

Annual Report

CITY OF WILLIS
Willis, Texas

All Funds
For the Year Ended September 30, 1979

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SAULS AND PECHACEK

PUBLIC ACCOUNTANTS

P.O. Box 549

BELLVILLE, TEXAS 77418

713 - 865-3169

ROBERT E. SAULS, P.A.

February 11, 1980

JOHN R. PECHACEK, C.P.A.

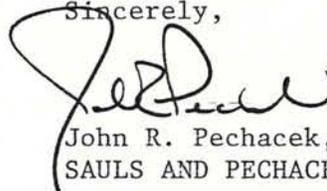
Honorable Mayor and City Council
City of Willis
Willis, Texas

Ladies and Gentlemen:

We have examined the Combined Balance Sheet of the City of Willis, Texas as of September 30, 1979, and the related Analysis of Reserves and Fund Balance, Comparison of Budget with Actual Revenues and Expenditures and Utility Fund Statement of Net Revenues Available for Debt Service for the year then ended. Our examination was made in accordance with generally accepted auditing standards and accordingly included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

In our opinion, the accompanying Combined Balance Sheet Analysis of Reserves and Fund Balance and the related Comparison of Budget with Actual Revenues and Expenditures, and Utility Fund Statement of Net Revenues Available for Debt Service present fairly the financial position of the City of Willis, Texas as of September 30, 1979, and the results of its operation for the year then ended in conformity with generally accepted accounting principles for municipalities, applied on a basis consistent with that of the preceding year.

Sincerely,



John R. Pechacek, C.P.A.
SAULS AND PECHACEK

CITY OF WILLIS, TEXAS
Combined Balance Sheet - All Funds
September 30, 1979

Assets	General Fund	Tax Bond Interest & Sinking Fund	Utility Fund	Construction Fund	Federal Revenue Sharing Fund	General Fixed Assets Fund	Memo Total All Funds
Current Assets:							
Cash -							
On Hand and In Banks	\$ 401.26 ✓	\$ -0-	\$ 532.27 ✓	\$ -0-	\$ 91.19 ✓	\$ -0-	\$ 1,024.72
Invested in Time Deposits	41,799.40 ✓	5,809.88 ✓	36,465.30 ✓	-0-	321.01 ✓	-0-	84,395.59
Total Cash	\$ 42,200.66	\$ 5,809.88	\$ 36,997.57 ✓	\$ -0-	\$ 412.20	\$ -0-	\$ 85,420.31
Accounts Receivable -							
Utility Accounts	\$ -0-	\$ -0-	\$ 28,108.26 ✓	\$ -0-	\$ -0-	\$ -0-	\$ 28,108.26
Returned Checks	-0-	-0-	274.51 ✓	-0-	-0-	-0-	274.51
Delinquent Ad Valorem Taxes	32,823.39 ✓	-0-	-0-	-0-	-0-	-0-	32,823.39
Less Allowance for Uncollectible Accounts	(7,682.62) ✓	-0-	(3,000.00) ✓	-0-	-0-	-0-	(10,682.62)
Interfund Receivables	13,000.00 ✓	-0-	-0-	-0-	-0-	-0-	13,000.00
Community Development Block Grant	-0-	-0-	68,486.95 ✓	-0-	-0-	-0-	68,486.95
Total Accounts Receivable	\$ 38,140.77	\$ -0-	\$ 93,869.72	\$ -0-	\$ -0-	\$ -0-	\$ 132,010.49
Total Current Assets	\$ 80,341.43	\$ 5,809.88 ✓	\$ 130,867.29	\$ -0-	\$ 412.20 ✓	\$ -0-	\$ 217,430.80
Fixed Assets:							
Land	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ 2,638.27 ✓	\$ 2,638.27
Buildings and Streets	-0-	-0-	-0-	-0-	-0-	91,040.29 ✓	91,040.29
Utility System	-0-	-0-	2,444,570.27 ✓	-0-	-0-	-0-	2,444,570.27
Vehicles	-0-	-0-	-0-	-0-	-0-	51,024.10 ✓	51,024.10
Equipment	-0-	-0-	-0-	-0-	-0-	21,559.10 ✓	21,559.10
Less Allowance for Depreciation	-0-	-0-	(138,644.20) ✓	-0-	-0-	-0-	(138,644.20)
Total Fixed Assets	\$ -0-	\$ -0-	\$ 2,305,926.07	\$ -0-	\$ -0-	\$ 166,261.76 ✓	\$ 2,472,187.83
Other Debts:							
To Be Provided for Retirement of Funded Debt	\$ -0-	\$ 180,000.00 ✓	\$ 220,000.00 ✓	\$ -0-	\$ -0-	\$ -0-	\$ 400,000.00
Total Assets	\$ 80,341.43	\$ 185,809.88	\$ 2,656,793.36	\$ -0-	\$ 412.20	\$ 166,261.76	\$ 3,089,618.63

(The accompanying notes are an integral part of this financial statement.)

CITY OF WILLIS, TEXAS
Combined Balance Sheet - All Funds (Continued)
September 30, 1979

Liabilities, Reserves and Fund Balances	General Fund	Tax Bond Interest & Sinking Fund	Utility Fund	Construction Fund	Federal Revenue Sharing Fund	General Fixed Assets Fund	Memo Total All Funds
Current Liabilities:							
Accounts Payable	\$ 12,910.00	\$ -0-	\$ 101,224.08	\$ -0-	\$ -0-	\$ -0-	\$ 114,134.08
Payroll Taxes Payable	1,611.95	-0-	-0-	-0-	-0-	-0-	1,611.95
Accrued State Court Costs Payable	147.86	-0-	-0-	-0-	-0-	-0-	147.86
Accrued Interest on Revenue Bonds	-0-	-0-	2,183.33	-0-	-0-	-0-	2,183.33
Bonds Payable-Current Maturities	-0-	15,000.00	10,000.00	-0-	-0-	-0-	25,000.00
Short Term Notes Payable	-0-	-0-	40,000.00	-0-	-0-	-0-	40,000.00
Utility Deposits Payable	-0-	-0-	9,338.71	-0-	-0-	-0-	9,338.71
Interfund Payable	-0-	-0-	13,000.00	-0-	-0-	-0-	13,000.00
Total Current Liabilities	\$ 14,669.81	\$ 15,000.00	\$ 175,746.12	\$ -0-	\$ -0-	\$ -0-	\$ 205,415.93
Long Term Liabilities:							
Bonds Payable-Future Maturities	\$ -0-	\$ 165,000.00	\$ 210,000.00	\$ -0-	\$ -0-	\$ -0-	\$ 375,000.00
Total Liabilities	\$ 14,669.81	\$ 180,000.00	\$ 385,746.12	\$ -0-	\$ -0-	\$ -0-	\$ 580,415.93
Reserves and Fund Balances:							
Fund Balance	\$ 40,530.85	\$ -0-	\$ (64,330.13)	\$ -0-	\$ 412.20	\$ -0-	\$ (23,387.08)
Reserves-							
For Retirement of Funded Debt	\$ -0-	\$ 5,809.88	\$ 5,910.54	\$ -0-	\$ -0-	\$ -0-	\$ 11,720.42
Revenue Bond Reserve Fund	-0-	-0-	19,892.71	-0-	-0-	-0-	19,892.71
Revenue Bond Emergency Fund	-0-	-0-	3,621.28	-0-	-0-	-0-	3,621.28
For Authorized Construction	-0-	-0-	26.77	-0-	-0-	-0-	26.77
For Investment in Fixed Assets	-0-	-0-	2,305,926.07	-0-	-0-	166,261.76	2,472,187.83
For Unrealized Revenue From Taxes	25,140.77	-0-	-0-	-0-	-0-	-0-	25,140.77
Total Reserves	\$ 25,140.77	\$ 5,809.88	\$ 2,335,377.37	\$ -0-	\$ -0-	\$ 166,261.76	\$ 2,532,589.78
Total Reserves and Fund Balances	\$ 65,671.62	\$ 5,809.88	\$ 2,271,047.24	\$ -0-	\$ 412.20	\$ 166,261.76	\$ 2,509,202.70
Total Liabilities, Reserves and Fund Balances	\$ 80,341.43	\$ 185,809.88	\$ 2,656,793.36	\$ -0-	\$ 412.20	\$ 166,261.76	\$ 3,089,618.63

(The accompanying notes are an integral part of this financial statement.)

CITY OF WILLIS, TEXAS
Analysis of Changes in Reserves and Fund Balances
 For the Fiscal Year Ended September 30, 1979

	General Fund	Tax Bond Interest & Sinking Fund	Utility Fund	Construction Fund	Federal Revenue Sharing Fund	General Fixed Assets Fund	Memo Total All Funds
Balance, October 1, 1978	\$ 93,386.00	\$ 5,094.79	\$1,848,962.88	\$ 4,757.24	\$ 29,793.81	\$ 83,446.76	\$2,065,441.48
Transactions for the Fiscal Year -							
Income	\$121,388.77	\$ 26,585.01	\$ 627,910.04	\$ -0-	\$ 15,694.96	\$ -0-	\$ 791,578.78
Expense	165,743.41	28,225.00	721,602.08	-0-	45,076.57	-0-	960,647.06
Net Income (Expense)	\$ (44,354.64)	\$ (1,639.99)	\$ (93,692.04)	\$ -0-	\$ (29,381.61)	\$ -0-	\$ (169,068.28)
Other Changes -							
Transfers From (To) Other Funds	\$ 10,210.29	\$ 2,355.08	\$ (7,808.13)	\$ (4,757.24)	\$ -0-	\$ -0-	\$ -0-
Net Additions to Fixed Assets	-0-	-0-	523,584.53	-0-	-0-	82,815.00	606,399.53
Adjustment to Unrealized Revenue from Taxes	6,285.37	-0-	-0-	-0-	-0-	-0-	6,285.37
Miscellaneous Adjustments	144.60	-0-	-0-	-0-	-0-	-0-	144.60
Total Other Changes	\$ 16,640.26	\$ 2,355.08	\$ 515,776.40	\$ (4,757.24)	\$ -0-	\$ 82,815.00	\$ 612,829.50
Balance, September 30, 1979	\$ 65,671.62	\$ 5,809.88	\$2,271,047.24	\$ -0-	\$ 412.20	\$166,261.76	\$2,509,202.70

(The accompanying notes are an integral part of this financial statement.)

CITY OF WILLIS, TEXAS
Notes to Financial Statements
 September 30, 1979

- Note 1: Basis of Accounting
 The City follows generally accepted accounting policies applicable to governmental organizations, including double entry, fund accounting. The statements presented in this report were prepared on the accrual basis of accounting with certain items (ad valorem tax revenues, penalties and interest revenues on delinquent ad valorem taxes and tax bond interest expenditures), being reported on the cash basis.
- Note 2: Depreciation
 No depreciation is recorded on the General Fixed Assets of the City; however, depreciation is recorded for the Water and Sewer System based on an estimated life of 33 1/3 years and using the straight line method of computing depreciation.
- Note 3: Contingent Liability
 In addition to the recorded accounts payable, there exists a contingent liability estimated to be a maximum of \$140,000.00. This claim is being asserted by an engineering firm which has performed certain engineering services for the City and represents the firm's claim for compensation over and above a fixed fee contract. The engineering firm has filed suit in District Court to recover this sum, but we can find no documentary evidence to substantiate this claim.
- Note 4: Ad Valorem Taxes
 The assessed valuation of the City for ad valorem tax purposes for the fiscal year ending September 30, 1979 (tax year 1978), based on 66 2/3% ratio of assessment, was \$6,111,258.00. The tax rate for this year was \$.78 per \$100 valuation. During this fiscal year ended September 30, 1979, the following amount were collected:

Year of Tax Levy	Taxes Collected,
1978	\$ 38,319.74
1977	925.34
1976	208.30
1975	106.69
Prior to 1975	393.38
Total	<u>\$ 39,953.45</u> =====

CITY OF WILLIS, TEXAS
Comparison of Budget with Actual Revenues
 For the Fiscal Year Ended September 30, 1979

Description	General Fund	Tax Bond Interest & Sinking Fund	Utility Fund	Construction Fund	Federal Revenue Sharing Fund	Total Revenue	Budget 1978-79	Budget (Over) Under
Ad Valorem Taxes -								
Current	\$ 12,262.32	\$ 26,057.42	\$ -0-	\$ -0-	\$ -0-	\$ 38,319.74	\$ 42,024.90	\$ (3,705.16)
Delinquent	1,633.71	-0-	-0-	-0-	-0-	1,633.71	8,000.00	(6,366.29)
Penalty, Interest and Cost	791.07	-0-	-0-	-0-	-0-	791.07	2,000.00	(1,208.93)
Interest Income	3,545.89	527.59	3,248.55	-0-	1,059.96	8,381.99	3,595.00	4,786.99
Federal Revenue Sharing	-0-	-0-	-0-	-0-	14,635.00	14,635.00	14,953.00	(318.00)
Corporation Court Fines	4,940.50	-0-	-0-	-0-	-0-	4,940.50	6,532.00	(1,591.50)
Alcoholic Beverage Permits	122.50	-0-	-0-	-0-	-0-	122.50	125.00	(2.50)
City Franchise Taxes	23,995.44	-0-	-0-	-0-	-0-	23,995.44	18,000.00	5,995.44
Garbage Receipts	31,964.40	-0-	-0-	-0-	-0-	31,964.40	28,000.00	3,964.40
Dump Receipts	10,429.50	-0-	-0-	-0-	-0-	10,429.50	7,000.00	3,429.50
City Sales Tax	30,202.44	-0-	-0-	-0-	-0-	30,202.44	25,000.00	5,202.44
Community Development Block Grant	-0-	-0-	434,135.24	-0-	-0-	434,135.24	850,000.00	(415,864.76)
Water Sales	-0-	-0-	71,912.97	-0-	-0-	71,912.97	68,275.00	3,637.97
Water Taps	-0-	-0-	4,775.00	-0-	-0-	4,775.00	2,800.00	1,975.00
Sewer Sales	-0-	-0-	49,322.41	-0-	-0-	49,322.41	45,655.00	3,667.41
Sewer Taps	-0-	-0-	6,090.00	-0-	-0-	6,090.00	6,000.00	90.00
Service Charges	-0-	-0-	1,064.00	-0-	-0-	1,064.00	1,000.00	64.00
Late Payment Penalties	-0-	-0-	3,839.87	-0-	-0-	3,839.87	3,000.00	839.87
Electric License and Permits	30.00	-0-	-0-	-0-	-0-	30.00	100.00	(70.00)
Building Permits	1,014.90	-0-	-0-	-0-	-0-	1,014.90	400.00	614.90
Environmental Protection Agency Grant	-0-	-0-	53,502.00	-0-	-0-	53,502.00	-0-	53,502.00
Miscellaneous	456.10	-0-	20.00	-0-	-0-	476.10	200.00	276.10
Anti-Recession	-0-	-0-	-0-	-0-	-0-	-0-	3,000.00	(3,000.00)
Total Revenue	\$121,388.77	\$ 26,585.01	\$627,910.04	\$ -0-	\$ 15,694.96	\$791,578.78	\$1,135,659.90	\$ (344,081.12)

CITY OF WILLIS, TEXAS
Comparison of Budget with Actual Expense
For the Fiscal Year Ended September 30, 1979

Description	General Fund	Tax Bond Interest & Sinking Fund	Utility Fund	Construction Fund	Federal Revenue Sharing Fund	Total Expense	Budget 1978-79	Budget Over (Under)
City General:								
Insurance	\$ 6,388.25	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ 6,388.25	\$ 6,570.00	\$ 181.75
Professional Services	6,377.87	-0-	-0-	-0-	-0-	6,377.87	5,000.00	(1,377.87)
Maintenance and Repair	902.81	-0-	-0-	-0-	-0-	902.81	800.00	(102.81)
Fire Department	1,200.00	-0-	-0-	-0-	-0-	1,200.00	1,200.00	-0-
Rentals	79.82	-0-	-0-	-0-	-0-	79.82	50.00	(29.82)
Travel Allowance	1,151.39	-0-	-0-	-0-	-0-	1,151.39	2,000.00	848.61
Election Expense	366.21	-0-	-0-	-0-	-0-	366.21	500.00	133.79
Tax Assessing Expense	930.18	-0-	-0-	-0-	-0-	930.18	1,800.00	869.82
Public Notices	431.20	-0-	-0-	-0-	-0-	431.20	500.00	68.80
Memberships, Fees, etc.	665.95	-0-	-0-	-0-	-0-	665.95	500.00	(165.95)
Summer Recreation	-0-	-0-	-0-	-0-	-0-	-0-	700.00	700.00
Miscellaneous Expense	99.00	-0-	-0-	-0-	-0-	99.00	200.00	101.00
Bond Principal	-0-	15,000.00	-0-	-0-	-0-	15,000.00	15,000.00	-0-
Bond Interest	-0-	13,225.00	-0-	-0-	-0-	13,225.00	13,575.00	350.00
Capital Outlay-Furniture & Equipment	795.00	-0-	-0-	-0-	5,314.35	6,109.35	8,953.00	2,843.65
Capital Outlay-Buildings	36,481.35	-0-	-0-	-0-	34,138.18	70,619.53	-0-	(70,619.53)
Total City General	\$ 55,869.03	\$ 28,225.00	\$ -0-	\$ -0-	\$ 39,452.53	\$ 123,546.56	\$ 57,348.00	\$(66,198.56)
City Office:								
Salaries	\$ 22,445.00	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ 22,445.00	\$ 21,955.50	\$ (489.50)
Payroll Taxes	1,007.61	-0-	-0-	-0-	-0-	1,007.61	1,328.31	320.70
Health Insurance	522.39	-0-	-0-	-0-	-0-	522.39	570.00	47.61
Unemployment Compensation Tax	131.22	-0-	-0-	-0-	-0-	131.22	120.00	(11.22)
Contract Labor and Service	420.00	-0-	-0-	-0-	-0-	420.00	420.00	-0-
Maintenance and Repair	1,003.12	-0-	-0-	-0-	-0-	1,003.12	1,000.00	(3.12)
Telephone and Utilities	1,627.15	-0-	-0-	-0-	-0-	1,627.15	1,800.00	172.85
Postage	1,173.20	-0-	-0-	-0-	-0-	1,173.20	1,200.00	26.80
Office Supplies	1,534.16	-0-	-0-	-0-	-0-	1,534.16	1,200.00	(334.16)
Operating Supplies	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-
Miscellaneous Expense	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-
Insurance-Bonds	64.00	-0-	-0-	-0-	-0-	64.00	100.00	36.00
Travel Allowances	1,450.00	-0-	-0-	-0-	-0-	1,450.00	1,800.00	350.00
Total City Office	\$ 31,377.85	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ 31,377.85	\$ 31,493.81	\$ 115.96

CITY OF WILLIS, TEXAS
Comparison of Budget with Actual Expense (Cont'd):
For the Fiscal Year Ended September 30, 1979

Description	General Fund	Tax Bond Interest & Sinking Fund	Utility Fund	Construction Fund	Federal Revenue Sharing Fund	Total Expense	Budget 1978-79	Budget Over (Under)
Clerical Department:								
Salaries	\$ 2,719.96	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ 2,719.96	\$ 3,500.00	\$ 780.04
Payroll Taxes	-0-	-0-	-0-	-0-	-0-	-0-	450.00	450.00
Unemployment Compensation Taxes	-0-	-0-	-0-	-0-	-0-	-0-	50.00	50.00
Total Clerical Department	\$ 2,719.96	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ 2,719.96	\$ 4,000.00	\$ 1,280.04
Dump Department:								
Contract Labor	\$ 7,648.80	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ 7,648.80	\$ 7,738.00	\$ 89.20
Maintenance	8,172.09	-0-	-0-	-0-	-0-	8,172.09	1,500.00	(6,672.09)
Utilities	193.83	-0-	-0-	-0-	-0-	193.83	200.00	6.17
Total Dump Department	\$ 16,014.72	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ 16,014.72	\$ 9,438.00	\$ (6,576.72)
Police Department:								
Salaries	\$ 21,056.40	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ 21,056.40	\$ 26,017.44	\$ 4,961.04
Payroll Taxes	926.04	-0-	-0-	-0-	-0-	926.04	1,691.15	765.11
Health Insurance	484.75	-0-	-0-	-0-	-0-	484.75	635.64	150.89
Unemployment Compensation Taxes	96.09	-0-	-0-	-0-	-0-	96.09	127.00	30.91
Professional Services	-0-	-0-	-0-	-0-	-0-	-0-	400.00	400.00
Utilities	1,018.87	-0-	-0-	-0-	-0-	1,018.87	800.00	(218.87)
Office Supplies	267.63	-0-	-0-	-0-	-0-	267.63	250.00	(17.63)
Operating Supplies	354.64	-0-	-0-	-0-	-0-	354.64	500.00	145.36
Auto Expense	4,353.66	-0-	-0-	-0-	-0-	4,353.66	5,500.00	1,146.34
Bonds	10.00	-0-	-0-	-0-	-0-	10.00	20.00	10.00
Capital Outlay	318.00	-0-	-0-	-0-	5,624.04	5,942.04	6,000.00	57.96
Total Police Department	\$ 28,886.08	\$ -0-	\$ -0-	\$ -0-	\$ 5,624.04	\$ 34,510.12	\$ 41,941.23	\$ 7,431.11
Garbage Department:								
Salaries	\$ 3,811.37	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ 3,811.37	\$ -0-	\$ (3,811.37)
Payroll Taxes	137.28	-0-	-0-	-0-	-0-	137.28	-0-	(137.28)
Maintenance and Repair	339.24	-0-	-0-	-0-	-0-	339.24	-0-	(339.24)
Unemployment Compensation	22.37	-0-	-0-	-0-	-0-	22.37	-0-	(22.37)
Contract Services	12,432.80	-0-	-0-	-0-	-0-	12,432.80	22,470.00	10,037.20
Truck Expense	1,936.32	-0-	-0-	-0-	-0-	1,936.32	-0-	(1,936.32)
Total Garbage Department	\$ 18,679.38	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ 18,679.38	\$ 22,470.00	\$ 3,790.62

CITY OF WILLIS, TEXAS
Comparison of Budget with Actual Expense (Cont'd.):
For the Fiscal Year Ended September 30, 1979

Description	General Fund	Tax Bond Interest & Sinking Fund	Utility Fund	Construction Fund	Federal Revenue Sharing Fund	Total Expense	Budget 1978-79	Budget Over (Under)
Street Department:								
Contract Labor	\$ 5,100.00	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ 5,100.00	\$ 5,300.00	\$ 200.00
Repair and Maintenance	53.75	-0-	-0-	-0-	-0-	53.75	700.00	645.25
Utilities	5,082.87	-0-	-0-	-0-	-0-	5,082.87	4,800.00	(282.87)
Travel Expense	1,959.77	-0-	-0-	-0-	-0-	1,959.77	500.00	(1,459.77)
Total Street Department	\$ 12,196.39	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ 12,196.39	\$ 11,300.00	\$ (896.39)
Community Development Block Grants:								
Local Funds	\$ -0-	\$ -0-	\$ 1,308.97	\$ -0-	\$ -0-	\$ 1,308.97	\$ -0-	\$ (1,308.97)
1977 Salaries	-0-	-0-	6,625.37	-0-	-0-	6,625.37	-0-	(6,625.37)
Clerical	-0-	-0-	427.98	-0-	-0-	427.98	-0-	(427.98)
Professional Services	-0-	-0-	1,128.00	-0-	-0-	1,128.00	-0-	(1,128.00)
Public Notices	-0-	-0-	78.40	-0-	-0-	78.40	-0-	(78.40)
Rehabilitation	-0-	-0-	73,385.00	-0-	-0-	73,385.00	100,000.00	26,615.00
1978 Salaries	-0-	-0-	9,474.63	-0-	-0-	9,474.63	-0-	(9,474.63)
Clerical	-0-	-0-	542.78	-0-	-0-	542.78	-0-	(542.78)
Professional Services	-0-	-0-	30,854.97	-0-	-0-	30,854.97	-0-	(30,854.97)
Public Notices	-0-	-0-	141.72	-0-	-0-	141.72	-0-	(141.72)
Construction-Facilities	-0-	-0-	276,002.39	-0-	-0-	276,002.39	750,000.00	473,997.61
Construction-Rehabilitation	-0-	-0-	35,474.00	-0-	-0-	35,474.00	-0-	(35,474.00)
Total Comm. Dev. Block Grants	\$ -0-	\$ -0-	\$435,444.21	\$ -0-	\$ -0-	\$435,444.21	\$850,000.00	\$414,555.79
Water Department:								
Salaries	\$ -0-	\$ -0-	\$ 25,792.58	\$ -0-	\$ -0-	\$ 25,792.58	\$ 25,197.18	\$ (595.40)
Payroll Taxes	-0-	-0-	1,206.49	-0-	-0-	1,206.49	1,637.86	431.37
Health Insurance	-0-	-0-	237.98	-0-	-0-	237.98	-0-	(237.98)
Unemployment Compensation	-0-	-0-	156.74	-0-	-0-	156.74	120.00	(36.74)
Contract Labor	-0-	-0-	265.00	-0-	-0-	265.00	800.00	535.00
Maintenance and Repair	-0-	-0-	11,767.29	-0-	-0-	11,767.29	10,000.00	(1,767.29)
Utilities	-0-	-0-	7,929.51	-0-	-0-	7,929.51	7,000.00	(929.51)
Postage	-0-	-0-	704.70	-0-	-0-	704.70	1,000.00	295.30
Materials	-0-	-0-	7,100.25	-0-	-0-	7,100.25	10,000.00	2,899.75
Truck Expense	-0-	-0-	2,397.25	-0-	-0-	2,397.25	1,000.00	(1,397.25)
Rentals	-0-	-0-	-0-	-0-	-0-	-0-	600.00	600.00
Travel Allowance	-0-	-0-	1,587.50	-0-	-0-	1,587.50	500.00	(1,087.50)
Memberships, Schools, etc.	-0-	-0-	156.53	-0-	-0-	156.53	400.00	243.47
Bond Principal	-0-	-0-	5,000.00	-0-	-0-	5,000.00	5,000.00	-0-
Bond Interest	-0-	-0-	6,775.00	-0-	-0-	6,775.00	6,775.00	-0-
Capital Outlay-Current Funds	-0-	-0-	1,592.16	-0-	-0-	1,592.16	2,000.00	407.84
Total Water Department	\$ -0-	\$ -0-	\$ 72,668.98	\$ -0-	\$ -0-	\$ 72,668.98	\$ 72,030.04	\$ (638.94)

CITY OF WILLIS, TEXAS
Comparison of Budget with Actual Expense (Contd.):
For the Fiscal Year Ended September 30, 1979

Description	General Fund	Tax Bond Interest & Sinking Fund	Utility Fund	Construction Fund	Federal Revenue Sharing Fund	Total Expense	Budget 1978-79	Budget Over (Under)
Sewer Department:								
Salaries	\$ -0-	\$ -0-	\$ 20,864.80	\$ -0-	\$ -0-	\$ 20,864.80	\$ 19,779.16	\$ (1,085.64)
Payroll Taxes	-0-	-0-	890.47	-0-	-0-	890.47	1,196.65	306.18
Unemployment Taxes	-0-	-0-	163.28	-0-	-0-	163.28	120.00	(43.28)
Health Insurance	-0-	-0-	334.76	-0-	-0-	334.76	800.00	465.24
Contract Labor and Service	-0-	-0-	150.00	-0-	-0-	150.00	800.00	650.00
Maintenance and Repair	-0-	-0-	6,229.72	-0-	-0-	6,229.72	5,000.00	(1,229.72)
Utilities	-0-	-0-	9,415.60	-0-	-0-	9,415.60	5,000.00	(4,415.60)
Materials	-0-	-0-	7,482.81	-0-	-0-	7,482.81	10,000.00	2,517.19
Truck Expense	-0-	-0-	2,136.65	-0-	-0-	2,136.65	700.00	(1,436.65)
Rentals	-0-	-0-	1,174.00	-0-	-0-	1,174.00	800.00	(374.00)
Travel Allowance	-0-	-0-	112.50	-0-	-0-	112.50	400.00	287.50
Memberships, Schools, etc.	-0-	-0-	215.94	-0-	-0-	215.94	300.00	84.06
Bond Principal	-0-	-0-	5,000.00	-0-	-0-	5,000.00	5,000.00	-0-
Bond Interest	-0-	-0-	6,775.00	-0-	-0-	6,775.00	6,775.00	-0-
Short Term Loan Interest	-0-	-0-	1,479.60	-0-	-0-	1,479.60	-0-	(1,479.60)
Capital Outlay-Current	-0-	-0-	2,629.68	-0-	-0-	2,629.68	-0-	(2,629.68)
Capital Outlay-EPA-Local Funds	-0-	-0-	90,437.06	-0-	-0-	90,437.06	-0-	(90,437.06)
Capital Outlay-EPA-Federal Funds	-0-	-0-	57,997.02	-0-	-0-	57,997.02	-0-	(57,997.02)
Total Sewer Department	\$ -0-	\$ -0-	\$213,488.89	\$ -0-	\$ -0-	\$213,488.89	\$ 56,670.81	\$(156,818.08)
Grand Total Expenditures	\$165,743.41	\$ 28,225.00	\$721,602.08	\$ -0-	\$ 45,076.57	\$960,647.06	\$1,156,691.89	\$ 196,044.83

SCHEDULE D

CITY OF WILLIS, TEXAS
UTILITY FUND
Net Revenues Available for Debt Service
For the Year Ended September 30, 1979

	<u>Water Department</u>	<u>Sewer Department</u>	<u>Total</u>
<u>REVENUES:</u>			
Utility Sales	\$71,912.97	\$49,322.41	\$121,235.38
Tap Fees	4,775.00	6,090.00	10,865.00
Service Charges (See Note)	631.16	432.84	1,064.00
Late Payment Charges(See Note)	2,277.81	1,562.06	3,839.87
Interest Earnings (See Note)	1,927.04	1,321.51	3,248.55
Miscellaneous (See Note)	11.86	8.14	20.00
 Total Revenues	 <u>\$81,535.84</u>	 <u>\$58,736.96</u>	 <u>\$140,272.80</u>
<u>EXPENSE:</u>			
Salaries	\$25,792.58	\$20,864.80	\$ 46,657.38
Payroll Taxes	1,363.23	1,053.75	2,416.98
Health Insurance	237.98	334.76	572.74
Contract Services	265.00	150.00	415.00
Maintenance and Repair	11,767.29	6,229.72	17,997.01
Utilities	7,929.51	9,415.60	17,345.11
Materials	7,100.25	7,482.81	14,583.06
Truck Expense	2,397.25	2,136.65	4,533.90
Rentals	-0-	1,174.00	1,174.00
Travel Allowances	1,587.50	112.50	1,700.00
Memberships,Schools,etc.	156.53	215.94	372.47
Short Term Loan Interest	-0-	1,479.60	1,479.60
Postage	704.70	-0-	704.70
 Total Expense	 <u>\$59,301.82</u>	 <u>\$50,650.13</u>	 <u>\$109,951.95</u>
 Net Revenues Available for Debt Service	 <u>\$22,234.02</u> =====	 <u>\$ 8,086.83</u> =====	 <u>\$ 30,320.85</u> =====

Note-Allocated between Water and Sewer Departments on the basis of total utility sales.

SCHEDULE E

CITY OF WILLIS, TEXAS
 UTILITY FUND
Schedule of Water Usage and Customers Served
 For the Year Ended September 30, 1979

<u>Month</u>	<u>Water Usage in Gallons</u>		<u>Number of Customers Served</u>	
	<u>Pumped</u>	<u>Sold</u>	<u>Water</u>	<u>Sewer</u>
October, 1978	9,262,600	6,088,380	686	462
November, 1978	8,500,300	5,870,180	687	474
December, 1978	8,574,000	5,559,020	684	472
January, 1979	9,110,200	5,411,506	682	472
February, 1979	7,179,500	7,017,114	685	473
March, 1979	8,053,600	5,126,012	681	475
April, 1979	8,053,600	5,973,615	687	477
May, 1979	7,465,300	5,573,227	693	485
June, 1979	7,293,000	5,741,690	700	496
July, 1979	7,882,400	5,321,815	710	510
August, 1979	7,688,700	5,334,780	713	515
September, 1979	7,836,200	6,100,205	732	530
Total	<u>97,529,400</u>	<u>69,117,544</u>	<u>8340</u>	<u>5841</u>
Average	<u>8,127,450</u>	<u>5,759,795</u>	<u>695</u>	<u>487</u>
Unmetered Customers			<u>-0-</u>	<u>=====</u>

SCHEDULE F

CITY OF WILLIS, TEXAS
Analysis of Restricted and Non-Restricted Cash
 September 30, 1979

	<u>Restricted</u>	<u>Non- Restricted</u>	<u>Total</u>
<u>GENERAL FUND:</u>			
Demand Account-			
Tax Account	\$ -0-	\$ 401.26	\$ 401.26
Time Account-			
Tax Savings Account	-0-	41,799.40	41,799.40
Total General Fund Cash	<u>\$ -0-</u>	<u>\$42,200.66</u>	<u>\$ 42,200.66</u>
=====			
<u>TAX BOND INTEREST AND SINKING FUND:</u>			
Time Account-			
Tax Bond I & S Savings Account	\$ 5,809.88	\$ -0-	\$ 5,809.88
=====			
<u>UTILITY FUND:</u>			
Demand Accounts and Cash on Hand-			
Petty Cash on Hand	\$ -0-	\$ 75.00	\$ 75.00
Water and Sewer Account	-0-	(1,591.86)	(1,591.86)
Meter Deposit Account	2,022.36	-0-	2,022.36
Construction Account	25.31	-0-	25.31
E.P.A. Grant Account	1.46	-0-	1.46
Total	<u>\$ 2,049.13</u>	<u>\$ (1,516.86)</u>	<u>\$ 532.27</u>
Time Accounts-			
Water and Sewer Savings Account	\$ -0-	\$ 40.77	\$ 40.77
Meter Deposit Certificate of Deposit	7,000.00	-0-	7,000.00
Emergency Fund Certificate of Deposit	1,000.00	-0-	1,000.00
Emergency Fund Savings Account	2,621.28	-0-	2,621.28
Revenue Bond I & S Savings Account	5,910.54	-0-	5,910.54
Water and Sewer Reserve Sav. Account	9,392.71	-0-	9,392.71
Water and Sewer Reserve Cert. of Dep.	10,500.00	-0-	10,500.00
Total	<u>\$36,424.53</u>	<u>\$ 40.77</u>	<u>\$ 36,465.30</u>
Total Utility Fund Cash	<u>\$38,473.66</u>	<u>\$ (1,476.09)</u>	<u>\$ 36,997.57</u>
=====			

Note: All of the above funds, except the Petty Cash on Hand, were on deposit at the City's depository bank, the Willis Bank of Texas, Willis, Texas.

City of Willis, Texas
Waterworks and Sewer System Revenue Refunding
and Improvement Bonds - Series 1977
Repayment Schedule

Fiscal Year Ending Sept. 30	Bond Numbers	Interest Rate	Annual Principal Due Aug. 1	Semi-Annual Interest Due		Total Annual Requirement
				February 1	August 1	
1978	1-2	4.5%	\$ 10,000.00	\$ 7,622.22	\$ 7,000.00	\$ 24,622.22
1979	3-4	"	10,000.00	6,775.00	6,775.00	23,550.00
1980	5-6	"	10,000.00	6,550.00	6,550.00	23,100.00
1981	7-8	"	10,000.00	6,325.00	6,325.00	22,650.00
1982	9-10	5.0%	10,000.00	6,100.00	6,100.00	22,200.00
1983	11-12	"	10,000.00	5,850.00	5,850.00	21,700.00
1984	13-14	6.0%	10,000.00	5,600.00	5,600.00	21,200.00
1985	15-16	"	10,000.00	5,300.00	5,300.00	20,600.00
1986	17-18	"	10,000.00	5,000.00	5,000.00	20,000.00
1987	19-20	"	10,000.00	4,700.00	4,700.00	19,400.00
1988	21-23	"	15,000.00	4,400.00	4,400.00	23,800.00
1989	24-26	"	15,000.00	3,950.00	3,950.00	22,900.00
1990	27-29	"	15,000.00	3,500.00	3,500.00	22,000.00
1991	30-32	"	15,000.00	3,050.00	3,050.00	21,100.00
1992	33-35	6.5%	15,000.00	2,600.00	2,600.00	20,200.00
1993	36-38	"	15,000.00	2,112.50	2,112.50	19,225.00
1994	39-41	"	15,000.00	1,625.00	1,625.00	18,250.00
1995	42-44	"	15,000.00	1,137.50	1,137.50	17,275.00
1996	45-57	"	15,000.00	650.00	650.00	16,300.00
1997	48	"	500.00	162.50	162.50	5,325.00
Total			<u>\$240,000.00</u>	<u>\$83,009.72</u>	<u>\$82,387.50</u>	<u>\$405,397.22</u>

Paying Agent: Willis Bank of Texas
 Willis, Texas

Bonds Dated: July 15, 1977

Option: Bonds maturing August 1, 1988 through 1997 are optional
 for redemption on August 1, 1987 or any interest payment
 date thereafter at par.

CITY OF WILLIS, TEXAS
Notes to Repayment Schedule - Waterworks
And Sewer System Revenue Refunding and
Improvement Bonds - Series 1977

The bond ordinance authorizing the issuance and sale of \$240,000.00 principal amount City of Willis, Waterworks and Sewer System Revenue Refunding and Improvement Bonds - Series 1977, was approved by the City Council in June 21, 1977. This bond ordinance sets out the conditions and manner of repayment of these bonds and requires the creation of several "Funds"* as follows:

- 1) Revenue Fund
This fund is to receive all gross revenues from the ownership and operation of the waterworks and sewer system, and is responsible for paying for the reasonable, necessary and proper expense of operation and maintenance of the System, as well as making the required deposits to the accounts enumerated below.
- 2) Interest and Sinking Fund
Commencing on August 20, 1977, the City is required to deposit monthly from net revenues of the System, a pro-rata share of the next maturing principal and/or interest. Principal and interest payments are to be disbursed from this account as scheduled.
- 3) Reserve Fund
Upon delivery of the bonds, \$10,000.00 shall be deposited into this account. On or before the 20th day of each month thereafter, an additional sum of at least \$300.00 shall be deposited until this account contains at least \$22,000.00. These funds are to be used only to pay principal and/or interest on the bonds at any time there is not sufficient money available in the Interest and Sinking Fund.
- 4) Commencing on July 20, 1977, the City is required to deposit monthly into this account at least \$200.00, such deposits continuing until this account contains at least \$5,000.00. These funds may be used to pay for repair or system extensions for which other funds are not available, or for the payment of principal and/or interest on the bonds when there is not sufficient money available in the Interest and Sinking Fund or Reserve Fund.

Deposits to the above accounts are cumulative, that is, if sufficient funds are not presently available, any deficiency in the required deposits shall be set apart and paid into the account from the first available and unallocated Net Revenues of the System in addition to the amounts otherwise required.

As of September 30, 1978, all required deposits have been made and the City has generally complied with the other provisions of the bond ordinance.

*Fund as used in this ordinance means "Bank Accounts".

CITY OF WILLIS, TEXAS
Repayment Schedule - 1975 Series
 General Obligation Bonds

Fiscal Year Oct. 1 - Sept. 30	Numbers	Interest Rate	Semi-Annual Interest Due		Annual Principal Due July 1	Total Annual Requirement
			Jan. 1	July 1		
1975-76	1	6.00%	\$ 7,562.50	\$ 7,562.50	\$ 5,000.00	\$ 20,125.00
1976-77	2-3	"	7,412.50	7,412.50	10,000.00	24,825.00
1977-78	4-5	6.50%	7,112.50	7,112.50	10,000.00	24,225.00
1978-79	6-8	"	6,787.50	6,787.50	15,000.00	28,575.00
1979-80	9-11	"	6,300.00	6,300.00	15,000.00	27,600.00
1980-81	12-14	"	5,775.00	5,775.00	15,000.00	26,550.00
1981-82	15-17	"	5,250.00	5,250.00	15,000.00	25,500.00
1982-83	18-20	"	4,725.00	4,725.00	15,000.00	24,450.00
1983-84	21-23	"	4,200.00	4,200.00	15,000.00	23,400.00
1984-85	24-26	"	3,675.00	3,675.00	15,000.00	22,350.00
1985-86	27-29	"	3,150.00	3,150.00	15,000.00	21,300.00
1986-87	30-32	"	2,625.00	2,625.00	15,000.00	20,250.00
1987-88	33-35	"	2,100.00	2,100.00	15,000.00	19,200.00
1988-89	36-38	"	1,575.00	1,575.00	15,000.00	18,150.00
1989-90	39-41	"	1,050.00	1,050.00	15,000.00	17,100.00
1990-91	42-44	"	525.00	525.00	15,000.00	16,050.00
Totals			\$69,825.00	\$69,825.00	\$220,000.00	\$359,650.00

Paying Agent: Willis Bank of Texas
 Willis, Texas

Bonds Dated : July 1, 1975

Option: Bonds maturing July 1, 1988 through 1991 are optional
 for redemption on July 1, 1987 in inverse numerical
 order at par..

CITY OF WILLIS, TEXAS
Insurance Coverage
 September 30, 1979

RISK COVERED	AMOUNT OF COVERAGE	NAME-OF-INSURER	POLICY PERIOD	
			FROM	TO
Comprehensive General Liability Auto Liability; Uninsured Motor- ists; Automobile Physical Damage	\$100,000/\$300,000 Bodily Injury \$ 50,000 Property Damage \$10,000/\$20,000 Uninsured Motorist Collection Actual Cash Value, \$250 Deductible	The Hartford	12-10-78	12-10-79
Fire, Extended Coverage, Van- dalism and Malicious Mischief- City Hall	\$5,000 Building \$5,000 Contents	The Hartford	12-10-78	12-10-79
Workmen's Compensation	As Required	Texas Municipal League	12-10-78	12-10-79
Fidelity & Security Bonds - Dorothy Ogelsby	\$5,000	Merchants Mutual Bonding Co.	1- 1-79	1- 1-80
Janice Wilson	\$5,000	Merchants Mutual Bonding Co.	2- 9-79	2- 9-80
Vernon Peace	\$1,000	Merchants Mutual Bonding Co.	3-15-79	3-15-80
Joseph Kroll	\$1,000	Merchants Mutual Bonding Co.	4- 5-79	4- 5-80