



CITY OF WILLIS

Annual Program of Services

2023 - 2024

Presented to the Mayor
and City Council

By: Sheyi I. Ipaye, CPM
City Manager



CITY OF WILLIS

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CITY OF WILLIS
CITY OFFICIALS

| ELECTED OFFICIALS | ELECTED POSITION |
|-------------------|-------------------------|
| Leonard Reed | Mayor |
| Ashley Nixon | Council Member Number 1 |
| Barney Stone | Council Member Number 2 |
| Thomas Belinoski | Council Member Number 3 |
| Thomas Luster | Council Member Number 4 |
| William Brown | Council Member Number 5 |

| APPOINTED OFFICIALS | TITLE |
|---------------------|-----------------|
| Sheyi Ipaye, CPM | City Manager |
| Larry Forester | City Attorney |
| Gary Scott | Municipal Judge |
| Marissa Quintanilla | City Secretary |



OFFICE OF THE CITY MANAGER

September 12, 2023

Honorable Mayor Reed and Members of the City Council:

In compliance with state law and the Home Rule Charter of the City of Willis, Texas, I am pleased to present to you the Proposed Annual Budget and Plan of Municipal Services for the fiscal year beginning October 1, 2023, and ending September 30, 2024.

During my meeting with the Mayor and City Councilmembers, the City Council expressed the desire to maintain the current tax rate and levels of service offered to the citizens of Willis. The City Council also expressed the desire for a balanced budget. From those comments, City Staff continued developing the budget, and now feel confident we have accomplished the task given.

The state of our national and local economy continues to be of concern, with rapid inflation, although some of our economic indicators are showing signs of slow but steady growth. Several considerations, goals, and priorities were identified with the development of this budget.

Those priorities addressed in the FY 2023-2024 Budget are:

- 1) Continue to maintain the current ad valorem property tax rate.
- 2) Reposition staff and staffing levels to better reflect the demands for service throughout the organization and City.
- 3) Maintain adequate funding for street infrastructure needs and other capital projects.
- 4) Continue funding adequate pay and benefit to City employees
- 5) Address improvements to municipal facilities
- 6) Fleet replacement particularly at the Police and Public Work Departments.
- 7) Continue promoting economic development activities and make Willis an ideal place to live, work and to do business.

Transmitted herewith is the approved FY 2023-2024 budget for the City of Willis. The budget totals \$14,879,400 of which \$7,727,700 is for the General Fund, \$4,358,500 for the Enterprise Fund, \$652,600 for the General Debt Service Fund, \$1,050,000 for the Community Development Corporation Fund, \$1,500 for the Municipal Court Technology Fund, \$1,200 for the Municipal Court Safety Fund, \$17,700 for the Hotel Tax Fund, \$500,200 for the Sanitation Fund and \$570,000 for the TIRZ Fund.

LONG-TERM GOALS

During the Budget process, the Council would have an opportunity to review the goals for the upcoming budget year and beyond.

The 2023-2024 goals are stated as follows:

1. Address organizational issues within city government while emphasizing quality customer service at all levels of the organization.
2. Promote a positive environment for economic development in the community to achieve stable and positive financial conditions.
3. Enhance the quality of life by improving the City's capital infrastructure.

MAJOR PROGRAM INITIATIVES

Organizational Issues

The most important goal involving organizational issues is to instill confidence in the integrity of the City government. Through a commitment to excellence in leadership and staff development, employees can deal responsibly with citizens' concerns, resulting in the successful achievement of this goal.

Economic Development

Willis is fortunate to have many dedicated community leaders who understand the importance of cohesive economic development. Efforts are being made to strengthen our business retention and expansion programs by collaborating and establishing the Willis Chamber of Commerce, reinvesting wealth within our local economy and ultimately improving our economic position through the creation of jobs in our community. Tourism remains a growth industry in Texas and Willis hopes to capitalize on that industry by sponsoring events and festivals for Willis aimed at attracting people to our city.

Quality of Life

Our primary responsibility to those who live, work, and visit our city is the commitment to enhance their quality of life providing exemplary services which are respected by all and reflective of our community's desires. By strengthening the City's Capital Improvement Program our streets, water, wastewater, and drainage will be improved.

The City continually reviews our Comprehensive Master plan, Subdivision Regulations, Development Agreements, and Design Criteria for development to sustain current operations and support future growth of our community. We are working together to provide and maintain a dynamic, progressive, quality atmosphere in which to live, work, and play. To enhance the quality of life, the open space master plan has been prepared for promotion of growth through a defined strategic plan for parks and recreation.

Recommendations

The FY 2023-2024 Annual Program of Services is divided into the following areas: Administrative Services, Financial Services, Emergency Services, Municipal Services, and Utility Services. The program areas outline the respective roles of the departments and their associated divisions based upon the services they provide. This allows the creation of individual cost centers and better overall monitoring of fund expenditures. Owing to the delivery of services to business and residential interests in the community, the following are recommendations for FY 2023-2024:

- Adopt a tax rate of \$.5117 for FY 2023-2024 and establish fiscal accountability for growth in the assessment of property valuation to create additional capacity for future debt service.
- Review job compensation plan to ensure a market-based approach for employee recruitment and retention.
- Consider improvements to: Cargill, Hines, Cemetery, Church, Danville, Reese, Powell, North and South Shirley Lane, MLK, Cross St., First St., Bell St., Holland, East and West Watson, and Cochran.
- Plan to submit the Fiscal Year 2022-2023 Annual Program of Services publication to GFOA to determine its eligibility for the Distinguished Budget Presentation Award. These recommendations will assist the City of Willis in meeting basic service needs, accounting for operational deficiencies and preparing to meet future growth.

Summary

As a result of efficient planning methods, the outcome of our budget process will satisfy our mission statement, which states: "To provide high quality services, accountability and professional commitment to our citizens in the City of Willis, we pledge to provide those who live, work and visit our city an effective government that is open and responsive to the needs and values of the community." The Fiscal Year 2023-2024 offers much promise for improving the overall financial condition of the City.

Willis is poised to benefit from the location of our city along Interstate 45, as it brings needed visibility and creates opportunities for business expansion for commercial and retail growth. This will lessen our dependability on ad valorem taxes as the primary means of supporting maintenance and operations of the city now and in the future. Finally, the city of Willis continues to improve its financial position and has developed a budget that focuses on both long and short-range concerns. To this end, the improvement in the community is a direct result of the leadership and involvement of its people and those responsible are to be commended. It has been a great pleasure working with excellent staff.

I am grateful for the opportunity to serve the Mayor and Council members and the citizens of Willis and for supporting and adopting the new fiscal approach designed to increase our overall fiscal accountability here in the City Willis, Texas.

Respectfully Submitted,

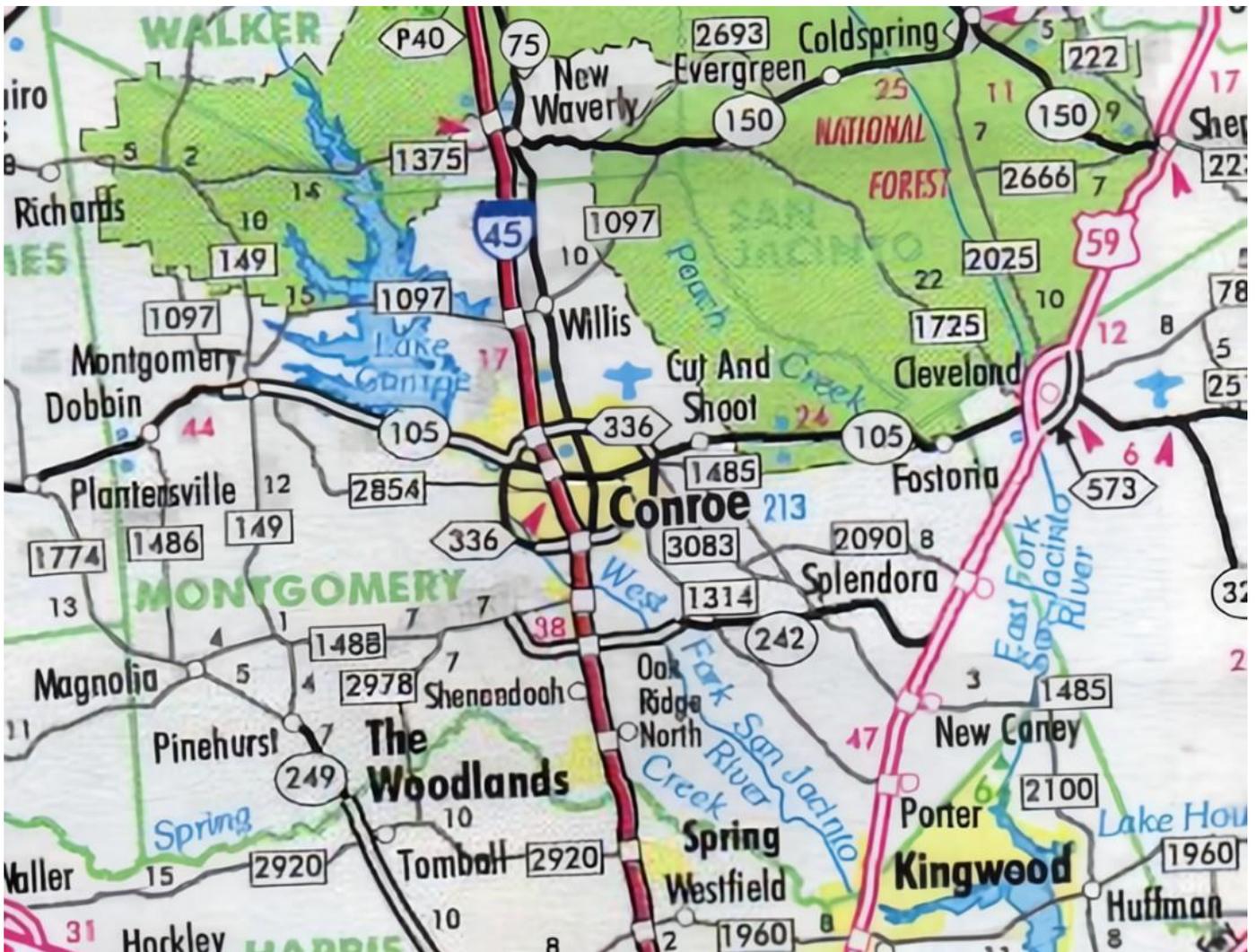


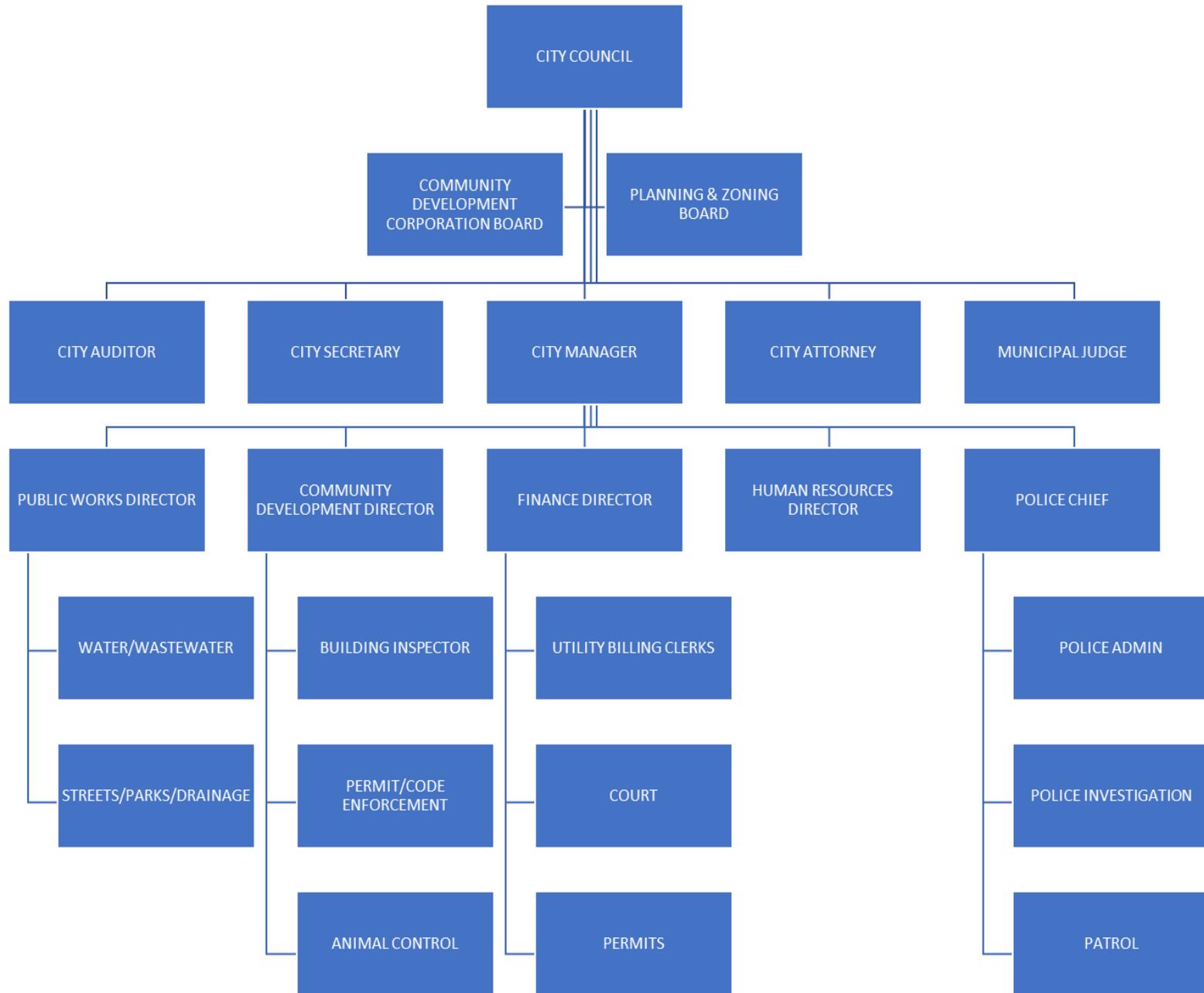
Sheyi I. Ipaye, CPM
City Manager

CITY OF WILLIS

COMMUNITY PROFILE

The city of Willis is located in North Montgomery County, eight mile north of Conroe, Texas, 50 miles north of Houston, Texas and 20 miles south of Huntsville, Texas. The city is home to an estimated 8,000 residents and estimated 200 businesses. Major employers include Willis ISD, Kongsberg, Hixon Lumber Company, and Willis Convalescent Center to name a few.





CITY OF WILLIS

Calendar 2023-2024 Budget

| | |
|--------------|--|
| June 20 | First Budget Work Session with Council |
| July 17 | Chief Appraiser Delivers Certified Taxable Roll No-New-Revenue and Voter-Approval Tax Rates Calculated |
| July 18 | Second Budget Work Session with Council |
| August 7 | Submission of the No-New-Revenue/Voter Approval Rates City Post Rates on Website |
| August 15 | Tax Rate Record Vote if exceeds lower of the No-New-Revenue or Voter Approval Rate set a public hearing Final Budget Workshop Set Dates for Public Hearing on Budget |
| September 6 | File proposed Budget with City Secretary Publish Notice of Public Hearing on Budget Post Proposed Budget on Website Publish Notice of Tax Rate Hearing if applicable Post Hearing Notices of Website |
| September 12 | Public Hearing on Budget Public Hearing on Tax Rate Adopt the Budget Set the Tax Rates |



MONTGOMERY CENTRAL APPRAISAL DISTRICT
 JANET JENNINGS-DOYLE, RPA, RTA, CCA, CTA
 CHIEF APPRAISER



109 GLADSTELL ST., CONROE, TX 77301
 P.O. BOX 2233, CONROE, TX 77305
 936-756-3354 | WWW.MCAD-TX.ORG

**Summary of Values as of 2023 Certification
 City of Willis**

| | Market Value | Net Taxable | Net Taxable after Freeze |
|---|---------------------|--------------------|---------------------------------|
| Certified Values | \$723,132,943 | \$618,117,651 | \$618,117,651 |
| Under Review at Current Value | \$22,505,058 | \$21,905,348 | \$21,905,348 |
| Under Review at Previous Years Value | \$18,325,349 | \$17,731,509 | \$17,731,509 |
| Reasonable Estimate of Under Reviews | \$19,579,400 | \$19,057,653 | \$19,057,653 |

**Previous Year's Value lost due to appeals under Chapter 42
 Texas Property Tax Code 26.012(a)(13)**

| | Net Taxable | Net Taxable after Freeze |
|---|--------------------|---------------------------------|
| Previous Year Original Certified Value (ETR Line 5A) | \$64,639,745 | \$0 |
| Previous Year Adjusted Value (ETR Line 5b) | \$51,055,151 | \$0 |
| Previous Year Value Loss (ETR Line 5C) | \$-13,584,594 | \$0 |

**Previous Year's Taxable Value Not in Dispute for Property Subject to an
 Appeal under Chapter 42
 Texas Property Tax Code 26.012(13)(a)(iii)**

| | Taxable Value |
|--|----------------------|
| Previous Year Original Certified Value (Deduct from ETR Line 1) | \$65,859,310 |
| Previous Year Original Certified Value (ETR Line 6A) | \$65,859,310 |
| Previous Year Value in Dispute (ETR Line 6B) | \$10,928,116 |
| Previous Year Value NOT in Dispute (ETR Line 6C) | \$54,931,194 |

Average Home Value(s)

| Average Market Value | Average Assessed Value |
|-----------------------------|-------------------------------|
| \$139,977 | \$110,714 |

Date: July 24, 2023
 Janet Jennings-Doyle, Chief Appraiser
 Montgomery Central Appraisal District

MOVING FORWARD TOGETHER
 Motivated, Credible, Accountable, and Dependable

Assessment Roll Grand Totals Report

MCAD

Tax Year: 2023 As of: Certification
 CWI - City of Willis (ARB Approved Totals)

Number of Properties: 3329

| Land Totals | | | | |
|---|------------|----------------------|------------|----------------------|
| Land - Homesite | (+) | \$76,281,617 | | |
| Land - Non Homesite | (+) | \$137,733,541 | | |
| Land - Ag Market | (+) | \$2,452,470 | | |
| Land - Timber Market | (+) | \$5,992,661 | | |
| Land - Exempt Ag/Timber Market | (+) | \$0 | | |
| Total Land Market Value | (=) | \$222,460,289 | (+) | \$222,460,289 |
| Improvement Totals | | | | |
| Improvements - Homesite | (+) | \$187,901,160 | | |
| Improvements - Non Homesite | (+) | \$220,639,860 | | |
| Total Improvements | (=) | \$408,541,020 | (+) | \$408,541,020 |
| Other Totals | | | | |
| Personal Property (458) | | \$92,131,634 | (+) | \$92,131,634 |
| Minerals (0) | | \$0 | (+) | \$0 |
| Autos (0) | | \$0 | (+) | \$0 |
| Total Market Value | (=) | \$723,132,943 | | \$723,132,943 |
| Total Market Value 100% | (=) | \$727,623,179 | | |
| Total Homestead Cap Adjustment (625) | | | (-) | \$23,165,878 |
| Total Exempt Property (107) | | | (-) | \$63,554,115 |
| Productivity Totals | | | | |
| Total Productivity Market (Non Exempt) | (+) | \$8,445,131 | | |
| Ag Use (8) | (-) | \$13,400 | | |
| Timber Use (11) | (-) | \$30,066 | | |
| Total Productivity Loss | (=) | \$8,401,665 | (-) | \$8,401,665 |
| Total Assessed | | | (=) | \$628,011,285 |
| Exemptions (HS Assd 86,817,382) | | | | |
| (HS) Homestead Local (789) | (+) | \$0 | | |
| (HS) Homestead State (789) | (+) | \$0 | | |
| (O65) Over 65 Local (283) | (+) | \$1,310,850 | | |
| (O65) Over 65 State (283) | (+) | \$0 | | |
| (DP) Disabled Persons Local (56) | (+) | \$0 | | |
| (DP) Disabled Persons State (56) | (+) | \$0 | | |
| (DV) Disabled Vet (13) | (+) | \$133,000 | | |
| (DVX) Disabled Vet 100% (15) | (+) | \$2,482,390 | | |
| (PRO) Prorated Exempt Property (3) | (+) | \$317,952 | | |
| (HB366) House Bill 366 (87) | (+) | \$86,243 | | |
| (FP) Freeport (1) | (+) | \$5,563,399 | | |
| Total Exemptions | (=) | \$9,893,634 | (-) | \$9,893,634 |
| Net Taxable (Before Freeze) | | | (=) | \$618,117,651 |

City of Willis, Texas

Annual Budget

For the year ended September 30, 2024

| | General Fund | Hotel Tax | Debt Service | TIRZ | CDC | Utility Fund | |
|--------------------------------|--------------|-----------|--------------|--------------|--------------|--------------|--|
| Balances forward | \$ 5,046,906 | \$365,105 | \$ 252,640 | \$ 1,151,006 | \$ 2,497,416 | \$ 7,063,719 | |
| Revenues | | | | | | | |
| Property Tax | \$ 2,267,500 | | \$ 500,100 | \$ 520,000 | | | |
| Sales Tax | \$ 4,300,000 | | | | \$ 1,000,000 | | |
| Franchise Tax | \$ 515,000 | | | | | | |
| Garbage Collections | \$ 500,200 | | | | | | |
| Municipal Court | \$ 46,200 | | | | | | |
| Permits | \$ 371,500 | | | | | | |
| Interest Income | \$ 200,000 | \$ 200 | | \$ 50,000 | \$ 50,000 | | |
| Water Usage | | | | | | \$ 2,005,000 | |
| Sewer Usage | | | | | | \$ 1,560,000 | |
| WASW | | | | | | \$ 590,000 | |
| Other Income | \$ 27,500 | \$ 17,500 | | | | \$ 203,500 | |
| Total Revenues | \$ 8,227,900 | \$ 17,700 | \$ 500,100 | \$ 570,000 | \$ 1,050,000 | \$ 4,358,500 | |
| Expenditures | | | | | | | |
| Administration | \$ 2,378,850 | | | | \$ 223,500 | | |
| Community Development | \$ 1,004,300 | | | | \$ 135,000 | | |
| Police Department | \$ 2,299,800 | | | | | | |
| Streets Drainage Garbage Parks | \$ 1,246,300 | | | | \$ 580,000 | | |
| Municipal Court | \$ 126,400 | | | | | | |
| Utility Billing | | | | | | \$ 218,400 | |
| Water Production | | | | | | \$ 844,300 | |
| Water Distribution | | | | | | \$ 576,450 | |
| Wastewater Collection | | | | | | \$ 895,500 | |
| Wastewater Treatment | | | | | | \$ 732,450 | |
| Debt Service | | | | | | | |
| Principal | \$ 45,000 | | \$ 492,000 | \$ 50,400 | \$ 77,200 | \$ 517,400 | |
| Interest | \$ 4,613 | | \$ 149,986 | \$ 9,263 | \$ 30,295 | \$ 365,031 | |
| Bond Agent Fees | \$ 500 | | \$ 500 | \$ 500 | \$ 1,000 | \$ 3,000 | |
| Total Expenses | \$ 7,105,763 | \$ - | \$ 642,486 | \$ 60,163 | \$ 1,046,995 | \$ 4,152,531 | |
| Revenues Less Expenses | \$ 1,122,137 | \$ 17,700 | \$ (142,386) | \$ 509,837 | \$ 3,005 | \$ 205,969 | |
| Transfers - TIRZ | \$ 400,000 | | \$ - | \$ - | \$ - | \$ - | |
| Fund Balance | \$ 5,769,043 | \$382,805 | \$ 110,254 | \$ 1,660,843 | \$ 2,500,421 | \$ 7,269,688 | |

CITY OF WILLIS

MAYOR AND CITY COUNCIL, ADMINISTRATION- i.e., CITY MANAGER, CITY SECRETARY,
FINANCE, HUMAN RESOURCES
FUND/DEPARTMENT/PROGRAM:

PROGRAM DESCRIPTION

Willis, a community incorporated in 1937, has a population of 8,501. The City of Willis is primarily responsible for maintaining a safe, pleasant environment within the community by providing effective governance and the efficient delivery of public service.

The City of Willis is a "home rule" city operating under the City Charter originally adopted in 2008. The city is operated by a Council-Manager form of government with a Mayor, five Council Members and a City Manager. The Mayor and the Council Members are elected at large. The city meets for regular sessions at 5:30 p.m. on the 3rd Tuesday of each month.

MAJOR DEPARTMENT GOALS AND OBJECTIVES

- Goal 1: Enhance the quality of life in Willis, Texas
 - Objective 1: Continue to pursue recreational, cultural and aesthetic improvements in the community.
 - Objective 2: Provide funding of operational and capital expenditures for infrastructure improvements.
- Goal 2: Promote a positive environment for economic development in the community.
 - Objective 1: Develop and support policies to encourage housing development.
 - Objective 2: Develop and support policies to encourage commercial and industrial development.
- Goal 3: Address organizational issues with City government.
 - Objective 1: Work to install confidence in the integrity of City Government.
 - Objective 2: Support development of a professional City staff that can effectively and efficiently meet the needs of the community.

CITY OF WILLIS

ADMINISTRATION/CITY MANAGER

FUND/DEPARTMENT/PROGRAM

PROGRAM DESCRIPTION

City Manager

The City Manager is the Chief Executive Officer of the City. It is his/her duty, under the City Charter, to execute and implement policies as established by the City Council. He/she is responsible for the overall coordination of the City's governmental activities, for the efficient operation of the City of Willis, provides management leadership to staff and communicates organizational goals and values to the public.

MAJOR DEPARTMENT GOALS AND OBJECTIVES

Goal 1: Enhance the quality of life in Willis, Texas.

- Objective 1: Continue to pursue recreational, cultural and aesthetic improvements in the City.
- Objective 2: Provide funding of operational and capital expenditures for street improvements.

Goal 2: Promote a positive environment for economic development in the community.

- Objective 1: Support policies to encourage housing community development.
- Objective 2: Support policies to encourage commercial and industrial development.

Goal 3: Addresses organizational issues with City government.

- Objective 1: Develop policies, procedures and practices that promote high ethical standards.
- Objective 2: Implement training for effective customer service and instill confidence in the integrity of City government.
- Objective 3: Hire and/or develop a staff that sets the highest professional standards for themselves and the organization.

CITY OF WILLIS

CITY SECRETARY

FUND/DEPARTMENT/PROGRAM

PROGRAM DESCRIPTION

The City Secretary is the clerk for the City Council and, as such, is responsible for documentation, publication, and archiving of all official records, including minutes, ordinances, resolutions, contracts, deeds, and easements. The City Secretary serves as chief election official for all municipal elections. The department has primary responsibility for coordinating a Records Management Program. The department provides clerical assistance to other departments through the Central Secretary position. Also, the City Secretary office acts as a public information center to visitors and guests upon entering the City Hall.

MAJOR DEPARTMENT GOALS AND OBJECTIVES

Goal: Provide City Council Agenda packet on a timely basis.

Goal: Post all necessary and required public notices on a timely manner.

Goal: Accurately record City Council minutes and submit for approval at the next City Council meeting.

Objective: Prepare City Council minutes within seven (7) working days.

Objective: Index all file official documents within two (2) weeks of final action.

Goal: Administer City elections in full compliance of the City Charter and the Texas Election Code.

Goal: Provide timely responses to official public information requests.

Objective: Respond within ten (10) days to all public information requests.

CITY OF WILLIS

ADMINISTRATION/HUMAN RESOURCES

FUND/DEPARTMENT/PROGRAM

PROGRAM DESCRIPTION

The Human Resources and Civil Service programs administer the personnel policy, employee recruitment, staff relations and classification. The program is also responsible for compensation administration, personnel records and management, administration of employee benefits, and workers compensation insurance. The program also monitors City policies so that they comply with Federal and State laws governing municipal employment practices. General Fund operations including copier leases and printing supplies, unemployment insurance, property and liability insurance, capital lease principal and interest, and auditing fees.

MAJOR DEPARTMENT GOALS AND OBJECTIVES

Goal 1: Continue to attract and retain qualified employees

Objective 1: Post job announcements and advertise in local newspaper and appropriate trade publications.

Goal 2: Administer employee benefits programs.

Objective 1: Enroll new employees and process employee benefit changes in a timely manner.

Objective 2: Liaison with employee benefits carrier and administrators.

Goal 3: Maintain employee compensation schedules.

Objective 1: Update employee compensation and job classification changes as they occur.

Goal 4: Provide General Fund departments with property and liability and workers compensation insurance coverage.

Goal 5: Provide General Fund departments with operating leases for minor equipment and office machines.

City of Willis
Approved 10/01/2023-09/30/2024 Budget
Administration Expense

| | | Budget | | | | |
|---|-------------------------------|---------------|---------------|----------------|----------------|-----------------|
| | | Actual | Actual | 10/01/2022 | Projected | Approved |
| | | 02/01/2023 to | 10/01/2022 to | to | 10/01/22 to | 10/01/2023 to |
| | | 02/28/2023 | 02/28/2023 | 09/30/2023 | 09/30/2023 | 09/30/2024 |
| DEBT EXPENSE | | | | | | |
| 19-401-6811 | Bond Principal | \$0.00 | \$0.00 | \$ 94,400.00 | \$40,000.00 | \$ 45,000.00 |
| 19-401-6812 | Bond Interest | \$0.00 | \$3,331.25 | \$ 18,761.00 | \$6,662.00 | \$ 4,613.00 |
| 19-401-6813 | Paying Agent | \$0.00 | \$0.00 | \$ 500.00 | \$500.00 | \$ 500.00 |
| Totals for Department(s) 401 - Debt | | \$0.00 | \$3,331.25 | \$113,661.00 | \$47,162.00 | \$50,113.00 |
| ADMINISTRATION | | | | | | |
| 19-401-6111 | Salaries/Wages | \$30,275.82 | \$164,029.94 | \$ 445,000.00 | \$393,671.86 | \$ 500,000.00 |
| 19-401-6112 | FICA | \$2,361.75 | \$9,629.42 | \$ 35,000.00 | \$23,110.61 | \$ 37,500.00 |
| 19-401-6113 | Health Insurance | \$3,358.00 | \$16,791.00 | \$ 40,000.00 | \$40,298.40 | \$ 45,000.00 |
| 19-401-6114 | TMRS | \$2,570.38 | \$15,193.84 | \$ 43,000.00 | \$36,465.22 | \$ 51,100.00 |
| 19-401-6115 | Unemployment | \$13.37 | \$77.70 | \$ 2,500.00 | \$186.48 | \$ 2,500.00 |
| 19-401-6116 | Worker's Comp | (\$12.60) | \$1,368.22 | \$ 1,000.00 | \$1,368.22 | \$ 1,500.00 |
| 19-401-6117 | Incentive/Longevity | \$0.00 | \$1,315.00 | \$ 2,000.00 | \$1,315.00 | \$ 1,500.00 |
| 19-401-6119 | Education Incentive | \$276.92 | \$1,523.06 | \$ 10,000.00 | \$3,655.34 | \$ - |
| 19-401-6120 | Auto Allowances | \$838.46 | \$4,611.53 | \$ 12,000.00 | \$11,067.67 | \$ 12,000.00 |
| 19-401-6121 | Appreciation | \$384.99 | \$4,445.21 | \$ 5,000.00 | \$10,668.50 | \$ 11,000.00 |
| 19-401-6211 | Office | \$1,133.16 | \$4,981.38 | \$ 30,000.00 | \$11,955.31 | \$ 15,000.00 |
| 19-401-6215 | Postage | \$328.90 | \$623.90 | \$ 1,500.00 | \$1,497.36 | \$ 1,750.00 |
| 19-401-6313 | Buildings/Structures | \$3,983.21 | \$12,854.98 | \$ 35,000.00 | \$30,851.95 | \$ 32,500.00 |
| 19-401-6318 | Operations/Office Equipment | \$1,011.56 | \$25,838.98 | \$ 50,000.00 | \$62,013.55 | \$ 60,000.00 |
| 19-401-6319 | Radio/Cell Phones | \$128.86 | \$835.20 | \$ 15,000.00 | \$2,004.48 | \$ 2,500.00 |
| 19-401-6410 | Board/Commission/Committee | \$0.00 | \$0.00 | \$ 50,000.00 | \$0.00 | \$ 50,000.00 |
| 19-401-6411 | Association Dues/Subscription | \$147.81 | \$8,573.51 | \$ 15,000.00 | \$20,576.42 | \$ 21,500.00 |
| 19-401-6412 | Meeting/Conferences/Training | \$1,419.43 | \$12,343.25 | \$ 35,000.00 | \$29,623.80 | \$ 30,000.00 |
| 19-401-6413 | Insurance | \$0.00 | \$6,571.02 | \$ 12,000.00 | \$6,571.00 | \$ 7,500.00 |
| 19-401-6414 | Elections | \$0.00 | \$0.00 | \$ 10,000.00 | \$0.00 | \$ - |
| 19-401-6417 | Legal Notices | \$1,441.47 | \$3,147.72 | \$ 2,000.00 | \$7,554.53 | \$ 7,500.00 |
| 19-401-6430 | Other Misc & Sundry | \$292.02 | \$15,889.28 | \$ 25,000.00 | \$38,134.27 | \$ 40,000.00 |
| 19-401-6510 | Payroll Services | \$1,360.82 | \$6,937.74 | \$ 75,000.00 | \$16,650.58 | \$ 20,000.00 |
| 19-401-6511 | Legal | \$1,160.00 | \$7,941.97 | \$ - | \$19,060.73 | \$ 20,000.00 |
| 19-401-6512 | Engineering | \$0.00 | \$321.25 | \$ 50,000.00 | \$771.00 | \$ 2,500.00 |
| 19-401-6513 | Consultants | \$9,906.25 | \$43,631.25 | \$ 25,000.00 | \$104,715.00 | \$ 25,000.00 |
| 19-401-6515 | Auditing | \$0.00 | \$23,238.79 | \$ 25,000.00 | \$35,000.00 | \$ 25,000.00 |
| 19-401-6516 | Interlocal Government | \$12.64 | \$6,838.79 | \$ - | \$26,413.00 | \$ 30,000.00 |
| 19-401-6530 | Other | \$10.83 | \$384.11 | \$ 1,000.00 | \$921.86 | \$ 1,000.00 |
| 19-401-6611 | Electric | \$1,207.87 | \$5,098.83 | \$ 300,000.00 | \$12,237.19 | \$ 15,000.00 |
| 19-401-6612 | Telephone | \$745.68 | \$3,717.15 | \$ 7,500.00 | \$8,921.16 | \$ 10,000.00 |
| 19-401-6730 | Capital Outlay | \$268,089.43 | \$268,089.43 | \$ 11,000.00 | \$268,039.43 | \$ 1,300,000.00 |
| Totals for Department(s) 401 - Administration | | \$332,447.03 | \$676,843.45 | \$1,370,500.00 | \$1,225,319.93 | \$2,378,850.00 |

CITY OF WILLIS

COMMUNITY DEVELOPMENT- i.e., PLANNING /ZONING, BUILDING INSPECTIONS, AND ANIMAL CONTROL

PLANNING/ZONING

FUND/DEPARTMENT/PROGRAM

PROGRAM DESCRIPTION

Provide community growth opportunities and quality of life improvements within the City through the enforcement of Planning and Zoning Ordinances and Subdivision Regulations.

MAJOR DEPARTMENT GOALS AND OBJECTIVES AS MEASURED BY WORKLOAD AND PRODUCTIVITY MEASURES

Goal 1: Train Staff relating to Zoning Ordinances

Objective 1: Obtain staff training to allow more informed use of existing ordinance.

Goal 2: Update Zoning ordinances that have been made noncompliant due to state laws being enacted.

Objective 1: Locate out of date zoning ordinances and invalid ordinances.

Objective 2: Provide completed documents to council for corrective adoption.

Objective 3: Obtain an updated zoning map.

CITY OF WILLIS

BUILDING INSPECTIONS

FUND/DEPARTMENT/PROGRAM

PROGRAM DESCRIPTION

The Building Inspection Department is divided into the two areas of Administration and Enforcement which review major codes and make recommendations to the respective boards which oversee them.

ADMINISTRATION

Administers the permitting procedures, record keeping, legal issues, zoning applications, and demolition program.

ENFORCEMENT

Enforces the codes and responds to related complaints, as well as protect historically significant structures.

MAJOR DEPARTMENT GOALS AND OBJECTIVES AS MEASURED BY WORKLOAD AND PRODUCTIVITY MEASURES

Goal 1: Continue to build working relationships with elected city officials, residents and businesses.

Objective 1: Respond to citizen’s complaints and/or concerns in a timely manner.

Objective 2: Communicate city codes and ordinances concerning health, safety, welfare and quality of life to the public.

Goal 2: Maintain certification and continuing professional education to provide the best service possible to the community.

Objective 1: Maintain ICC certifications in Residential Building Inspector, Residential Plumbing Inspector, Residential Plans Examiner, and Residential Electrical Inspector.

CITY OF WILLIS

ANIMAL CONTROL

FUND/DEPARTMENT/PROGRAM

PROGRAM DESCRIPTION

ANIMAL CONTROL

Responsible for public safety, health and humane treatment of stray pets and wildlife.

MAJOR DEPARTMENT GOALS AND OBJECTIVES AS MEASURED BY WORKLOAD AND PRODUCTIVITY MEASURES

Goal 1: Train staff to operate in code enforcement boundaries and function as both ACO and CEO

Objective 1: Staff to obtain code enforcement license

Objective 2: Staff to obtain euthanasia certification

City of Willis
Approved 10/01/2023-09/30/2024 Budget
Community Development Expense

| | | | | Budget | | | | |
|---|--------------------------------|----------------------|----------------------|---------------------|---------------------|----------------------|---------------------|--|
| | | Actual | Actual | 10/01/2022 | Projected | Approved | | |
| | | 02/01/2023 to | 10/01/2022 to | to | 10/01/22 to | 10/01/2023 to | | |
| | | 02/28/2023 | 02/28/2023 | 09/30/2023 | 09/30/2023 | 09/30/2024 | | |
| COMMUNITY DEVELOPMENT | | | | | | | | |
| 19-411-6111 | Salaries/Wages | \$20,176.01 | \$112,528.65 | \$260,000.00 | \$270,068.76 | \$ | 280,000.00 | |
| 19-411-6112 | FICA | \$1,545.30 | \$7,039.25 | \$20,000.00 | \$16,894.20 | \$ | 21,100.00 | |
| 19-411-6113 | Health Insurance | \$3,030.35 | \$15,151.75 | \$45,000.00 | \$36,364.20 | \$ | 39,000.00 | |
| 19-411-6114 | TMRS | \$1,831.36 | \$10,777.08 | \$25,000.00 | \$25,864.99 | \$ | 28,200.00 | |
| 19-411-6115 | Unemployment | \$17.80 | \$38.47 | \$5,000.00 | \$92.33 | \$ | 1,000.00 | |
| 19-411-6116 | Worker's Comp | \$1,616.40 | \$4,055.62 | \$1,000.00 | \$4,055.62 | \$ | 5,000.00 | |
| 19-411-6117 | Incentive/Longevity | \$0.00 | \$575.00 | \$2,500.00 | \$575.00 | \$ | 1,000.00 | |
| 19-411-6119 | Education Incentive | \$461.54 | \$2,538.47 | \$5,000.00 | \$6,092.33 | \$ | - | |
| 19-411-6120 | Auto Allowance | \$0.00 | \$500.00 | \$5,000.00 | \$1,200.00 | \$ | - | |
| 19-411-6211 | Office | \$0.00 | \$82.56 | \$5,000.00 | \$198.14 | \$ | 1,000.00 | |
| 19-411-6212 | Computer | \$0.00 | \$0.00 | \$2,000.00 | \$0.00 | \$ | 2,000.00 | |
| 19-411-6213 | MedicalMedical | \$0.00 | \$0.00 | \$1,000.00 | \$0.00 | \$ | 1,000.00 | |
| 19-411-6215 | Postage | \$328.89 | \$623.89 | \$1,000.00 | \$1,497.34 | \$ | 2,000.00 | |
| 19-411-6216 | Supply Signs | \$0.00 | \$896.00 | \$500.00 | \$2,150.40 | \$ | 2,500.00 | |
| 19-411-6217 | Fuel | \$410.84 | \$2,351.50 | \$10,000.00 | \$5,643.60 | \$ | 7,500.00 | |
| 19-411-6221 | Animal Control | \$113.50 | \$143.49 | \$1,000.00 | \$344.38 | \$ | 1,000.00 | |
| 19-411-6311 | Vehicles | \$529.29 | \$1,565.12 | \$30,000.00 | \$3,756.29 | \$ | 5,000.00 | |
| 19-411-6313 | Building/Structures | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$ | 2,500.00 | |
| 19-411-6318 | Operations/Office Equipment | \$200.00 | \$5,735.09 | \$5,000.00 | \$13,764.22 | \$ | 15,000.00 | |
| 19-411-6319 | Radio/Cell Phones | \$322.16 | \$1,309.99 | \$5,000.00 | \$3,143.98 | \$ | 4,000.00 | |
| 19-411-6411 | Association Dues/Subscription | \$45.00 | \$105.00 | \$1,000.00 | \$252.00 | \$ | 1,000.00 | |
| 19-411-6412 | Meeting/Conferences/Training | \$0.00 | \$1,422.42 | \$10,000.00 | \$3,413.81 | \$ | 5,000.00 | |
| 19-411-6413 | Insurance | \$0.00 | \$1,251.50 | \$3,000.00 | \$3,003.60 | \$ | 4,000.00 | |
| 19-411-6415 | Uniforms | \$32.30 | \$685.43 | \$1,500.00 | \$1,645.03 | \$ | 3,000.00 | |
| 19-411-6430 | Other Misc & Sundry | \$19.39 | \$1,087.71 | \$3,000.00 | \$2,610.50 | \$ | 3,000.00 | |
| 19-411-6512 | Engineering | \$0.00 | \$2,678.75 | \$3,000.00 | \$6,429.00 | \$ | 7,500.00 | |
| 19-411-6516 | Interlocal Government | \$0.00 | \$50,180.00 | \$100,000.00 | \$105,000.00 | \$ | 110,000.00 | |
| 19-411-6517 | Plan Review/Inspection Service | \$3,654.83 | \$3,924.83 | \$10,000.00 | \$9,419.59 | \$ | 10,000.00 | |
| 19-411-6519 | Demolition/Cleaning Up | \$0.00 | \$120.00 | \$35,000.00 | \$288.00 | \$ | 25,000.00 | |
| 19-411-6550 | Trash Off | \$381.00 | \$381.00 | \$5,000.00 | \$914.40 | \$ | 5,000.00 | |
| 19-411-6611 | Electricity | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$ | 1,000.00 | |
| 19-411-6612 | Telephone | \$0.00 | \$0.00 | \$1,000.00 | \$0.00 | \$ | 1,000.00 | |
| 19-411-6730 | Capital Outlay | \$1,483.38 | \$5,557.12 | \$15,000.00 | \$13,337.09 | \$ | 410,000.00 | |
| Totals for Dept. 411-Community Development | | \$36,199.34 | \$233,305.69 | \$616,500.00 | \$538,018.79 | \$ | 1,004,300.00 | |

CITY OF WILLIS

POLICE DEPARTMENT/ADMINISTRATION

FUND/DEPARTMENT/PROGRAM

PROGRAM DESCRIPTION

The Police Department is organized into two (2) inter-related divisions with the mission to enhance the quality of life of all members of the community by providing a safe and secure environment, protecting the Constitutional rights of all people, enforcing the laws, exercising regulatory authority, and preserving the peace while applying the highest standards of professionalism, integrity, and accountability in partnership with the community.

ADMINISTRATION

Police Administration provides overall leadership, direction, and support to the department, and is responsible for the promulgation of policies and procedures that govern the operations and personnel activities of the entire department. Administration has defined a philosophical course of action towards professional community oriented policing services. The Police Department is also the lead department for emergency management, cooperating with other City departments in hazard mitigation, disaster preparedness and response, and recovery.

MAJOR DEPARTMENT GOALS AND OBJECTIVES AS MEASURED BY WORKLOAD AND PRODUCTIVITY MEASURES

Goal 1: Maintain and enhance public safety through recruitment, training, and retention of professional and competent police officers and support staff.

Objective 1: Achieve full staffing of all positions.

Objective 2: Complete training of all new employees to maintain compliance with TCOLE, TLETS, CJIS, and Recognition Program standards.

Objective 3: Complete in-service training of all personnel to maintain compliance with TCOLE, TLETS, CJIS, and Recognition Program standards.

Goal 2: Improve and develop the supervisory and management knowledge, skills, and abilities of newly appointed supervisors.

Objective 1: Achieve acceptance of at least two supervisors into the Leadership Command College program at the Bill Blackwood Law Enforcement Management Institute .

Objective 2: New supervisors to complete the TCOLE-mandated supervisory training and department reading list within six months of appointment.

Goal 3: Improve and enhance emergency management capabilities in light of staffing changes.

Objective 1: Appropriate ICS training courses to be completed by all new employees and those appointed or assigned to new roles.

Objective 2: Complete the replacement of the Disaster Recovery Server (DRS) at the county's EOC in Conroe, and conduct refresher training with appropriate personnel.

Goal 4: Effectively administer the City's Tow Truck Ordinance to ensure consumer protection and fair distribution of non-consent tows to qualified tow truck companies.

Objective 1: Efficiently process tow truck applications

Objective 2: Properly utilize the Towbook app to dispatch and manage tows conducted

Objective 3: Ensure that tow truck operators operate in compliance with the ordinance and that consumers and tow truck companies are treated fairly in the daily administration of the terms of the ordinance

City of Willis
Approved 10/01/2023-09/30/2024 Budget
Police Department Administration/Support

| | | Budget | | | | |
|--|-------------------------------|----------------------|----------------------|---------------------|---------------------|----------------------|
| | | Actual | Actual | 10/01/2022 | Projected | Approved |
| | | 02/01/2023 to | 10/01/2022 to | to | 10/01/22 to | 10/01/2023 to |
| | | 02/28/2023 | 02/28/2023 | 09/30/2023 | 09/30/2023 | 09/30/2024 |
| POLICE ADMINISTRATION | | | | | | |
| 19-451-6111 | Salaries/Wages | \$40,155.43 | \$99,814.84 | \$177,000.00 | \$239,555.62 | \$ 185,000.00 |
| 19-451-6112 | FICA | \$3,203.45 | \$8,280.32 | \$15,000.00 | \$19,872.77 | \$ 14,000.00 |
| 19-451-6113 | Health Insurance | \$1,514.10 | \$8,329.70 | \$30,000.00 | \$19,991.28 | \$ 21,400.00 |
| 19-451-6114 | TMRS | \$3,710.12 | \$10,020.23 | \$18,000.00 | \$24,048.55 | \$ 19,500.00 |
| 19-451-6115 | Unemployment | \$6.59 | \$62.72 | \$5,000.00 | \$150.53 | \$ 1,000.00 |
| 19-451-6116 | Worker's Comp | \$0.00 | \$0.00 | \$3,000.00 | \$0.00 | \$ 1,000.00 |
| 19-451-6117 | Incentive/Longevity | \$1,080.00 | \$2,340.00 | \$2,000.00 | \$2,340.00 | \$ 500.00 |
| 19-451-6119 | Education Incentive | \$184.62 | \$1,846.20 | \$5,000.00 | \$4,430.88 | \$ - |
| 19-451-6120 | Auto Allowances | \$350.00 | \$3,500.00 | \$10,000.00 | \$8,400.00 | \$ 8,400.00 |
| 19-451-6211 | Office | \$881.74 | \$4,572.82 | \$10,000.00 | \$10,974.77 | \$ 11,500.00 |
| 19-451-6212 | Computer | \$0.00 | \$0.00 | \$2,000.00 | \$0.00 | \$ 1,000.00 |
| 19-451-6213 | Medical | \$645.00 | \$645.00 | \$3,500.00 | \$1,548.00 | \$ 2,000.00 |
| 19-451-6215 | Postage | \$434.05 | \$2,590.06 | \$10,000.00 | \$6,216.14 | \$ 7,500.00 |
| 19-451-6220 | Firearms/Ammunition | \$0.00 | \$1,193.93 | \$10,000.00 | \$2,865.43 | \$ 5,000.00 |
| 19-451-6230 | Other Supplies | \$0.00 | \$92.49 | \$3,000.00 | \$221.98 | \$ 1,000.00 |
| 19-451-6313 | Buildings/Structures | \$790.00 | \$4,670.08 | \$35,000.00 | \$11,208.19 | \$ 15,000.00 |
| 19-451-6317 | Equipment | \$0.00 | \$790.00 | \$5,000.00 | \$1,896.00 | \$ 2,500.00 |
| 19-451-6318 | Operations/Office Equipment | \$400.00 | \$10,146.87 | \$30,000.00 | \$24,352.49 | \$ 25,000.00 |
| 19-451-6319 | Radio/Cell Phones | \$0.00 | \$0.00 | \$3,000.00 | \$0.00 | \$ 1,000.00 |
| 19-451-6411 | Association Dues/Subscription | \$0.00 | \$1,465.23 | \$2,000.00 | \$3,516.55 | \$ 4,000.00 |
| 19-451-6412 | Meeting/Conferences/Training | \$0.00 | \$2,322.13 | \$5,000.00 | \$5,573.11 | \$ 7,500.00 |
| 19-451-6413 | Insurance | \$0.00 | \$0.00 | \$30,000.00 | \$0.00 | \$ 10,000.00 |
| 19-451-6415 | Uniforms | \$319.96 | \$1,059.94 | \$3,000.00 | \$2,543.86 | \$ 3,000.00 |
| 19-451-6419 | TCOLE Training Allocation | \$0.00 | \$0.00 | \$5,000.00 | \$0.00 | \$ 5,000.00 |
| 19-451-6420 | Cleaning Allowance | \$0.00 | \$0.00 | \$2,000.00 | \$0.00 | \$ 2,000.00 |
| 19-451-6422 | Crime Prevention | \$0.00 | \$0.00 | \$5,000.00 | \$0.00 | \$ 5,000.00 |
| 19-451-6423 | Security/Emergency Managem | \$6,822.48 | \$14,379.86 | \$20,000.00 | \$16,000.00 | \$ 17,500.00 |
| 19-451-6430 | Other Misc & Sundry | \$219.46 | \$219.46 | \$3,000.00 | \$526.70 | \$ 1,000.00 |
| 19-451-6511 | Legal | \$0.00 | \$860.00 | \$10,000.00 | \$2,064.00 | \$ 5,000.00 |
| 19-451-6513 | Consultants | \$0.00 | \$1,500.00 | \$10,000.00 | \$3,600.00 | \$ 5,000.00 |
| 19-451-6516 | Interlocal Government | \$0.00 | \$4,500.00 | \$10,000.00 | \$10,800.00 | \$ 12,500.00 |
| 19-451-6611 | Electric | \$942.71 | \$3,647.08 | \$10,000.00 | \$8,752.99 | \$ 10,000.00 |
| 19-451-6612 | Telephone | \$752.89 | \$3,081.99 | \$10,000.00 | \$7,396.78 | \$ 7,500.00 |
| 19-451-6730 | Capital Outlay | \$0.00 | \$125.00 | \$300.00 | \$300.00 | \$ 10,000.00 |
| Totals for Dept. 451 - Police Support | | \$62,412.60 | \$192,055.95 | \$501,800.00 | \$439,146.62 | \$ 427,300.00 |

CITY OF WILLIS

POLICE DEPARTMENT/POLICE
OPERATIONS
FUND/DEPARTMENT/PROGRAM

PROGRAM DESCRIPTION

The Police Department is organized into two (2) inter-related bureaus responsible for preserving human life, maintaining public order, protecting the rights of persons and property, and enforcing the applicable laws and ordinances within the City and making the City a better place to live, work and play.

POLICE OPERATIONS

CITY OF WILLIS

POLICE DEPARTMENT/POLICE
OPERATIONS
FUND/DEPARTMENT/PROGRAM

PROGRAM DESCRIPTION

The Police Department is organized into two (2) inter-related divisions with the mission to enhance the quality of life of all members of the community by providing a safe and secure environment, protecting the Constitutional rights of all people, enforcing the laws, exercising regulatory authority, and preserving the peace while applying the highest standards of professionalism, integrity, and accountability in partnership with the community.

POLICE OPERATIONS

MAJOR DEPARTMENT GOALS AND OBJECTIVES AS MEASURED BY WORKLOAD AND PRODUCTIVITY MEASURES

- Goal 1: Provide quality police services that will ensure safe and efficient traffic flow.
 - Objective 1: Utilize traffic enforcement to reduce the number and/severity of vehicle crashes, especially for moving violations and DWI offenses
 - Objective 2: Utilize the resources available to remove or mitigate obstructions to normal traffic flow on city streets and highways

- Goal 2: Reduce the fear of crime and disorder and enhance community trust.
 - Objective 1: Conduct regular self-initiated contacts with various citizens throughout one’s duties to become known to the citizens, become aware of issues affecting their quality of life, and work with the citizen and resources available to mitigate those issues.

Goal 3: Assist registered sex offenders to comply with associated laws and requirements.

Objective 1: Conduct registration according to the laws

Objective 2: Conduct monthly visits to ensure compliance

Goal 4: Provide quality police services to crime victims.

Objective 1: Conduct professional, thorough investigations of reported offenses

Objective 2: Conduct professional, thorough follow up investigations required to identify and prosecute offenders, and recover stolen property

Objective 3: Make appropriate referrals to victims' services organizations

MAJOR DEPARTMENT GOALS AND OBJECTIVES

Goal 1: Provide quality police services that will ensure safe and efficient traffic control; identification and apprehension of criminal offenders; and positive police community relations.

City of Willis
Approved 10/01/2023-09/30/2024 Budget
Police Department Operations

| | | Budget | | | | |
|--|-------------------------------|----------------------|----------------------|-----------------------|-----------------------|------------------------|
| | | Actual | Actual | 10/01/2022 | Projected | Approved |
| | | 02/01/2023 to | 10/01/2022 to | to | 10/01/22 to | 10/01/2023 to |
| | | 02/28/2023 | 02/28/2023 | 09/30/2023 | 09/30/2023 | 09/30/2024 |
| POLICE OPERATIONS | | | | | | |
| 19-452-6111 | Salaries/Wages | \$52,634.94 | \$282,233.64 | \$1,080,000.00 | \$677,360.74 | \$ 1,210,000.00 |
| 19-452-6112 | FICA | \$4,063.82 | \$22,200.93 | \$85,000.00 | \$53,282.23 | \$ 90,250.00 |
| 19-452-6113 | Health Insurance | \$9,418.95 | \$44,694.75 | \$170,000.00 | \$107,267.40 | \$ 115,000.00 |
| 19-452-6114 | TMRS | \$4,871.09 | \$28,106.67 | \$105,000.00 | \$67,456.01 | \$ 121,000.00 |
| 19-452-6115 | Unemployment | \$47.14 | \$100.52 | \$13,000.00 | \$241.25 | \$ 7,500.00 |
| 19-452-6116 | Worker's Comp | \$50.20 | \$37,150.06 | \$30,000.00 | \$37,150.06 | \$ 40,000.00 |
| 19-452-6117 | Incentive/Longevity | \$0.00 | \$4,280.00 | \$7,000.00 | \$4,280.00 | \$ 5,250.00 |
| 19-452-6119 | Education Incentive | \$1,661.50 | \$9,138.25 | \$40,000.00 | \$21,931.80 | \$ - |
| 19-452-6211 | Office | \$0.00 | \$0.00 | \$1,000.00 | \$0.00 | \$ 1,000.00 |
| 19-452-6213 | Medical | \$0.00 | \$0.00 | \$3,000.00 | \$0.00 | \$ 1,000.00 |
| 19-452-6214 | Chemical | \$0.00 | \$72.50 | \$1,000.00 | \$174.00 | \$ 1,000.00 |
| 19-452-6217 | Fuel | \$3,053.57 | \$15,810.84 | \$86,000.00 | \$37,946.02 | \$ 50,000.00 |
| 19-452-6219 | Narcotic Funds | \$0.00 | \$0.00 | \$10,000.00 | \$0.00 | \$ 5,000.00 |
| 19-452-6224 | Investigation Purposes | \$0.00 | \$59.95 | \$5,000.00 | \$143.88 | \$ 1,000.00 |
| 19-452-6311 | Vehicles | \$1,254.41 | \$18,023.23 | \$30,000.00 | \$43,255.75 | \$ 45,000.00 |
| 19-452-6317 | Equipment | \$0.00 | \$0.00 | \$3,000.00 | \$0.00 | \$ 1,000.00 |
| 19-452-6319 | Radio/Cell Phones | \$1,643.01 | \$6,194.47 | \$32,000.00 | \$14,866.73 | \$ 17,500.00 |
| 19-452-6411 | Association Dues/Subscription | \$0.00 | \$0.00 | \$1,500.00 | \$0.00 | \$ 1,500.00 |
| 19-452-6412 | Meeting/Conferences/Training | \$0.00 | \$1,060.32 | \$11,000.00 | \$2,544.77 | \$ 5,000.00 |
| 19-452-6413 | Insurance | \$0.00 | \$30,991.50 | \$50,000.00 | \$30,992.00 | \$ 30,000.00 |
| 19-452-6415 | Uniforms | \$2,342.93 | \$7,277.13 | \$10,500.00 | \$17,465.11 | \$ 20,000.00 |
| 19-452-6416 | Rentals | \$0.00 | \$980.00 | \$25,000.00 | \$2,352.00 | \$ 2,500.00 |
| 19-452-6420 | Cleaning Allowance | \$0.00 | \$0.00 | \$8,700.00 | \$0.00 | \$ 1,000.00 |
| 19-452-6530 | Other | \$0.00 | \$0.00 | \$500.00 | \$0.00 | \$ 1,000.00 |
| 19-452-6730 | Capital Outlay | \$38,505.00 | \$93,086.50 | \$100,000.00 | \$93,086.50 | \$ 100,000.00 |
| Totals for Dept. 452 - Police Investigation | | \$119,546.56 | \$601,461.26 | \$1,908,200.00 | \$1,211,796.24 | \$ 1,872,500.00 |

CITY OF WILLIS

PUBLIC WORKS/STREETS
FUND/DEPARTMENT/PROGRAM

PROGRAM DESCRIPTION

Public Works street operations include maintenance, sweeping, patching, rebuilding, curbing, guttering, and storm sewer systems maintenance.

MAJOR DEPARTMENT GOALS AND OBJECTIVES AS MEASURED BY WORKLOAD AND PRODUCTIVITY MEASURES

- Goal 1: Maintain City Infrastructure in good working order, maximize useful life and minimize emergency repairs.
 - Objective 1: Identify assess and maintain all City infrastructures.

CITY OF WILLIS

BUILDING AND GROUNDS

FUND/DEPARTMENT/PROGRAM

PROGRAM DESCRIPTION

Building and Grounds includes ongoing maintenance, supplies and utilities for physical facilities owned and operated by the City including: Administration Building, Public Works Building, and Police Station.

MAJOR DEPARTMENT GOALS AND OBJECTIVES

Minimize wear and tear to City facilities maintaining city facilities in good condition and providing supplies and utilities for facilities operations and maintenance.

City of Willis
Approved 10/01/2023-09/30/2024 Budget
Solid Waste Department

| | | Actual | Actual | Budget | Projected | Approved |
|--|-------------|---------------|---------------|--------------|--------------|---------------|
| | | 02/01/2023 to | 10/01/2022 to | 10/01/2022 | 10/01/22 to | 10/01/2023 to |
| | | 02/28/2023 | 02/28/2023 | to | 09/30/2023 | 09/30/2024 |
| | | | | 09/30/2023 | | |
| SOLID WASTE | | | | | | |
| 19-461-6514 | Solid Waste | \$43,215.21 | \$195,524.42 | \$400,000.00 | \$469,258.61 | \$ 485,000.00 |
| Totals for Department(s) 461 - Solid Waste | | \$43,215.21 | \$195,524.42 | \$400,000.00 | \$469,258.61 | \$485,000.00 |

Street Department

| STREET | | | | | | |
|---|-------------------------------|--------------|--------------|----------------|--------------|---------------|
| 19-481-6111 | Salaries/Wages | \$12,718.46 | \$75,000.48 | \$195,000.00 | \$180,001.15 | \$ 205,000.00 |
| 19-481-6112 | FICA | \$1,107.31 | \$6,658.75 | \$15,000.00 | \$15,981.00 | \$ 15,800.00 |
| 19-481-6113 | Health Insurance | \$3,028.20 | \$16,655.10 | \$51,000.00 | \$39,972.24 | \$ 42,750.00 |
| 19-481-6114 | TMRS | \$1,297.65 | \$8,275.51 | \$20,000.00 | \$19,861.22 | \$ 23,000.00 |
| 19-481-6115 | Unemployment | \$14.65 | \$78.40 | \$3,000.00 | \$188.16 | \$ 1,000.00 |
| 19-481-6116 | Worker's Comp | (\$1,048.20) | \$5,584.44 | \$10,000.00 | \$5,584.44 | \$ 7,500.00 |
| 19-481-6117 | Incentive/Longevity | \$0.00 | \$1,585.00 | \$1,500.00 | \$1,585.00 | \$ 2,000.00 |
| 19-481-6118 | Overtime | \$1,904.47 | \$11,185.84 | \$9,000.00 | \$26,846.02 | \$ 25,000.00 |
| 19-481-6119 | Education Incentive | \$23.08 | \$126.94 | \$1,000.00 | \$304.66 | \$ - |
| 19-481-6211 | Office | \$617.70 | \$617.70 | \$2,000.00 | \$1,482.48 | \$ 1,500.00 |
| 19-481-6212 | Computer | \$0.00 | \$0.00 | \$1,000.00 | \$0.00 | \$ 1,000.00 |
| 19-481-6213 | Medical | \$0.00 | \$351.06 | \$1,000.00 | \$842.54 | \$ 1,000.00 |
| 19-481-6214 | Chemical | \$0.00 | \$1,737.00 | \$10,000.00 | \$4,168.80 | \$ 5,000.00 |
| 19-481-6215 | Postage | \$0.00 | \$0.00 | \$200.00 | \$0.00 | \$ 250.00 |
| 19-481-6216 | Supply Signs | \$0.00 | \$0.00 | \$5,000.00 | \$0.00 | \$ 1,000.00 |
| 19-481-6217 | Fuel | \$515.18 | \$4,686.91 | \$15,000.00 | \$11,248.58 | \$ 15,000.00 |
| 19-481-6218 | Paving Material | \$4,884.74 | \$5,071.96 | \$250,000.00 | \$12,172.70 | \$ 25,000.00 |
| 19-481-6311 | Vehicles | \$90.00 | \$14,555.78 | \$50,000.00 | \$35,000.00 | \$ 35,000.00 |
| 19-481-6313 | Buildings/Structures | \$3,116.79 | \$3,297.90 | \$5,000.00 | \$13,200.00 | \$ 15,000.00 |
| 19-481-6314 | Street Maintenance | \$0.00 | \$643.75 | \$100,000.00 | \$1,545.00 | \$ 50,000.00 |
| 19-481-6315 | Drainage Ditches | \$0.00 | \$473.34 | \$10,000.00 | \$1,136.02 | \$ 5,000.00 |
| 19-481-6317 | Equipment | \$4,128.76 | \$9,878.28 | \$20,000.00 | \$23,707.87 | \$ 25,000.00 |
| 19-481-6318 | Operations/Office Equipment | \$111.44 | \$986.04 | \$5,000.00 | \$2,366.50 | \$ 2,500.00 |
| 19-481-6319 | Radio/Cell Phones | \$225.51 | \$901.61 | \$5,000.00 | \$2,163.86 | \$ 2,500.00 |
| 19-481-6320 | Maintenance Signs | \$0.00 | \$3,491.72 | \$10,000.00 | \$8,380.13 | \$ 10,000.00 |
| 19-481-6321 | Parks | \$0.00 | \$2,248.78 | \$10,000.00 | \$5,397.07 | \$ 7,500.00 |
| 19-481-6411 | Association Dues/Subscription | \$0.00 | \$0.00 | \$3,000.00 | \$0.00 | \$ 1,000.00 |
| 19-481-6412 | Meeting/Conferences/Training | \$0.00 | \$0.00 | \$5,000.00 | \$0.00 | \$ 1,000.00 |
| 19-481-6413 | Insurance | \$0.00 | \$4,878.44 | \$20,000.00 | \$4,879.00 | \$ 7,500.00 |
| 19-481-6415 | Uniforms | \$483.09 | \$2,364.48 | \$5,000.00 | \$5,674.75 | \$ 7,500.00 |
| 19-481-6416 | Rentals | \$295.49 | \$9,363.18 | \$20,000.00 | \$22,471.63 | \$ 25,000.00 |
| 19-481-6430 | Other Misc/Sundry | \$0.00 | \$175.02 | \$0.00 | \$420.05 | \$ 1,000.00 |
| 19-481-6512 | Engineering | \$2,851.79 | \$9,737.91 | \$25,000.00 | \$23,370.98 | \$ 25,000.00 |
| 19-481-6516 | Interlocal Government | \$0.00 | \$324.00 | \$10,000.00 | \$777.60 | \$ 1,000.00 |
| 19-481-6530 | Other | \$0.00 | \$0.00 | \$5,000.00 | \$0.00 | \$ 1,000.00 |
| 19-481-6611 | Electric | \$5,249.17 | \$25,707.20 | \$60,000.00 | \$61,697.28 | \$ 65,000.00 |
| 19-481-6612 | Telephone | \$175.29 | \$710.27 | \$3,000.00 | \$1,704.65 | \$ 2,000.00 |
| 19-481-6730 | Capital Outlay | \$0.00 | \$145,573.76 | \$100,000.00 | \$145,573.76 | \$ 100,000.00 |
| Totals Dept. 481-Streets Drainage Parks ROW | | \$41,790.57 | \$372,926.55 | \$1,060,700.00 | \$679,705.15 | \$ 761,300.00 |

CITY OF WILLIS

MUNICIPAL COURT

FUND/DEPARTMENT/PROGRAM

PROGRAM DESCRIPTION

Enhance safety and security in Willis and improve the quality of life within the City.

MAJOR DEPARTMENT GOALS AND OBJECTIVES

Goal 1: Increase collection rate at the Municipal Court

- Objective 1: Process citations daily.
- Objective 2: Mail reminders and collection notices daily.
- Objective 3: Call all defendants when their cases become past due.
- Objective 4: Issue warrants and capias pro fine warrants timely.
- Objective 5: Mail post warrant cards immediately when warrants are issued.
- Objective 6: Participate in the Texas Warrant Round Up.
- Objective 7: Warrant Collection clerk to attend training with an emphasis on citation collections or collection of outstanding debts.

Goal 2: Obtain and maintain Court Clerk Certifications

- Objective 1: Maintain Court Administrator Level 3 Certification.

City of Willis
Approved 10/01/2023-09/30/2024 Budget
Court Department

| | | Budget | | | | |
|---------------------------------------|-------------------------------|----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| | | Actual | Actual | 10/01/2022 | Projected | Approved |
| | | 02/01/2023 to | 10/01/2022 to | to | 10/01/22 to | 10/01/2023 to |
| | | 02/28/2023 | 02/28/2023 | 09/30/2023 | 09/30/2023 | 09/30/2024 |
| COURT | | | | | | |
| 19-491-6111 | Salaries/Wages | \$4,222.40 | \$23,223.22 | \$60,000.00 | \$55,735.73 | \$ 60,000.00 |
| 19-491-6112 | FICA | \$311.38 | \$1,808.18 | \$5,000.00 | \$4,339.63 | \$ 4,250.00 |
| 19-491-6113 | Health Insurance | \$1,359.01 | \$5,372.41 | \$10,000.00 | \$12,893.78 | \$ 13,800.00 |
| 19-491-6114 | TMRS | \$398.64 | \$2,423.51 | \$6,000.00 | \$5,816.42 | \$ 6,000.00 |
| 19-491-6115 | Unemployment | \$4.50 | \$9.00 | \$1,000.00 | \$21.60 | \$ 250.00 |
| 19-491-6116 | Worker's Comp | \$0.00 | \$0.00 | \$1,000.00 | \$0.00 | \$ 250.00 |
| 19-491-6117 | Incentive/Longevity | \$0.00 | \$1,035.00 | \$900.00 | \$1,035.00 | \$ 1,100.00 |
| 19-491-6119 | Education Incentive | \$276.92 | \$1,523.06 | \$3,000.00 | \$3,655.34 | \$ - |
| 19-491-6211 | Office | \$0.00 | \$57.99 | \$3,000.00 | \$139.18 | \$ 1,000.00 |
| 19-491-6215 | Postage | \$328.89 | \$623.89 | \$1,000.00 | \$1,497.34 | \$ 1,750.00 |
| 19-491-6318 | Operations/Office Equipment | \$400.00 | \$2,430.77 | \$9,000.00 | \$5,833.85 | \$ 7,500.00 |
| 19-491-6411 | Association Dues/Subscription | \$0.00 | \$130.00 | \$500.00 | \$312.00 | \$ 1,000.00 |
| 19-491-6412 | Meeting/Conferences/Training | \$380.61 | \$1,005.16 | \$5,000.00 | \$2,412.38 | \$ 2,500.00 |
| 19-491-6430 | Other Misc & Sundry | \$0.00 | \$0.00 | \$1,000.00 | \$0.00 | \$ 1,000.00 |
| 19-491-6511 | Legal | \$0.00 | \$8,900.00 | \$25,000.00 | \$21,360.00 | \$ 25,000.00 |
| 19-491-6730 | Capital Outlay | \$0.00 | \$0.00 | \$2,000.00 | \$0.00 | \$ 1,000.00 |
| Totals for Department(s) 491 - Court: | | \$7,682.35 | \$48,542.19 | \$133,400.00 | \$115,052.26 | \$ 126,400.00 |
| 19-000-6998 | Transfer Out-TIRZ | \$0.00 | \$365,292.00 | \$0.00 | \$400,000.00 | \$400,000.00 |
| Total Expenses General Fund | | \$643,293.66 | \$2,689,282.76 | \$6,104,761.00 | \$5,125,459.59 | \$7,505,763.00 |
| NET SURPLUS/(DEFICIT) | | \$521,091.84 | \$1,816,193.89 | \$632,539.00 | \$2,971,159.62 | \$ 722,137.00 |

CITY OF WILLIS

WATER AND SEWER/UTILITY BILLING
FUND/DEPARTMENT/PROGRAM

PROGRAM DESCRIPTION

Utility Billing is a part of the Administration Department and is responsible for customer service as well as the accurate billing and timely collections for the City's water and sewer utility. Utility Billing is also responsible for the timely replacement of water meters within the life expectancy of ten years.

MAJOR DEPARTMENT GOALS AND OBJECTIVES

Goal 1: Provide accurate and timely utility billing to improve customer service and minimize lost revenue due to worn or damaged water meters.

Objective 1: Implement a meter replacement program to identify and change out meters that are worn out, damaged and broken.

Goal 2: Provide courteous and professional customer service.

Objective 1: Provide customer service training for Utility Billing staff.

Objective 2: Provide "D Water License" training for the meter reading staff.

Objective 3: Stay current on all utility software updates and staff training.

City of Willis
Approved 10/01/2023-09/30/2024 Budget
Utility Billing Department

| | | Budget | | | | |
|--|-----------------------------|----------------------|----------------------|-------------------|--------------------|----------------------|
| | | Actual | Actual | 10/01/2022 | Projected | Approved |
| | | 02/01/2023 to | 10/01/2022 to | to | 10/01/22 to | 10/01/2023 to |
| | | 02/28/2023 | 02/28/2023 | 09/30/2023 | 09/30/2023 | 09/30/2024 |
| Utility Billing | | | | | | |
| 79-421-6111 | Salaries/Wages | \$6,136.01 | \$33,748.01 | \$80,000.00 | \$80,995.22 | \$ 115,000.00 |
| 79-421-6112 | FICA | \$473.24 | \$2,681.23 | \$6,500.00 | \$6,434.95 | \$ 8,600.00 |
| 79-421-6113 | Health Insurance | \$1,514.10 | \$7,566.80 | \$20,000.00 | \$18,160.32 | \$ 19,500.00 |
| 79-421-6114 | TMRS | \$548.08 | \$3,291.03 | \$8,000.00 | \$7,898.47 | \$ 11,500.00 |
| 79-421-6115 | Unemployment | \$6.18 | \$12.39 | \$1,000.00 | \$29.74 | \$ 500.00 |
| 79-421-6116 | Worker's Comp | \$0.00 | \$0.00 | \$1,000.00 | \$0.00 | \$ 500.00 |
| 79-421-6117 | Incentive/Longevity | \$0.00 | \$1,000.00 | \$800.00 | \$1,000.00 | \$ 1,200.00 |
| 79-421-6120 | Auto Allowances | \$50.00 | \$275.00 | \$650.00 | \$660.00 | \$ 600.00 |
| 79-421-6211 | Office | \$0.00 | \$0.00 | \$1,000.00 | \$0.00 | \$ 1,000.00 |
| 79-421-6213 | Medical | \$0.00 | \$0.00 | \$100.00 | \$0.00 | \$ 1,000.00 |
| 79-421-6215 | Postage | \$0.00 | \$0.00 | \$300.00 | \$0.00 | \$ 1,000.00 |
| 79-421-6318 | Operations/Office Equipment | \$200.00 | \$200.00 | \$2,000.00 | \$480.00 | \$ 1,000.00 |
| 79-421-6430 | Other Misc/Sundry | (\$22.69) | (\$24.37) | \$0.00 | (\$58.49) | \$ 1,000.00 |
| 79-421-6511 | Legal | \$0.00 | \$0.00 | \$1,000.00 | \$0.00 | \$ 1,000.00 |
| 79-421-6523 | Utility Billing | \$3,069.64 | \$21,646.79 | \$45,000.00 | \$51,952.30 | \$ 55,000.00 |
| 79-421-6730 | Capital Outlay | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$ - |
| Totals for Dept. 421 - Utility Billing | | \$11,974.56 | \$70,396.88 | \$167,350.00 | \$167,552.51 | \$ 218,400.00 |

CITY OF WILLIS

PUBLIC WORKS – WATER AND SEWER
WATER AND SEWER OPERATIONS
FUND/DEPARTMENT/PROGRAM

PROGRAM DESCRIPTION

Public Works Water and Sewer Operations is responsible for the delivery of services and the operation, repair and maintenance of the utility’s water and sewer system.

MAJOR DEPARTMENT GOALS AND OBJECTIVES

- Goal 1: Provide delivery of water and sewer utility services to all utility customers with a minimum of service interruptions due to system maintenance and repairs.
Objective 1: Provide timely and adequate maintenance, repair and replacement for the utility system infrastructure.

- Goal 2: Provide capital improvements planning for growth and system expansion needs of the utility system.

City of Willis
Approved 10/01/2023-09/30/2024 Budget
Water Distribution Department

| | | Budget | | | | |
|---|-------------------------------|----------------------|----------------------|-------------------|--------------------|----------------------|
| | | Actual | Actual | 10/01/2022 | Projected | Approved |
| | | 02/01/2023 to | 10/01/2022 to | to | 10/01/22 to | 10/01/2023 to |
| | | 02/28/2023 | 02/28/2023 | 09/30/2023 | 09/30/2023 | 09/30/2024 |
| WATER DISTRIBUTION | | | | | | |
| 79-432-6111 | Salaries/Wages | \$19,345.87 | \$80,377.67 | \$207,000.00 | \$192,906.41 | \$ 170,000.00 |
| 79-432-6112 | FICA | \$1,646.15 | \$6,689.37 | \$16,000.00 | \$16,054.49 | \$ 12,700.00 |
| 79-432-6113 | Health Insurance | \$1,549.08 | \$17,047.08 | \$48,000.00 | \$40,912.99 | \$ 44,000.00 |
| 79-432-6114 | TMRS | \$1,975.30 | \$8,666.74 | \$20,000.00 | \$20,800.18 | \$ 18,600.00 |
| 79-432-6115 | Unemployment | \$15.45 | \$29.62 | \$1,000.00 | \$71.09 | \$ 1,000.00 |
| 79-432-6116 | Worker's Comp | \$1,028.55 | \$4,630.78 | \$4,000.00 | \$4,630.78 | \$ 5,000.00 |
| 79-432-6117 | Incentive/Longevity | \$1,470.00 | \$5,080.00 | \$1,000.00 | \$5,080.00 | \$ 2,400.00 |
| 79-432-6118 | Overtime | \$1,455.61 | \$6,925.31 | \$7,000.00 | \$16,620.74 | \$ 17,000.00 |
| 79-432-6119 | Education Incentive | \$23.08 | \$126.94 | \$1,000.00 | \$304.66 | \$ - |
| 79-432-6211 | Office | \$652.30 | \$674.85 | \$1,000.00 | \$1,619.64 | \$ 1,750.00 |
| 79-432-6212 | Computer | \$0.00 | \$0.00 | \$1,000.00 | \$0.00 | \$ 1,000.00 |
| 79-432-6213 | Medical | \$0.00 | \$60.00 | \$1,000.00 | \$144.00 | \$ 1,000.00 |
| 79-432-6214 | Chemical | \$0.00 | \$0.00 | \$5,000.00 | \$0.00 | \$ 1,000.00 |
| 79-432-6215 | Postage | \$0.00 | \$0.00 | \$300.00 | \$0.00 | \$ 1,000.00 |
| 79-432-6216 | Supply Signs | \$0.00 | \$0.00 | \$300.00 | \$0.00 | \$ 1,000.00 |
| 79-432-6217 | Fuel | \$831.46 | \$4,616.23 | \$7,500.00 | \$11,078.95 | \$ 12,500.00 |
| 79-432-6311 | Vehicles | \$2,893.77 | \$6,900.65 | \$65,000.00 | \$17,000.00 | \$ 20,000.00 |
| 79-432-6313 | Buildings/Structures | \$1,476.95 | \$1,582.80 | \$20,000.00 | \$3,798.72 | \$ 5,000.00 |
| 79-432-6316 | Utility Lines | \$12,699.77 | \$31,406.52 | \$80,000.00 | \$75,375.65 | \$ 80,000.00 |
| 79-432-6317 | Equipment | \$870.17 | \$2,309.84 | \$30,000.00 | \$5,543.62 | \$ 7,500.00 |
| 79-432-6318 | Operations/Office Equipment | \$3,151.50 | \$5,940.31 | \$10,000.00 | \$14,256.74 | \$ 15,000.00 |
| 79-432-6319 | Radio/Cell Phones | \$225.51 | \$901.60 | \$5,000.00 | \$2,163.84 | \$ 2,500.00 |
| 79-432-6320 | Maintenance Signs | \$0.00 | \$0.00 | \$1,000.00 | \$0.00 | \$ 1,000.00 |
| 79-432-6322 | Samples | \$0.00 | \$0.00 | \$5,000.00 | \$0.00 | \$ 1,000.00 |
| 79-432-6411 | Association Dues/Subscription | \$0.00 | \$717.86 | \$1,500.00 | \$1,722.86 | \$ 2,500.00 |
| 79-432-6412 | Meeting/Conferences/Training | \$55.00 | \$55.00 | \$2,000.00 | \$132.00 | \$ 2,500.00 |
| 79-432-6413 | Insurance | \$0.00 | \$12,126.52 | \$15,000.00 | \$12,127.00 | \$ 15,000.00 |
| 79-432-6415 | Uniforms | \$156.52 | \$1,411.37 | \$5,000.00 | \$3,387.29 | \$ 5,000.00 |
| 79-432-6416 | Rentals | \$497.61 | \$5,123.52 | \$8,500.00 | \$12,296.45 | \$ 15,000.00 |
| 79-432-6512 | Engineering | \$2,407.50 | \$2,870.00 | \$30,000.00 | \$6,888.00 | \$ 7,500.00 |
| 79-432-6516 | Interlocal Government | \$131.57 | \$1,767.41 | \$20,000.00 | \$4,241.78 | \$ 5,000.00 |
| 79-432-6612 | Telephone | \$175.29 | \$730.27 | \$3,000.00 | \$1,752.65 | \$ 2,000.00 |
| 79-432-6730 | Capital Outlay | \$0.00 | \$120,073.75 | \$35,000.00 | \$120,073.75 | \$ 100,000.00 |
| Totals for Dept. 432 - Water Distribution | | \$54,734.01 | \$328,842.01 | \$657,100.00 | \$590,984.27 | \$ 576,450.00 |

City of Willis
Approved 10/01/2023-09/30/2024 Budget
Wastewater Collection Department

| | | Budget | | | | |
|--|--------------------------------|---------------|---------------|--------------|--------------|---------------|
| | | Actual | Actual | Budget | Projected | Approved |
| | | 02/01/2023 to | 10/01/2022 to | to | 10/01/22 to | 10/01/2023 to |
| | | 02/28/2023 | 02/28/2023 | 09/30/2023 | 09/30/2023 | 09/30/2024 |
| DEBT SERVICE | | | | | | |
| 79-440-6811 | Bond Principal | \$0.00 | \$0.00 | \$164,550.00 | \$164,550.00 | \$266,200.00 |
| 79-440-6812 | Bond Interest | \$0.00 | \$76,991.94 | \$154,000.00 | \$154,000.00 | \$150,493.00 |
| 79-440-6813 | Paying Agent | \$0.00 | \$66.00 | \$1,000.00 | \$1,000.00 | \$1,500.00 |
| Totals for Department(s) 440 - Sewer Debt | | \$0.00 | \$77,057.94 | \$319,550.00 | \$319,550.00 | \$418,193.00 |
| WASTEWATER COLLECTION | | | | | | |
| 79-441-6111 | Salaries/Wages | \$9,257.61 | \$39,618.05 | \$130,000.00 | \$95,083.32 | \$ 140,000.00 |
| 79-441-6112 | FICA | \$835.12 | \$3,556.05 | \$10,000.00 | \$8,534.52 | \$ 10,500.00 |
| 79-441-6113 | Health Insurance | \$1,910.40 | \$9,552.00 | \$30,000.00 | \$22,924.80 | \$ 24,600.00 |
| 79-441-6114 | TMRS | \$998.40 | \$4,486.90 | \$13,000.00 | \$10,768.56 | \$ 15,900.00 |
| 79-441-6115 | Unemployment | \$7.39 | \$16.49 | \$1,000.00 | \$39.58 | \$ 1,000.00 |
| 79-441-6116 | Worker's Comp | \$1,028.55 | \$4,630.79 | \$3,500.00 | \$4,630.79 | \$ 5,000.00 |
| 79-441-6117 | Incentive/Longevity | \$0.00 | \$135.00 | \$1,000.00 | \$135.00 | \$ 500.00 |
| 79-441-6118 | Overtime | \$2,011.00 | \$8,294.37 | \$5,000.00 | \$19,906.49 | \$ 20,000.00 |
| 79-441-6119 | Education Incentive | \$0.00 | \$0.00 | \$500.00 | \$0.00 | \$ - |
| 79-441-6211 | Office | \$554.49 | \$813.68 | \$2,500.00 | \$1,952.83 | \$ 2,000.00 |
| 79-441-6212 | Computer | \$0.00 | \$0.00 | \$1,000.00 | \$0.00 | \$ 1,000.00 |
| 79-441-6213 | Medical | \$387.46 | \$387.46 | \$100.00 | \$929.90 | \$ 1,000.00 |
| 79-441-6214 | Chemical | \$0.00 | \$3,723.03 | \$7,000.00 | \$8,935.27 | \$ 10,000.00 |
| 79-441-6215 | Postage | \$0.00 | \$0.00 | \$500.00 | \$0.00 | \$ 1,000.00 |
| 79-441-6216 | Supply Signs | \$0.00 | \$0.00 | \$100.00 | \$0.00 | \$ 1,000.00 |
| 79-441-6217 | Fuel | \$495.88 | \$4,750.41 | \$4,000.00 | \$11,400.98 | \$ 12,500.00 |
| 79-441-6311 | Vehicles | \$854.12 | \$4,000.32 | \$8,000.00 | \$9,600.77 | \$ 10,000.00 |
| 79-441-6312 | Pumps/Motors | \$2,140.00 | \$26,722.50 | \$50,000.00 | \$64,134.00 | \$ 70,000.00 |
| 79-441-6313 | Buildings/Structures | \$1,476.95 | \$3,971.53 | \$1,500.00 | \$9,531.67 | \$ 15,000.00 |
| 79-441-6316 | Utility Lines | \$6,197.43 | \$17,172.08 | \$50,000.00 | \$41,212.99 | \$ 45,000.00 |
| 79-441-6317 | Equipment | \$0.00 | \$1,123.14 | \$30,000.00 | \$2,695.54 | \$ 5,000.00 |
| 79-441-6318 | Operations/Office Equipment | \$960.06 | \$1,763.46 | \$15,000.00 | \$4,232.30 | \$ 5,000.00 |
| 79-441-6319 | Radio/Cell Phones | \$225.51 | \$901.59 | \$5,000.00 | \$2,163.82 | \$ 2,500.00 |
| 79-441-6320 | Maintenance Signs | \$0.00 | \$0.00 | \$100.00 | \$0.00 | \$ 1,000.00 |
| 79-441-6323 | Sludge Removal | \$0.00 | \$10,186.25 | \$7,000.00 | \$24,447.00 | \$ 27,500.00 |
| 79-441-6411 | Association Dues/Subscriptions | \$0.00 | \$858.86 | \$1,000.00 | \$2,061.26 | \$ 2,500.00 |
| 79-441-6412 | Meeting/Conferences/Training | \$0.00 | \$0.00 | \$2,000.00 | \$0.00 | \$ 2,500.00 |
| 79-441-6413 | Insurance | \$0.00 | \$12,126.52 | \$15,000.00 | \$12,127.00 | \$ 15,000.00 |
| 79-441-6415 | Uniforms | \$137.09 | \$770.45 | \$3,000.00 | \$1,849.08 | \$ 2,500.00 |
| 79-441-6416 | Rentals | \$295.49 | \$1,477.45 | \$10,000.00 | \$3,545.88 | \$ 5,000.00 |
| 79-441-6512 | Engineering | \$1,157.48 | \$9,649.98 | \$50,000.00 | \$23,159.95 | \$ 25,000.00 |
| 79-441-6516 | Interlocal Government | \$131.58 | \$667.44 | \$9,000.00 | \$1,601.86 | \$ 5,000.00 |
| 79-441-6530 | Other | \$0.00 | \$0.00 | \$3,000.00 | \$0.00 | \$ 1,000.00 |
| 79-441-6611 | Electric | \$4,307.28 | \$18,911.03 | \$65,000.00 | \$45,386.47 | \$ 50,000.00 |
| 79-441-6612 | Telephone | \$686.82 | \$3,556.28 | \$9,000.00 | \$8,535.07 | \$ 10,000.00 |
| 79-441-6730 | Capital Outlay | \$0.00 | \$84,503.75 | \$0.00 | \$84,503.75 | \$ 350,000.00 |
| Totals for Dept. 441 - Wastewater Collection | | \$36,056.11 | \$278,326.86 | \$542,800.00 | \$526,030.46 | \$ 895,500.00 |

City of Willis
Approved 10/01/2023-09/30/2024 Budget
Wastewater Treatment Department

| | | Budget | | | | |
|--|-------------------------------|----------------------|-----------------------|-----------------------|-----------------------|------------------------|
| | | Actual | Actual | 10/01/2022 | Projected | Approved |
| | | 02/01/2023 to | 10/01/2022 to | to | 10/01/22 to | 10/01/2023 to |
| | | 02/28/2023 | 02/28/2023 | 09/30/2023 | 09/30/2023 | 09/30/2024 |
| WASTEWATER TREATMENT | | | | | | |
| 79-442-6111 | Salaries/Wages | \$6,022.40 | \$35,913.83 | \$80,000.00 | \$86,193.19 | \$ 90,000.00 |
| 79-442-6112 | FICA | \$484.92 | \$3,043.55 | \$7,000.00 | \$7,304.52 | \$ 6,350.00 |
| 79-442-6113 | Health Insurance | \$1,514.10 | \$7,570.50 | \$20,000.00 | \$18,169.20 | \$ 19,500.00 |
| 79-442-6114 | TMRS | \$566.30 | \$3,784.54 | \$8,000.00 | \$9,082.90 | \$ 9,500.00 |
| 79-442-6115 | Unemployment | \$6.40 | \$13.31 | \$1,000.00 | \$31.94 | \$ 1,000.00 |
| 79-442-6116 | Worker's Comp | \$1,028.55 | \$4,630.79 | \$5,000.00 | \$4,630.79 | \$ 5,000.00 |
| 79-442-6117 | Incentive/Longevity | \$0.00 | \$470.00 | \$500.00 | \$470.00 | \$ 600.00 |
| 79-442-6118 | Overtime | \$0.00 | \$1,827.61 | \$5,000.00 | \$4,386.26 | \$ 5,000.00 |
| 79-442-6119 | Education Incentive | \$369.24 | \$2,030.82 | \$5,000.00 | \$4,873.97 | \$ - |
| 79-442-6211 | Office | \$0.00 | \$14.88 | \$1,500.00 | \$35.71 | \$ 1,000.00 |
| 79-442-6212 | Computer | \$0.00 | \$0.00 | \$500.00 | \$0.00 | \$ 1,000.00 |
| 79-442-6213 | Medical | \$0.00 | \$0.00 | \$100.00 | \$0.00 | \$ 1,000.00 |
| 79-442-6214 | Chemical | \$3,531.48 | \$15,458.13 | \$30,000.00 | \$37,099.51 | \$ 40,000.00 |
| 79-442-6215 | Postage | \$0.00 | \$0.00 | \$100.00 | \$0.00 | \$ 1,000.00 |
| 79-442-6216 | Supply Signs | \$0.00 | \$0.00 | \$100.00 | \$0.00 | \$ 1,000.00 |
| 79-442-6217 | Fuel | \$172.06 | \$887.78 | \$5,000.00 | \$2,130.67 | \$ 5,000.00 |
| 79-442-6311 | Vehicles | \$50.00 | \$250.00 | \$5,000.00 | \$600.00 | \$ 5,000.00 |
| 79-442-6312 | Pumps/Motors | \$0.00 | \$1,200.00 | \$20,000.00 | \$2,880.00 | \$ 5,000.00 |
| 79-442-6313 | Buildings/Structures | \$1,476.95 | \$2,042.85 | \$5,000.00 | \$4,902.84 | \$ 7,500.00 |
| 79-442-6316 | Utility Lines | \$0.00 | \$0.00 | \$5,000.00 | \$0.00 | \$ 1,000.00 |
| 79-442-6317 | Equipment | \$3,351.02 | \$6,444.26 | \$25,000.00 | \$15,466.22 | \$ 17,500.00 |
| 79-442-6318 | Operations/Office Equipment | \$608.20 | \$2,435.67 | \$25,000.00 | \$5,845.61 | \$ 7,500.00 |
| 79-442-6319 | Radio/Cell Phones | \$225.51 | \$901.59 | \$5,000.00 | \$2,163.82 | \$ 2,500.00 |
| 79-442-6320 | Maintenance Signs | \$0.00 | \$0.00 | \$100.00 | \$0.00 | \$ 1,000.00 |
| 79-442-6322 | Samples | \$658.00 | \$3,627.00 | \$15,000.00 | \$8,704.80 | \$ 10,000.00 |
| 79-442-6323 | Sludge Removal | \$4,009.38 | \$18,391.97 | \$35,000.00 | \$44,140.73 | \$ 47,500.00 |
| 79-442-6411 | Association Dues/Subscription | \$0.00 | \$828.87 | \$1,000.00 | \$1,989.29 | \$ 2,500.00 |
| 79-442-6412 | Meeting/Conferences/Training | \$0.00 | \$0.00 | \$2,000.00 | \$0.00 | \$ 2,500.00 |
| 79-442-6413 | Insurance | \$0.00 | \$12,126.52 | \$15,000.00 | \$12,127.00 | \$ 15,000.00 |
| 79-442-6415 | Uniforms | \$94.68 | \$702.62 | \$5,000.00 | \$1,686.29 | \$ 2,500.00 |
| 79-442-6416 | Rentals | \$295.49 | \$1,477.45 | \$10,000.00 | \$3,545.88 | \$ 5,000.00 |
| 79-442-6512 | Engineering | \$555.00 | \$2,858.75 | \$15,000.00 | \$6,861.00 | \$ 7,500.00 |
| 79-442-6516 | Interlocal Government | \$11,506.06 | \$74,604.51 | \$100,000.00 | \$179,050.82 | \$ 200,000.00 |
| 79-442-6530 | Other | \$0.00 | \$0.00 | \$2,000.00 | \$0.00 | \$ 1,000.00 |
| 79-442-6611 | Electric | \$8,331.52 | \$40,330.74 | \$50,000.00 | \$96,793.78 | \$ 100,000.00 |
| 79-442-6612 | Telephone | \$416.85 | \$1,921.07 | \$10,000.00 | \$4,610.57 | \$ 5,000.00 |
| 79-442-6730 | Capital Outlay | \$0.00 | \$84,503.75 | \$0.00 | \$84,503.75 | \$ 100,000.00 |
| Totals for Dept. 442 - Wastewater Treatment | | \$45,274.11 | \$330,293.36 | \$518,900.00 | \$650,281.06 | \$ 732,450.00 |
| Total Utility Fund Expenses | | \$194,279.51 | \$1,565,658.36 | \$3,480,578.00 | \$3,415,997.10 | \$ 4,152,531.00 |
| NET SURPLUS/(DEFICIT) | | \$104,243.13 | \$190,517.31 | \$844,422.00 | \$795,964.51 | \$205,969.00 |

CITY OF WILLIS

REVENUES AND SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for specific revenues that are legally restricted to expenditures for particular purposes. As a governmental fund type, special revenue funds are accounted for and budgeted on a modified accrual basis. Special revenue funds appropriations are adopted on an annual basis as part of the operating budget.

MUNICIPAL COURT TECHNOLOGY FUND

The Municipal Court Technology Fund accounts for the portion of fines for traffic violations that are restricted by State Law to be used for Municipal Court technology.

MUNICIPAL COURT BUILDING SECURITY FUND

The Municipal Court Safety Fund accounts for the portion of fines for traffic violations that are restricted by State Law to be used for Municipal Court security.

HOTEL TAX FUND

The Hotel Tax Fund accounts for the hotel taxes collected from hotels and motels located in the City of Willis. Hotel taxes are restricted for the use for the promotion of tourism an economic development in the City.

TIRZ FUND

City of Willis
Approved 10/01/2023-09/30/2024 Budget
General Fund Revenues

| | | Budget | | | | |
|---|-----------------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------|
| | | Actual | Actual | 10/01/2022 | Projected | Approved |
| | | 02/01/2023 to | 10/01/2022 to | to | 10/01/2022 to | 10/01/2023 to |
| | | 02/28/2023 | 02/28/2023 | 09/30/2023 | 09/30/2023 | 09/30/2024 |
| 19 - General Fund | | | | | | |
| Revenues | | | | | | |
| 19-000-5711 | Current Taxes | \$497,583.95 | \$2,095,491.42 | \$ 2,160,000.00 | \$2,160,000.00 | \$ 2,225,000.00 |
| 19-000-5713 | Delinquent Taxes | \$697.36 | \$9,621.75 | \$ 25,000.00 | \$25,000.00 | \$ 25,000.00 |
| 19-000-5715 | Penalty & Interest | \$2,272.83 | \$4,649.79 | \$ 25,000.00 | \$25,000.00 | \$ 15,000.00 |
| 19-000-5716 | VIT Escrow Fund | \$0.00 | \$2,469.48 | \$ - | \$2,469.00 | \$ 2,500.00 |
| 19-000-5721 | Sales Tax Revenue | \$481,306.05 | \$1,739,550.52 | \$ 3,500,000.00 | \$4,200,000.00 | \$ 4,300,000.00 |
| 19-000-5722 | Franchise Tax | \$45,733.67 | \$160,297.77 | \$ 250,000.00 | \$500,000.00 | \$ 515,000.00 |
| 19-000-5723 | Court-Time Payments | \$124.90 | \$374.90 | \$ 500.00 | \$899.76 | \$ 1,000.00 |
| 19-000-5724 | Omnibase-City | \$4.00 | \$19.98 | \$ 200.00 | \$47.95 | \$ 100.00 |
| 19-000-5725 | Corporation Court | \$3,073.37 | \$14,092.43 | \$ 35,000.00 | \$33,821.83 | \$ 35,000.00 |
| 19-000-5726 | Court Cost Retainage | \$0.00 | \$564.04 | \$ 3,000.00 | \$1,353.70 | \$ 1,400.00 |
| 19-000-5728 | Warrant Fee | \$380.74 | \$1,088.76 | \$ 5,000.00 | \$2,613.02 | \$ 2,700.00 |
| 19-000-5729 | City Court Cost | \$469.68 | \$2,433.16 | \$ 10,000.00 | \$5,839.58 | \$ 6,000.00 |
| 19-000-5730 | Deferred Adjudication | \$0.00 | \$0.00 | \$ 200.00 | \$0.00 | \$ - |
| 19-000-5731 | License And Fees-ABC | \$1,924.00 | \$10,703.76 | \$ 5,000.00 | \$25,689.02 | \$ 26,500.00 |
| 19-000-5732 | Building Permits | \$10,611.56 | \$106,757.67 | \$ 200,000.00 | \$256,218.41 | \$ 265,000.00 |
| 19-000-5733 | Electrical Permits | \$5,955.01 | \$15,504.46 | \$ 20,000.00 | \$37,210.70 | \$ 35,000.00 |
| 19-000-5734 | Mechanical Permits | \$800.00 | \$7,665.00 | \$ 20,000.00 | \$18,396.00 | \$ 20,000.00 |
| 19-000-5735 | Plumbing Permits | \$1,380.00 | \$8,850.00 | \$ 30,000.00 | \$21,240.00 | \$ 22,000.00 |
| 19-000-5736 | Gas Permits | \$0.00 | \$0.00 | \$ 100.00 | \$0.00 | \$ - |
| 19-000-5737 | Code Enforcement | \$250.00 | \$1,075.00 | \$ 3,000.00 | \$2,580.00 | \$ 3,000.00 |
| 19-000-5738 | Dilapidate Bldg Removal | \$0.00 | \$0.00 | \$ 20,000.00 | \$0.00 | \$ - |
| 19-000-5741 | Garbage Collection Fees | \$47,242.70 | \$201,276.42 | \$ 400,000.00 | \$483,063.41 | \$ 500,000.00 |
| 19-000-5743 | Garbage Sales Tax Retainage | \$15.62 | \$76.64 | \$ 100.00 | \$183.94 | \$ 200.00 |
| 19-000-5762 | Interest Income | \$55,091.88 | \$111,731.31 | \$ 100.00 | \$268,155.14 | \$ 200,000.00 |
| 19-000-5769 | Miscellaneous Income | \$9,468.18 | \$11,182.39 | \$ 25,000.00 | \$26,837.74 | \$ 27,500.00 |
| 19-000-5802 | Lease Agreement | \$0.00 | \$0.00 | \$ 100.00 | \$0.00 | \$ - |
| Totals for Department(s) 000 - General: | | \$1,164,385.50 | \$4,505,476.65 | \$6,737,300.00 | \$8,096,619.21 | \$8,227,900.00 |
| Total Revenues | | \$1,164,385.50 | \$4,505,476.65 | \$6,737,300.00 | \$8,096,619.21 | \$ 8,227,900.00 |

City of Willis
Approved 10/01/2023-09/30/2024 Budget
Utility Fund Revenue

| | | Budget | | | | |
|--|----------------------------|----------------------|-----------------------|-----------------------|-----------------------|------------------------|
| | | Actual | Actual | 10/01/2022 | Projected | Approved |
| | | 02/01/2023 to | 10/01/2022 to | to | 10/01/22 to | 10/01/2023 to |
| | | 02/28/2023 | 02/28/2023 | 09/30/2023 | 09/30/2023 | 09/30/2024 |
| Utility Fund | | | | | | |
| Revenues | | | | | | |
| 79-000-5732 | Right of Way Plan Review | \$100.00 | \$2,650.00 | \$0.00 | \$ 3,500.00 | \$ 4,000.00 |
| 79-000-5751 | Water Usage Charges | \$132,810.06 | \$795,858.37 | \$1,750,000.00 | \$1,910,060.09 | \$ 1,970,000.00 |
| 79-000-5752 | Water Tap Fees | \$0.00 | \$13,830.00 | \$100,000.00 | \$33,192.00 | \$ 35,000.00 |
| 79-000-5753 | Service Charges | \$2,600.00 | \$18,640.00 | \$20,000.00 | \$44,736.00 | \$ 50,000.00 |
| 79-000-5754 | Penalties | \$8,371.94 | \$38,382.66 | \$100,000.00 | \$92,118.38 | \$ 95,000.00 |
| 79-000-5756 | Sewer Usage Charges | \$108,807.03 | \$622,360.08 | \$1,800,000.00 | \$1,493,664.19 | \$ 1,540,000.00 |
| 79-000-5757 | Sewer Tap Fees | \$0.00 | \$5,560.00 | \$30,000.00 | \$13,344.00 | \$ 20,000.00 |
| 79-000-5759 | Lone Star Conservation Fee | \$1,904.24 | \$11,646.71 | \$25,000.00 | \$27,952.10 | \$ 30,000.00 |
| 79-000-5760 | WASW | \$38,766.18 | \$238,278.76 | \$500,000.00 | \$571,869.02 | \$ 590,000.00 |
| 79-000-5762 | Interest Income | \$531.19 | \$1,770.89 | \$0.00 | \$4,250.14 | \$ 4,500.00 |
| 79-000-5769 | Miscellaneous Income | \$4,632.00 | \$7,198.20 | \$0.00 | \$17,275.68 | \$ 20,000.00 |
| Totals for Department(s) 000 - Utility | | \$298,522.64 | \$1,756,175.67 | \$4,325,000.00 | \$4,211,961.61 | \$ 4,358,500.00 |
| Total Revenues | | \$298,522.64 | \$1,756,175.67 | \$4,325,000.00 | \$4,211,961.61 | \$ 4,358,500.00 |

City of Willis
Approved 10/01/2023-09/30/2024 Budget
Restricted Revenue

| | Actual | Actual | Budget | Projected | Approved |
|--|---------------|---------------|---------------|-------------|---------------|
| | 02/01/2023 to | 10/01/2022 to | 10/01/2022 to | 10/01/22 to | 10/01/2023 to |
| | 02/28/2023 | 02/28/2023 | 09/30/2023 | 09/30/2023 | 09/30/2024 |

HOTEL TAX

Revenues

| | | | | | | |
|-----------------------|-----------------|-----------------|-------------------|---------------|--------------------|---------------------|
| 22-000-5717 | Hotel Tax | \$752.82 | \$7,098.73 | \$0.00 | \$17,036.95 | \$ 17,500.00 |
| 22-000-5762 | Interest Income | \$13.69 | \$73.22 | \$0.00 | \$175.73 | \$ 200.00 |
| Totals for Department | | \$766.51 | \$7,171.95 | \$0.00 | \$17,212.68 | \$ 17,700.00 |
| Total Revenues | | \$766.51 | \$7,171.95 | \$0.00 | \$17,212.68 | \$ 17,700.00 |

| | | | | | | |
|-------------|------------------|---------|----------|--------|------------|-------------|
| 19-000-5719 | COURT TECHNOLOGY | \$81.71 | \$490.11 | \$0.00 | \$1,176.26 | \$ 1,200.00 |
| 19-000-5720 | COURT SECURITY | \$87.74 | \$557.61 | \$0.00 | \$1,338.26 | \$ 1,500.00 |

City of Willis
Approved 10/01/2023-09/30/2024 Budget
Willis Community Development Corporation

| | | Budget | | | | |
|---|------------------------------|----------------------|----------------------|-----------------------|---------------------|-----------------------|
| | | Actual | Actual | 10/01/2022 | Projected | Approved |
| | | 02/01/2023 to | 10/01/2022 to | to | 10/01/22 to | 10/01/2023 to |
| | | 02/28/2023 | 02/28/2023 | 09/30/2023 | 09/30/2023 | 09/30/2024 |
| 21 - Willis Community Development Corp | | | | | | |
| Revenues | | | | | | |
| 21-000-5721 | Sales Tax Revenue | \$107,986.91 | \$395,377.56 | \$700,000.00 | \$948,906.14 | \$1,000,000.00 |
| 21-000-5762 | Interest Income | \$4,366.37 | \$19,667.76 | \$0.00 | \$47,202.62 | \$50,000.00 |
| Totals for Department | | \$112,353.28 | \$415,045.32 | \$700,000.00 | \$996,108.77 | \$1,050,000.00 |
| Total Revenues | | \$112,353.28 | \$415,045.32 | \$700,000.00 | \$996,108.77 | \$1,050,000.00 |
| Expenses | | | | | | |
| 21-000-6211 | Office | \$0.00 | \$0.00 | \$2,000.00 | \$0.00 | \$2,000.00 |
| 21-000-6215 | Postage | \$0.00 | \$0.00 | \$500.00 | \$0.00 | \$500.00 |
| 21-000-6412 | Meeting/Conferences/Training | \$0.00 | \$7,878.08 | \$20,000.00 | \$18,907.39 | \$20,000.00 |
| 21-000-6413 | Insurance | \$0.00 | \$616.42 | \$780.00 | \$616.42 | \$1,000.00 |
| 21-000-6417 | Legal Notices | \$0.00 | \$0.00 | \$1,500.00 | \$0.00 | \$2,500.00 |
| 21-000-6511 | Legal | \$0.00 | \$0.00 | \$2,500.00 | \$0.00 | \$2,500.00 |
| 21-000-6430 | Other Miscellaneous/Sundry | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$500.00 |
| 21-000-6512 | Engineering | \$0.00 | \$0.00 | \$25,000.00 | \$0.00 | \$25,000.00 |
| 21-000-6513 | Consultants | \$0.00 | \$1,200.00 | \$27,000.00 | \$2,880.00 | \$27,000.00 |
| 21-000-6516 | Interlocal Government | \$0.00 | \$0.00 | \$6,418.00 | \$0.00 | \$7,500.00 |
| 21-000-6519 | Demolition/Cleaning Up | \$0.00 | \$0.00 | \$35,000.00 | \$0.00 | \$35,000.00 |
| 21-000-6521 | Affordable Housing | \$0.00 | \$0.00 | \$80,000.00 | \$0.00 | \$100,000.00 |
| 21-000-6522 | Promotional/Marketing | \$0.00 | \$2,690.25 | \$229,000.00 | \$6,456.60 | \$100,000.00 |
| 21-000-6705 | Park Maintenance | \$210.00 | \$1,050.00 | \$5,000.00 | \$2,520.00 | \$5,000.00 |
| 21-000-6719 | Park Improvements | \$6,886.55 | \$114,043.35 | \$708,300.00 | \$273,704.04 | \$575,000.00 |
| 21-000-6730 | Capital Outlay | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$35,000.00 |
| 21-000-6811 | Bond Principal | \$0.00 | \$0.00 | \$86,900.00 | \$86,900.00 | \$77,200.00 |
| 21-000-6812 | Bond Interest | \$0.00 | \$16,080.74 | \$35,261.00 | \$35,261.00 | \$30,295.00 |
| 21-000-6813 | Paying Agent | \$0.00 | \$67.00 | \$500.00 | \$500.00 | \$1,000.00 |
| Totals for Department | | \$7,096.55 | \$143,625.84 | \$1,265,659.00 | \$427,745.45 | \$1,046,995.00 |
| Total Expenses | | \$7,096.55 | \$143,625.84 | \$1,265,659.00 | \$427,745.45 | \$1,046,995.00 |
| NET SURPLUS/(DEFICIT) | | \$105,256.73 | \$271,419.48 | -\$565,659.00 | \$568,363.32 | \$3,005.00 |

City of Willis
Approved 10/01/2023-09/30/2024 Budget
Tax Interest &: Sinking Revenue

| | | Budget | | | | |
|-------------------------------------|----------------------|---------------------|---------------------|---------------------|-----------------------|----------------------|
| | | Actual | Actual | 10/01/2022 | Projected | Approved |
| | | 02/01/2023 to | 10/01/2022 to | to | 10/01/22 to | 10/01/2023 to |
| | | 02/28/2023 | 02/28/2023 | 09/30/2023 | 09/30/2023 | 09/30/2024 |
| DEBT SERVICE | | | | | | |
| Revenues | | | | | | |
| 59-000-5712 | Current Tax - I/S | \$236,504.48 | \$995,998.17 | \$872,036.00 | \$1,050,000.00 | \$ 490,000.00 |
| 59-000-5714 | Delinquent Tax - I/S | \$143.33 | \$1,845.58 | \$20,000.00 | \$5,000.00 | \$ 5,000.00 |
| 59-000-5715 | Penalty & Interest | \$1,021.89 | \$1,417.64 | \$20,000.00 | \$5,000.00 | \$ 5,000.00 |
| 59-000-5762 | Interest Income | \$24.89 | \$57.60 | \$100.00 | \$100.00 | \$ 100.00 |
| Totals for Department(s) 000 - Debt | | \$237,694.59 | \$999,318.99 | \$912,136.00 | \$1,060,100.00 | \$ 500,100.00 |
| Total Revenues | | \$237,694.59 | \$999,318.99 | \$912,136.00 | \$1,060,100.00 | \$ 500,100.00 |

City of Willis
Approved 10/01/2023-09/30/2024 Budget
Tax Interest &: Sinking Expense

| | | Budget | | | | |
|-------------------------------------|----------------|---------------------|---------------------|--------------------|---------------------|------------------------|
| | | Actual | Actual | 10/01/2022 | Projected | Approved |
| | | 02/01/2023 to | 10/01/2022 to | to | 10/01/22 to | 10/01/2023 to |
| | | 02/28/2023 | 02/28/2023 | 09/30/2023 | 09/30/2023 | 09/30/2024 |
| DEBT SERVICE | | | | | | |
| 59-000-6811 | Bond Principal | \$0.00 | \$0.00 | \$ 706,000.00 | \$ 706,000.00 | \$ 492,000.00 |
| 59-000-6812 | Bond Interest | \$0.00 | \$82,017.85 | \$ 164,036.00 | \$ 164,036.00 | \$ 149,986.00 |
| 59-000-6813 | Paying Agent | \$0.00 | \$400.00 | \$ 500.00 | \$ 500.00 | \$ 500.00 |
| Totals for Department(s) 000 - Debt | | \$ - | \$ 82,417.85 | \$ 870,536.00 | \$ 870,536.00 | \$ 642,486.00 |
| Total Expenses | | | | | | |
| NET SURPLUS/(DEFICIT) | | \$237,694.59 | \$916,901.14 | \$41,600.00 | \$189,564.00 | \$ (142,386.00) |

CITY OF WILLIS BUDGET FY 2023-2024

Debt Service

| No. | Category | Budget | Reference |
|------------|------------------------------------|----------------|--------------------|
| 595006800 | Debt Service - Tax | | |
| 590006811 | Bond Principal | \$492,000.00 | EXHIBIT F |
| 590006812 | Bond Interest | \$149,986.00 | |
| 590006813 | Paying Agent | \$500.00 | |
| | Total Debt Service Tax | \$642,486.00 | |
| 190006800 | Debt Service - General Fund | | |
| 194006811 | Bond Principal | \$45,000.00 | EXHIBIT A |
| 194006812 | Bond Interest | \$4,613.00 | |
| 194006813 | Paying Agent | \$500.00 | |
| | Total Debt Serv Street Tax | \$50,113.00 | |
| 794306800 | Debt Service Water | | |
| 794306811 | Bond Principal | \$251,200.00 | EXHIBIT C, D and E |
| 794306812 | Bond Interest | \$214,538.00 | |
| 794306813 | Paying Agent | \$1,500.00 | |
| | Total Debt Service Water | \$467,238.00 | |
| 794406800 | Debt Service Sewer | | |
| 794406811 | Bond Principal | \$266,200.00 | EXHIBIT B, D and E |
| 794406812 | Bond Interest | \$150,493.00 | |
| 794406813 | Paying Agent | \$1,500.00 | |
| | Total Debt Service Sewer Collectio | \$418,193.00 | |
| 7944216800 | Debt Service Sewer | | |
| 2140006800 | Debt Service - CDC | | |
| 2140006811 | Bond Principal | \$77,200.00 | EXHIBIT D and E |
| 2140006812 | Bond Interest | \$30,295.00 | |
| 2140006813 | Paying Agent | \$1,000.00 | |
| | Total Debt Service Tax | \$108,495.00 | |
| 124006800 | Debt Service - TIRZ | | |
| 124006811 | Bond Principal | \$50,400.00 | EXHIBIT D |
| 124006812 | Bond Interest | \$9,263.00 | |
| 124006813 | Paying Agent | \$500.00 | |
| | Total Debt Service Tax | \$60,163.00 | |
| | | \$1,746,688.00 | |

CITY OF WILLIS, TEXAS
 2023-2024 Budget
 \$600,000 City of Willis Combination Tax and Revenue Certificates of Obligation, Series 2005
 Dated: August 26, 2005

| FY Ending Sept. 30 | Interest Rate (%) | Interest 1-Feb | Interest 1-Aug | Principal 1-Aug | Total Annual Requirements |
|-----------------------|----------------------|-------------------|-------------------|--------------------|------------------------------|
| 2024 | 5.125 | 2,306.25 | 2,306.25 | 45,000.00 | 49,612.50 |
| 2025 | 5.125 | 1,153.12 | 1,153.12 | 45,000.00 | 47,306.24 |
| Remaining Balance | | 3,459.37 | 3,459.37 | 90,000.00 | 96,918.74 |

PAYING AGENT: Wells Fargo

EXHIBIT "A"
WATER AND SEWER HIGHWAY 75 SOUTH-WILLIS EDC PROJECT

CITY OF WILLIS, TEXAS

2023-2024 Budget

\$1,355,000 City of Willis Combination Tax and Revenue Certificates of Obligation, Series 2010

Dated: June 2, 2010

| FY Ending Sept. 30 | Interest Rate (%) | Interest 1-Feb | Interest 1-Aug | Principal 1-Aug | Total Annual Requirements |
|-----------------------|----------------------|-------------------|-------------------|--------------------|------------------------------|
| 2024 | 1 | 6,475.00 | 6,475.00 | 100,000.00 | 112,950.00 |
| 2025 | 1 | 5,975.00 | 5,975.00 | 105,000.00 | 116,950.00 |
| 2026 | 1 | 5,450.00 | 5,450.00 | 155,000.00 | 165,900.00 |
| 2027 | 1 | 4,675.00 | 4,675.00 | 185,000.00 | 194,350.00 |
| 2028 | 1 | 3,750.00 | 3,750.00 | 185,000.00 | 192,500.00 |
| 2029 | 1 | 2,825.00 | 2,825.00 | 185,000.00 | 190,650.00 |
| 2030 | 1 | 1,900.00 | 1,900.00 | 190,000.00 | 193,800.00 |
| 2031 | 1 | 950.00 | 950.00 | 190,000.00 | 191,900.00 |
| Remaining Balance | | 32,000.00 | 32,000.00 | 1,295,000.00 | 1,359,000.00 |

PAYING AGENT: Wells Fargo Bank, N.A., Austin, Texas

EXHIBIT "B"

**SEWER BYPASS TO CONROE, REROUTE FORCE MAIN, EXTEND WASTEWATER LINE,
NEW LIFT STATION, AND REHAB OF LIFT STATION**

7944

CITY OF WILLIS, TEXAS

2023-2024 Budget

\$3,150,000 City of Willis Comb Tax and Rev Certificates of Obligation, TWDB Series 2012

Dated: May 1, 2012

| FY Ending Sept. 30 | Interest Rate (%) | Interest 1-Feb | Interest 1-Aug | Principal 1-Aug | Total Annual Requirements |
|-----------------------|----------------------|-------------------|-------------------|--------------------|------------------------------|
| 2024 | 2.64 | 38,497.75 | 38,497.75 | 85,000.00 | 161,995.50 |
| 2025 | 2.74 | 37,375.75 | 37,375.75 | 90,000.00 | 164,751.50 |
| 2026 | 2.82 | 36,142.75 | 36,142.75 | 95,000.00 | 167,285.50 |
| 2027 | 2.87 | 34,803.25 | 34,803.25 | 95,000.00 | 164,606.50 |
| 2028 | 2.92 | 33,440.00 | 33,440.00 | 100,000.00 | 166,880.00 |
| 2029 | 2.98 | 31,980.00 | 31,980.00 | 105,000.00 | 168,960.00 |
| 2030 | 3.01 | 30,415.50 | 30,415.50 | 105,000.00 | 165,831.00 |
| 2031 | 3.06 | 28,835.25 | 28,835.25 | 110,000.00 | 167,670.50 |
| 2032 | 3.11 | 27,152.25 | 27,152.25 | 115,000.00 | 169,304.50 |
| 2033 | 3.17 | 25,364.00 | 25,364.00 | 115,000.00 | 165,728.00 |
| 2034 | 3.24 | 23,541.25 | 23,541.25 | 120,000.00 | 167,082.50 |
| 2035 | 3.29 | 21,597.25 | 21,597.25 | 125,000.00 | 168,194.50 |
| 2036 | 3.33 | 19,541.00 | 19,541.00 | 130,000.00 | 169,082.00 |
| 2037 | 3.37 | 17,376.50 | 17,376.50 | 135,000.00 | 169,753.00 |
| 2038 | 3.38 | 15,101.75 | 15,101.75 | 140,000.00 | 170,203.50 |
| 2039 | 3.39 | 12,735.75 | 12,735.75 | 140,000.00 | 165,471.50 |
| 2040 | 3.39 | 10,362.75 | 10,362.75 | 145,000.00 | 165,725.50 |
| 2041 | 3.4 | 7,905.00 | 7,905.00 | 150,000.00 | 165,810.00 |
| 2042 | 3.4 | 5,355.00 | 5,355.00 | 155,000.00 | 165,710.00 |
| 2043 | 3.4 | 2,720.00 | 2,720.00 | 160,000.00 | 165,440.00 |
| Remaining Balance | | 460,242.75 | 460,242.75 | 2,415,000.00 | 3,335,485.50 |

PAYING AGENT: BOKE, NA

EXHIBIT "C"

CATAHOULA WELL PROJECT

7943

City of Willis, Texas
 2023-2024 Budget
 \$2,500,000 Certificates of Obligation, Series 2014
 Dated: May 20, 2014

| FY Ending Sept. 30 | Interest Rate (%) | Interest 1-Feb | Interest 1-Aug | Principal 1-Aug | Total Annual Requirements |
|-----------------------|----------------------|-------------------|-------------------|--------------------|------------------------------|
| 2024 | 2.78 | \$ 16,541.00 | \$ 16,541.00 | \$ 180,000.00 | \$ 213,082.00 |
| 2025 | 2.78 | \$ 14,039.00 | \$ 14,039.00 | \$ 185,000.00 | \$ 213,078.00 |
| 2026 | 2.78 | \$ 11,467.50 | \$ 11,467.50 | \$ 195,000.00 | \$ 217,935.00 |
| 2027 | 2.78 | \$ 8,757.00 | \$ 8,757.00 | \$ 200,000.00 | \$ 217,514.00 |
| 2028 | 2.78 | \$ 5,977.00 | \$ 5,977.00 | \$ 210,000.00 | \$ 221,954.00 |
| 2029 | 2.78 | \$ 3,058.00 | \$ 3,058.00 | \$ 220,000.00 | \$ 226,116.00 |
| Remaining Balance | | \$ 59,839.50 | \$ 59,839.50 | \$ 1,190,000.00 | \$ 1,309,679.00 |

Paying Agent: TIB
 Exhibit "D"

1.1M WESTSIDE CONNECTOR
 1.2M WATER & SEWER FM 1097 EAST
 200K PARK ON ROGERS ROAD

| | | | | | |
|------|------|---------------------|---------------------|----------------------|----------------------|
| 7943 | 0.2 | \$ 3,308.20 | \$ 3,308.20 | \$ 36,000.00 | \$ 42,616.40 |
| 7944 | 0.2 | \$ 3,308.20 | \$ 3,308.20 | \$ 36,000.00 | \$ 42,616.40 |
| 21 | 0.32 | \$ 5,293.12 | \$ 5,293.12 | \$ 57,600.00 | \$ 68,186.24 |
| 12 | 0.28 | \$ 4,631.48 | \$ 4,631.48 | \$ 50,400.00 | \$ 59,662.96 |
| | | <u>\$ 16,541.00</u> | <u>\$ 16,541.00</u> | <u>\$ 180,000.00</u> | <u>\$ 213,082.00</u> |

CITY OF WILLIS, TEXAS
2023-2024 Budget
\$9,500,000 City of Willis Combination Tax and Revenue Certificates of Obligation, Series 2017
Dated: April, 2017

| FY Ending Sept. 30 | Interest Rate (%) | Interest 1-Feb | Interest 1-Aug | Principal 1-Aug | Total Annual Requirements |
|-----------------------|----------------------|-------------------|-------------------|--------------------|------------------------------|
| 2024 | 2 | \$ 140,781.25 | \$ 140,781.25 | \$ 280,000.00 | \$ 561,562.50 |
| 2025 | 2.25 | \$ 137,981.25 | \$ 137,981.25 | \$ 290,000.00 | \$ 565,962.50 |
| 2026 | 2.5 | \$ 134,718.75 | \$ 134,718.75 | \$ 300,000.00 | \$ 569,437.50 |
| 2027 | 2.5 | \$ 130,968.75 | \$ 130,968.75 | \$ 315,000.00 | \$ 576,937.50 |
| 2028 | 3 | \$ 127,031.25 | \$ 127,031.25 | \$ 330,000.00 | \$ 584,062.50 |
| 2029 | 3 | \$ 122,081.25 | \$ 122,081.25 | \$ 340,000.00 | \$ 584,162.50 |
| 2030 | 3 | \$ 116,981.25 | \$ 116,981.25 | \$ 355,000.00 | \$ 588,962.50 |
| 2031 | 4 | \$ 111,656.25 | \$ 111,656.25 | \$ 370,000.00 | \$ 593,312.50 |
| 2032 | 4 | \$ 106,106.25 | \$ 106,106.25 | \$ 390,000.00 | \$ 602,212.50 |
| 2033 | 4 | \$ 98,306.25 | \$ 98,306.25 | \$ 405,000.00 | \$ 601,612.50 |
| 2034 | 4 | \$ 90,206.25 | \$ 90,206.25 | \$ 425,000.00 | \$ 605,412.50 |
| 2035 | 4 | \$ 81,706.25 | \$ 81,706.25 | \$ 445,000.00 | \$ 608,412.50 |
| 2036 | 4 | \$ 72,806.25 | \$ 72,806.25 | \$ 465,000.00 | \$ 610,612.50 |
| 2037 | 4 | \$ 63,506.25 | \$ 63,506.25 | \$ 490,000.00 | \$ 617,012.50 |
| 2038 | 4 | \$ 53,706.25 | \$ 53,706.25 | \$ 515,000.00 | \$ 622,412.50 |
| 2039 | 3.75 | \$ 43,406.25 | \$ 43,406.25 | \$ 540,000.00 | \$ 626,812.50 |
| 2040 | 3.75 | \$ 33,281.25 | \$ 33,281.25 | \$ 565,000.00 | \$ 631,562.50 |
| 2041 | 3.75 | \$ 22,687.50 | \$ 22,687.50 | \$ 590,000.00 | \$ 635,375.00 |
| 2042 | 3.75 | \$ 11,625.00 | \$ 11,625.00 | \$ 620,000.00 | \$ 643,250.00 |
| Remaining Balance | | \$ 1,699,543.75 | \$ 1,699,543.75 | \$ 8,030,000.00 | \$ 11,429,087.50 |

Paying Agent BOKF, NA

EXHIBIT "E"
REHABILITATION OF SEWER PLANT AND SEWER IMPROVEMENTS

| | | | | | |
|------|-------|----------------------|----------------------|----------------------|----------------------|
| 7943 | 0.465 | \$ 65,463.28 | \$ 65,463.28 | \$ 130,200.00 | \$ 261,126.56 |
| 7944 | 0.465 | \$ 65,463.28 | \$ 65,463.28 | \$ 130,200.00 | \$ 261,126.56 |
| 21 | 0.07 | \$ 9,854.69 | \$ 9,854.69 | \$ 19,600.00 | \$ 39,309.38 |
| | | <u>\$ 140,781.25</u> | <u>\$ 140,781.25</u> | <u>\$ 280,000.00</u> | <u>\$ 561,562.50</u> |

CITY OF WILLIS, TEXAS
 2023-2024 Budget
 \$9,022,000 City of Willis General Obligation Refunding, Series 2021
 Dated: November, 2021

| FY Ending Sept. 30 | Interest Rate (%) | Interest 1-Feb | Interest 1-Aug | Principal 1-Aug | Total Annual Requirements |
|-----------------------|----------------------|-------------------|-------------------|--------------------|------------------------------|
| 2024 | 1.99 | \$ 74,993.15 | \$ 74,993.15 | \$ 492,000.00 | \$ 641,986.30 |
| 2025 | 1.99 | \$ 70,097.75 | \$ 70,097.75 | \$ 500,000.00 | \$ 640,195.50 |
| 2026 | 1.99 | \$ 65,122.75 | \$ 65,122.75 | \$ 517,000.00 | \$ 647,245.50 |
| 2027 | 1.99 | \$ 59,978.60 | \$ 59,978.60 | \$ 348,000.00 | \$ 467,957.20 |
| 2028 | 1.99 | \$ 56,516.00 | \$ 56,516.00 | \$ 356,000.00 | \$ 469,032.00 |
| 2029 | 1.99 | \$ 52,973.80 | \$ 52,973.80 | \$ 363,000.00 | \$ 468,947.60 |
| 2030 | 1.99 | \$ 49,361.95 | \$ 49,361.95 | \$ 363,000.00 | \$ 461,723.90 |
| 2031 | 1.99 | \$ 45,750.10 | \$ 45,750.10 | \$ 369,000.00 | \$ 460,500.20 |
| 2032 | 1.99 | \$ 42,078.55 | \$ 42,078.55 | \$ 568,000.00 | \$ 652,157.10 |
| 2033 | 1.99 | \$ 36,426.95 | \$ 36,426.95 | \$ 578,000.00 | \$ 650,853.90 |
| 2034 | 1.99 | \$ 30,675.85 | \$ 30,675.85 | \$ 593,000.00 | \$ 654,351.70 |
| 2035 | 1.99 | \$ 24,775.50 | \$ 24,775.50 | \$ 605,000.00 | \$ 654,551.00 |
| 2036 | 1.99 | \$ 18,755.75 | \$ 18,755.75 | \$ 616,000.00 | \$ 653,511.50 |
| 2037 | 1.99 | \$ 12,626.55 | \$ 12,626.55 | \$ 627,000.00 | \$ 652,253.10 |
| 2038 | 1.99 | \$ 6,387.90 | \$ 6,387.90 | \$ 642,000.00 | \$ 654,775.80 |
| Remaining Balance | | \$ 646,521.15 | \$ 646,521.15 | \$ 7,537,000.00 | \$ 8,830,042.30 |

PAYING AGENT: Wilmington Trust

EXHIBIT "F"

ORDER AND RESOLUTION
SETTING THE 2023
AD VALOREM TAX RATES

ON SEPTEMBER 12, 2023, THE GOVERNING BODY FOR THE CITY OF WILLIS ADOPTED THE FOLLOWING TAX RATES FOR THE 2023 LEVY ON VALUES.

| | |
|---|--------------------|
| MAINTENANCE AND OPERATION RATE (GENERAL FUND) | <u>.4183/\$100</u> |
| INTEREST AND SINKING RATE (DEBT SERVICE FUND) | <u>.0934/\$100</u> |
| TOTAL OF ADOPTED TAX RATES | <u>.5117/\$100</u> |

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 3.51% AND WILL INCREASE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$41.70

MEMBERS VOTING FOR:

- | | |
|-------------------------|----------------------------|
| 1. <u>Barney Stone</u> | 4. <u>Thomas Belinoski</u> |
| 2. <u>Tom Luster</u> | 5. _____ |
| 3. <u>William Brown</u> | 6. _____ |

MEMBERS VOTING AGAINST:

- | | |
|----------|----------|
| 1. _____ | 4. _____ |
| 2. _____ | 5. _____ |
| 3. _____ | 6. _____ |

MEMBERS PRESENT, BUT NOT VOTING:

- | | |
|------------------------|----------|
| 1. <u>Leonard Reed</u> | 2. _____ |
|------------------------|----------|

MEMBERS ABSENT:

- | | |
|------------------------|----------|
| 1. <u>Ashley Nixon</u> | 2. _____ |
|------------------------|----------|

A COPY OF THE RESOLUTION IS REQUIRED

RETURN THIS FORM TO TAMMY MCRAE, MONTGOMERY COUNTY
TAX ASSESSOR-COLLECTOR AT 400 N. SAN JACINTO ST, CONROE, TX 77301
EMAIL: tammy.mcrae@mctx.org

RESOLUTION NO. R23-0912

A RESOLUTION MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CITY OF WILLIS, TEXAS, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023, AND ENDING SEPTEMBER 30, 2024; APPROPRIATING MONEY TO A SINKING FUND TO PAY PRINCIPAL AND INTEREST DUE ON THE CITY'S INDEBTEDNESS; AND ADOPTING THE ANNUAL BUDGET OF THE CITY OF WILLIS, TEXAS FOR THE 2023-2024 FISCAL YEAR.

Whereas, the budget appended here as Exhibit A, for the fiscal year beginning October 1, 2023, and ending September 30, 2024, was duly presented to the City Council by the Mayor, and a public hearing was ordered by the City Council and a public notice of said was published in the Conroe Courier, and said public hearing was held according to said notice;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WILLIS, TEXAS,

THAT, the appropriations for the fiscal year beginning October 1, 2023, and ending September 30, 2024, for the support of the general government of the City of Willis, Texas, be fixed and determined for said terms in accordance with expenditures shown in the City's fiscal year 2023-2024 Budget, a copy of which is appended hereto as Exhibit A.

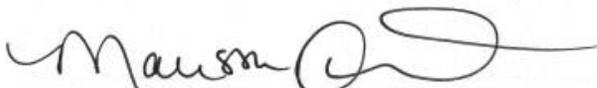
THAT, the budget, as shown in words and figures in Exhibit A, is hereby approved in all respects and adopted as the City's budget for the fiscal year beginning October 1, 2023, and ending September 30, 2024.

THAT, there is hereby appropriated the amount shown in said budget necessary to provide for a sinking fund for payment of the principal and interest and the retirement of the bonded debt of the City of Willis, Texas.

PASSED AND APPROVED TO THIS 12th DAY OF SEPTEMBER, 2023.


Leonard Reed, Mayor

ATTEST:


Marissa Quintanilla, City Secretary