  
 SEPTEMBER 30, 1984 AND 1983

	<u>1984</u>	<u>1983</u>
<u>ASSETS</u>		
Cash	\$ 1,030.57	\$ 2,460.50
<u>LIABILITIES</u>		
Coupons Payable	\$ —	\$ 325.00
<u>FUND EQUITY</u>		
Reserve for Retirement of Funded Debt	1,030.57	2,135.50
Total Liabilities and Fund Equity	<u>\$ 1,030.57</u>	<u>\$ 2,460.50</u>

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES  
 IN RESERVES- BUDGET AND ACTUAL  
 FOR THE YEAR ENDED SEPTEMBER 30, 1984

	<u>1984</u>			<u>1983</u>
	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>	<u>Actual</u>
Revenues:				
Ad Valorem Taxes	\$ 31,900.00	\$ 30,770.80	\$ ( 1,129.20)	\$ 29,130.00
Interest in Time Deposits	300.00	224.27	( 75.73)	469.58
Total Revenues	<u>\$ 32,200.00</u>	<u>\$ 30,995.07</u>	<u>\$ ( 1,204.93)</u>	<u>\$ 29,599.58</u>
Expenditures:				
City General-				
Bond Principal	\$ 15,000.00	\$ 15,000.00	\$ —	\$ 15,000.00
Bond Interest	16,900.00	16,900.00	—	18,600.00
Total Expenditures	<u>\$ 31,900.00</u>	<u>\$ 31,900.00</u>	<u>\$ —</u>	<u>\$ 33,600.00</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>\$ 300.00</u>	<u>\$ ( 904.93)</u>	<u>\$ ( 1,204.93)</u>	<u>\$ ( 4,000.42)</u>
Reserves, Beginning		2,135.50		6,135.92
Miscellaneous Adjustment		( 200.00)		—
Reserves, Ending		<u>\$ 1,030.57</u>		<u>\$ 2,135.50</u>

(The accompanying notes are an integral part of this financial statement.)

CITY OF WILLIS, TEXAS  
WATER AND SEWER UTILITY FUND  
BALANCE SHEET  
SEPTEMBER 30, 1984 AND 1983

	1984	1983
<b>ASSETS:</b>		
Current Assets:		
Cash-		
On Hand and in Banks	\$ 15,564.27	\$ 15,699.82
Invested in Time Deposits	62,380.76	45,792.46
	\$ 77,945.03	\$ 61,492.28
Receivables-		
Service Accounts	\$ 59,159.12	\$ 51,035.06
Returned Checks	376.01	355.51
Federal Disaster Relief	—	7,268.52
Allowance for Uncollectibles	( 3,000.00)	( 3,000.00)
	\$ 56,535.13	\$ 55,659.09
	\$ 134,480.16	\$ 117,151.37
Fixed Assets:		
Utility System	\$ 3,208,795.09	\$ 3,201,488.93
Allowance for Depreciation	( 592,132.16)	( 495,868.30)
	\$ 2,616,662.93	\$ 2,705,620.63
	\$ 2,751,143.09	\$ 2,822,772.00
<b>LIABILITIES:</b>		
Current Liabilities:		
Accounts Payable	\$ 936.06	\$ 4,673.68
Accrued Interest Payable	3,820.00	4,370.00
Utility Deposits Payable	16,192.38	15,091.87
Bonds Payable—Current Maturities	25,000.00	25,000.00
Interfund Payables	88,383.22	70,194.79
	\$ 134,331.66	\$ 119,330.34
Long-Term Liabilities:		
Bonds Payable—Future Maturities	345,000.00	370,000.00
	\$ 479,331.66	\$ 489,330.34
<b>FUND EQUITY:</b>		
Capital Contributed from Other Funds		
	\$ 2,208,776.48	\$ 2,204,202.32
Retained Earnings:		
Reserved for Debt Retirement	\$ 36,292.46	\$ 36,292.46
Unreserved	26,742.49	92,946.88
	\$ 63,034.95	\$ 129,239.34
	\$ 2,271,811.43	\$ 2,333,441.66
	\$ 2,751,143.09	\$ 2,822,772.00

(The accompanying notes are an integral part of this financial statement.)



CITY OF WILLIS, TEXAS  
WATER AND SEWER UTILITY FUND  
STATEMENT OF REVENUES, EXPENSES AND CHANGES  
IN RETAINED EARNINGS  
FOR THE YEAR ENDED SEPTEMBER 30, 1984

	Water Department	Sewer Department	T. C. D. P. Grant	Total	Totals Memorandum 1983
<b>Revenues:</b>					
Utility Sales	\$ 136,515.01	\$ 94,422.57	\$ —	\$ 230,937.58	\$ 195,442.84
Tap Fees	9,010.00	10,230.00	—	19,240.00	30,591.67
Service Charges	3,680.00	—	—	3,680.00	3,320.00
Late Payment Penalties	7,585.18	—	—	7,585.18	6,145.83
Interest Earnings	2,399.65	2,399.65	—	4,799.30	5,089.18
Miscellaneous	—	80.00	—	80.00	110.00
T.C.D.P. Grant	—	—	35,500.00	35,500.00	—
<b>Total Revenues</b>	<b>\$ 159,189.84</b>	<b>\$ 107,132.22</b>	<b>\$ 35,500.00</b>	<b>\$ 301,822.06</b>	<b>\$ 240,699.52</b>
<b>Expense:</b>					
Salaries	\$ 33,283.50	\$ 28,929.57	\$ 3,073.44	\$ 65,286.51	\$ 57,169.00
Payroll Taxes	2,344.98	2,102.87	—	4,447.85	3,835.63
Health Insurance	2,042.78	1,647.65	—	3,690.43	2,512.37
Unemployment Insurance	147.00	154.94	—	301.94	401.76
Employee Retirement Expense	2,267.79	1,809.74	—	4,077.53	3,527.17
Contract Labor & Services	803.60	1,930.40	3,057.50	5,791.50	3,208.25
Engineering	—	—	17,500.00	17,500.00	—
Maintenance and Repair	25,188.00	21,909.74	—	47,097.74	37,426.11
Storm Expense	—	2,307.73	—	2,307.73	—
Utilities	14,257.51	17,488.98	—	31,746.49	24,377.00
Postage	1,300.25	—	—	1,300.25	1,200.00
Office Supplies	—	—	17.75	17.75	—
Operating Supplies	11,830.47	5,398.14	19,885.98	37,114.59	27,197.60
Truck Expense and Supplies	4,170.33	6,474.30	—	10,644.63	6,392.49
Rentals	10.00	376.00	—	386.00	582.05
Travel Allowances	2,785.00	3,600.00	—	6,385.00	5,950.00
Memberships, Fees and Schools	305.00	49.50	—	354.50	468.70
Miscellaneous Expense	2,635.08	—	—	2,635.08	95,837.70
Depreciation	48,131.93	48,131.93	—	96,263.86	600.00
Interest Expense	11,640.00	11,640.00	—	23,280.00	24,636.66
Paying Agent Fees	50.00	50.00	—	100.00	70.00
<b>Total Expense</b>	<b>\$ 163,193.22</b>	<b>\$ 154,001.49</b>	<b>\$ 43,534.67</b>	<b>\$ 360,729.38</b>	<b>\$ 295,392.49</b>
<b>Net Income (Loss)</b>	<b>\$ ( 4,003.38)</b>	<b>\$ ( 46,869.27)</b>	<b>\$ ( 8,034.67)</b>	<b>\$ ( 58,907.32)</b>	<b>\$ ( 54,692.97)</b>
Retained Earnings, October 1, 1983				2,333,441.66	2,388,134.63
Refund Oak Valley Tap Fees				( 7,297.07)	—
Transfer From Special Revenue Fund				4,574.16	—
Retained Earnings, September 30, 1984				<u>\$ 2,271,811.43</u>	<u>\$ 2,333,441.66</u>

(The accompanying notes are an integral part of this financial statement.)



CITY OF WILLIS, TEXAS  
 ANALYSIS OF CHANGES IN PROPERTY TAXES RECEIVABLE  
 FOR THE YEAR ENDED SEPTEMBER 30, 1984

Taxes Receivable 10-1-83		\$	69,701.06
1983 Original Tax Roll	\$	118,091.42	
Additions and Corrections	(	1,250.05)	116,841.37
			<u>116,841.37</u>
Total Taxes to Be Accounted For		\$	186,542.43

Tax Collections-			
Current Year	\$	99,931.68	
1982		8,023.73	
1981		2,001.34	
1980		1,075.63	
1979		674.32	
1978		558.29	
1977		212.19	
1976		242.56	
1975		90.35	
1974 and prior		212.67	113,022.76
			<u>113,022.76</u>

Taxes Receivable 09-30-84		\$	<u>73,519.67</u>
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Detail of Taxes Receivable-		
1983	\$	16,909.69
1982		16,971.74
1981		9,398.16
1980		7,095.72
1979 and prior		23,144.36
		<u>73,519.67</u>

Taxes Receivable 09-30-84		\$	<u>73,519.67</u>
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	1983	1982	1981	1980
Assessed Valuation	<u>\$31,916,600</u>	<u>\$28,369,990</u>	<u>\$11,705,823</u>	<u>\$7,077,868</u>
Tax Rate Per \$100 Valuation	<u>.37</u>	<u>.38</u>	<u>.69</u>	<u>.81</u>



CITY OF WILLIS, TEXAS  
WATER AND SEWER UTILITY FUND  
SCHEDULE OF WATER USAGE AND CUSTOMERS SERVED  
FOR THE YEAR ENDED SEPTEMBER 30, 1984

Month.	Water Usage In Gallons		Number of Customers Served	
	Pumped	Sold	Water	Sewer
October, 1983	9,617,400	8,955,260	852	703
November, 1983	8,463,600	6,989,990	847	703
December, 1983	11,884,400	6,768,990	852	714
January, 1984	11,291,200	11,678,240	836	708
February, 1984	10,618,600	8,277,670	864	722
March, 1984	13,719,600	7,052,780	857	718
April, 1984	19,055,200	8,401,000	851	714
May, 1984	17,530,200	8,992,490	863	723
June, 1984	13,405,600	10,993,560	861	721
July, 1984	11,897,500	8,750,890	863	721
August, 1984	12,729,900	9,943,470	863	729
September, 1984	10,721,400	10,607,090	863	729
Totals	150,934,600	107,411,130	10,272	8,605
Average	12,577,883	8,950,927	856	717

CITY OF WILLIS, TEXAS  
 REPAYMENT OF SCHEDULE - 1975 SERIES  
 GENERAL OBLIGATION BONDS

Fiscal Year Oct. 1 - Sept. 30	Numbers	Interest Rate	Semi-Annual Interest Due		Annual Principal Due July 1	Total Annual Requirement
			January 1	July 1		
1975-76	1	6.00%	\$ 7,562.50	\$ 7,562.50	\$ 5,000.00	\$ 20,125.00
1976-77	2-3	"	7,412.50	7,412.50	10,000.00	24,825.00
1977-78	4-5	6.50%	7,112.50	7,112.50	10,000.00	24,225.00
1978-79	6-8	"	6,787.50	6,787.50	15,000.00	28,575.00
1979-80	9-11	7.00%	6,300.00	6,300.00	15,000.00	27,600.00
1980-81	12-14	"	5,775.00	5,775.00	15,000.00	26,550.00
1981-82	15-17	"	5,250.00	5,250.00	15,000.00	25,500.00
1982-83	18-20	"	4,725.00	4,725.00	15,000.00	24,450.00
1983-84	21-23	"	4,200.00	4,200.00	15,000.00	23,400.00
1984-85	24-26	"	3,675.00	3,675.00	15,000.00	22,350.00
1985-86	27-29	"	3,150.00	3,150.00	15,000.00	21,300.00
1986-87	30-32	"	2,625.00	2,625.00	15,000.00	20,250.00
1987-88	33-35	"	2,100.00	2,100.00	15,000.00	19,200.00
1988-89	36-38	"	1,575.00	1,575.00	15,000.00	18,150.00
1989-90	39-41	"	1,050.00	1,050.00	15,000.00	17,100.00
1990-91	42-44	"	525.00	525.00	15,000.00	16,050.00
Totals			\$ 69,825.00	\$ 69,825.00	\$ 220,000.00	\$ 359,650.00

Paying Agent: Willis Bank of Texas  
 Willis, Texas  
 Bonds Dated: July 1, 1975  
 Option: Bonds maturing July 1, 1988 through 1991 are optional  
 for redemption on July 1, 1987 in inverse numerical  
 order at par.

CITY OF WILLIS, TEXAS  
 REPAYMENT SCHEDULE - 1981 SERIES  
 COMBINATION TAX AND REVENUE CERTIFICATES OF OBLIGATION

Fiscal Year Oct. 1 - Sept. 30	Interest Rate	Semi-Annual Interest Due		Annual Principal Due September 1	Total Annual Requirement
		March 1	September 1		
1981-82	12%	\$ 5,100.00	\$ 5,100.00	\$ —	\$ 10,200.00
1982-83	11%	4,675.00	4,675.00	—	9,350.00
1983-84	10%	4,250.00	4,250.00	—	8,500.00
1984-85	9%	3,825.00	3,825.00	—	7,650.00
1985-86	8%	3,400.00	3,400.00	—	6,800.00
1986-87	"	3,400.00	3,400.00	—	6,800.00
1987-88	"	3,400.00	3,400.00	—	6,800.00
1988-89	"	3,400.00	3,400.00	—	6,800.00
1989-90	"	3,400.00	3,400.00	—	6,800.00
1990-91	"	3,400.00	3,400.00	—	6,800.00
1991-92	"	3,400.00	3,400.00	25,000.00	31,800.00
1992-93	"	2,400.00	2,400.00	25,000.00	29,800.00
1993-94	"	1,400.00	1,400.00	25,000.00	27,800.00
1994-95	"	400.00	400.00	10,000.00	10,800.00
Totals		\$ 45,850.00	\$ 45,850.00	\$ 85,000.00	\$ 176,700.00

Total Amount of Issue: \$ 85,000.00  
 Date of Issue: Willis Bank  
 Willis, Texas  
 Prepayment Option: September 1, 1986 or any interest  
 payment date thereafter.

CITY OF WILLIS, TEXAS  
 REPAYMENT SCHEDULE - 1977 SERIES  
 WATERWORKS AND SEWER SYSTEM REVENUE  
 REFUNDING AND IMPROVEMENT BONDS

Fiscal Year Oct. 1 - Sept. 30	Bond Numbers	Interest Rate	Semi-Annual Interest Due		Annual Principal Due August 1	Total Annual Requirement
			February 1	August 1		
1977-78	1-2	4.5%	\$ 7,622.22	\$ 7,000.00	\$ 10,000.00	\$ 24,622.22
1978-79	3-4	"	6,775.00	6,775.00	10,000.00	23,550.00
1979-80	5-6	"	6,550.00	6,550.00	10,000.00	23,100.00
1980-81	7-8	"	6,325.00	6,325.00	10,000.00	22,650.00
1981-82	9-10	5.0%	6,100.00	6,100.00	10,000.00	22,200.00
1982-83	11-12	"	5,850.00	5,850.00	10,000.00	21,700.00
1983-84	13-14	6.0%	5,600.00	5,600.00	10,000.00	21,200.00
1984-85	15-16	"	5,300.00	5,300.00	10,000.00	20,600.00
1985-86	17-18	"	5,000.00	5,000.00	10,000.00	20,000.00
1986-87	19-20	"	4,700.00	4,700.00	10,000.00	19,400.00
1987-88	21-23	"	4,400.00	4,400.00	15,000.00	23,800.00
1988-89	24-26	"	3,950.00	3,950.00	15,000.00	22,900.00
1989-90	27-29	"	3,500.00	3,500.00	15,000.00	22,000.00
1990-91	30-32	"	3,050.00	3,050.00	15,000.00	21,100.00
1991-92	33-35	6.5%	2,600.00	2,600.00	15,000.00	20,200.00
1992-93	36-38	"	2,112.50	2,112.50	15,000.00	19,225.00
1993-94	39-41	"	1,625.00	1,625.00	15,000.00	18,250.00
1994-95	42-44	"	1,137.50	1,137.50	15,000.00	17,275.00
1995-96	45-57	"	650.00	650.00	15,000.00	16,300.00
1996-97	58	"	162.50	162.50	5,000.00	5,325.00
Totals			\$ 83,009.72	\$ 82,387.50	\$ 240,000.00	\$ 405,397.22

Total Amount of Issue: \$240,000.00  
 Date of Issue: July 15, 1977  
 Paying Agent: Willis Bank  
 Willis, Texas  
 Prepayment Option: August 1, 1987 or any interest  
 payment date thereafter.

CITY OF WILLIS, TEXAS  
 REPAYMENT SCHEDULE - 1981 SERIES  
 WATERWORKS AND SEWER SYSTEM  
 JUNIOR LIEN REVENUE BONDS

Fiscal Year Oct. 1 - Sept. 30	Bond Numbers	Interest Rate	Semi-Annual Interest Due		Annual Principal Due August 1	Total Annual Requirement
			February 1	August 1		
1981-82	1-3	5.60%	\$ 7,000.00	\$ 7,000.00	\$ 15,000.00	\$ 29,000.00
1982-83	4-6	"	6,580.00	6,580.00	15,000.00	28,160.00
1983-84	7-9	"	6,160.00	6,160.00	15,000.00	27,320.00
1984-85	10-12	"	5,740.00	5,740.00	15,000.00	26,480.00
1985-86	13-15	"	5,320.00	5,320.00	15,000.00	25,640.00
1986-87	16-18	"	4,900.00	4,900.00	15,000.00	24,800.00
1987-88	19-21	"	4,480.00	4,480.00	15,000.00	23,960.00
1988-89	22-24	"	4,060.00	4,060.00	15,000.00	23,120.00
1989-90	25-27	"	3,640.00	3,640.00	15,000.00	22,280.00
1990-91	28-30	"	3,220.00	3,220.00	15,000.00	21,440.00
1991-92	31-33	"	2,800.00	2,800.00	15,000.00	20,600.00
1992-93	34-36	"	2,380.00	2,380.00	15,000.00	19,760.00
1993-94	37-39	"	1,960.00	1,960.00	15,000.00	18,920.00
1994-95	40-42	"	1,540.00	1,540.00	15,000.00	18,080.00
1995-96	43-45	"	1,120.00	1,120.00	15,000.00	17,240.00
1996-97	46-50	"	700.00	700.00	25,000.00	26,400.00
Total			\$ 61,600.00	\$ 61,600.00	\$ 250,000.00	\$ 373,200.00

Total Amount of Issue: \$250,000.00  
 Date of Issue: August 1, 1981  
 Paying Agent: American National Bank  
 Austin, Texas  
 Prepayment Option: Any interest payment date

Note - Bond Number 50, maturing August 1, 1997 was paid July 23, 1983,  
 from surplus construction funds as required by the Texas  
 Department of Water Resources.

CITY OF WILLIS, TEXAS  
 INSURANCE COVERAGE  
 SEPTEMBER 30, 1984

<u>Type of Coverage</u>	<u>Policy Limits and Deductibles</u>	<u>Insurer</u>
<u>Municipal Liability</u>		
General and Auto Liability	\$1,000,000 Limit/\$500 Deductible	Texas Municipal League
Personal Injury and Errors And Omissions	\$1,000,000 Limit/\$1000 Deductible	Texas Municipal League
<u>Municipal Property</u>		
Basic Property, All Risks	\$1,215,000 Blanket/\$1000 Deductible	Texas Municipal League
Autos - Private and Other Specified Perils, Commission	Actual Cash Value/\$500 Deductible	Texas Municipal League
<u>Fidelity and Security Bonds</u>		
Janice Wilson, City Secretary	\$ 5,000.00	Reliance Insurance Company
Brenda Buckner	\$ 5,000.00	Reliance Insurance Company
Joseph S. Kroll, Jr., City Judge	\$ 1,000.00	Reliance Insurance Company
Patricia Miley, Court Clerk & Cashier	\$ 5,000.00	Reliance Insurance Company
Don D. Lacy, Chief of Police	\$ 5,000.00	Reliance Insurance Company
<u>Workman's Compensation</u>	Statutory	Texas Municipal League

CITY OF WILLIS, TEXAS  
 ELECTED OFFICIALS, ADMINISTRATIVE PERSONNEL  
 AND LEGAL COUNSEL  
 SEPTEMBER 30, 1984

Name	Address	Term of Office
Carl Kleimann Mayor	P. O. Box 154 Willis, Texas 77378	April, 1983/ April, 1985
Jack Parker Alderman, Place 1	P. O. Box 633 Willis, Texas 77378	April, 1984/ April, 1986
Ruth Castleschouldt Alderman, Place 2	P. O. Box 909 Willis, Texas 77378	April, 1984/ April, 1986
Lewis C. Straughter Alderman, Place 3	Rt. 3 Box 190 Willis, Texas 77378	April, 1983/ Arpil, 1985
W. L. Bilnoski Alderman, Place 4	P. O. Box 207 Willis, Texas 77378	April, 1983/ April, 1985
Bill Van Alstyne Alderman, Place 5	206 W. Stewart Willis, Texas 77378	April, 1983/ April, 1985
Janice Wilson City Secretary/ Tax Collector	P. O. Box 436 Willis, Texas 77378	Appointed By Council
J. Ritchie Field City Attorney	P. O. Box 2625 Conroe, Texas 77305	Appointed By Council
Joseph S. Kroll, Jr. City Judge	202 Gerald St. Willis, Texas 77378	Appointed By Council
Don D. Lacy Police Chief	City Hall Willis, Texas 77378	Appointed By Council
S. Allen Cook Water Superintendent	City Hall Willis, Texas 77378	Appointed By Council
J. Walter Defoor Sewer Superintendent	City Hall Willis, Texas 77378	Appointed By Council