



# CITY OF WILLIS

200 N. Bell  
Willis, TX 77378

Department of  
Community Development

## PERMIT FEE SCHEDULE

SECTION R105 2018 IBC and IRC, 105.1 Required. Any owner or owner's authorized agent who intends to construct, enlarge, alter, repair, move, demolish or change the occupancy of a building or structure, or to erect, install, enlarge, alter, repair, remove, convert or replace any electrical, gas, mechanical or plumbing system, the installation of which is regulated by this code, or to cause any such work to be performed, shall first make application to the building official and obtain the required permit.

### BUILDING and OTHER PERMITS

**(PERMIT WILL DOUBLE IF WORK STARTS PRIOR TO OBTAINING A PERMIT)**

TYPE OF PERMIT	RATE + REVIEW FEE Does not include Engineer/Fire-Marshall Legal	NUMBER OF INSPECTIONS INCLUDED	MINIMUM FEE
<b>CONTRACTOR REGISTRATION</b>	<b>\$50.00</b>	N/A	<b>\$50.00</b>
CERTIFICATE OF OCCUPANCY	COMMERCIAL \$100.00 RESIDENTIAL \$50.00	1 1	\$100.00 \$50.00
CUSTOMER SERVICE INSP	\$50.00 < 3000 Sq. Ft. + \$25.00 ea. 1000 Sq. Ft.	1	\$50.00
NEW CONSTRUCTION	\$0.66 Sq. Ft. COMMERCIAL \$0.53 Sq. Ft. RESIDENTIAL	7 + CSI insp. + C of O = 9 total	\$500.00
PLAN REVIEW	\$0.22 Sq. Ft. COMMERCIAL \$0.14 Sq. Ft. RESIDENTIAL		\$75.00 \$50.00
ADDITIONS	\$0.43 / sq. ft.	3	\$150.00
ALTERATIONS / REMODEL	\$0.35 / sq. ft.	3	\$150.00
SWIMMING POOLS ABOVE GROUND	\$400.00, w/ Deck \$500, w/ Gas \$625.00 \$250.00	3, 5, 7 2	\$400.00 \$250.00
ACCESSORY STRUCTURE	\$0.25 / sq. ft.	2	\$90.00
MASONRY FENCE WALL	\$175.00	2	\$175.00
FENCES, WOOD, C.L., etc.	\$75.00	1	\$75.00
RE-ROOF	\$70.00	1	\$70.00
DRIVEWAYS/Off Street Parking	\$75.00 (asphalt or concrete)	1	PER APPROACH
DECKS	\$75.00	1	\$75.00
DEMOLITION	\$75.00	1	\$75.00
FOUNDATION REPAIR	\$105.00	2	\$105.00
SIGNS	\$125.00 + \$0.60 Sq. Ft. over 50 Sq. Ft.	2	\$125.00
BURN	\$0.00	0	0
GARAGE SALE	\$0.00	0	0
CANVASER	\$0.00	0	0
PEDDELER / SOLICITOR	\$75.00 each 90-day period	0	\$75.00
FARMERS MARKET	\$0.00 EACH 365 DAY PERIOD	0	0
ARTS AND CRAFTS FAIR	\$0.00 EACH 365 DAY PERIOD	0	0
Engineering Review Fee/Escrow	\$5000.00 Civil, Site		\$5,000.00
MISCELANEOUS	\$75.00	1	\$75.00
RE-INSPECTIONS	\$100.00	EACH	\$100.00
ADDITIONAL INSPECTIONS	\$55.00	EACH	\$55.00
FIRE MARSHALS OFFICE fire.codes@mctx.org	501 N. THOMPSON SUITE 102, CONROE, TX 77301	PHONE: 936-538-8288 FAX: 936-538-8277	Separate fees from city

**\*RE-INSPECTION FEES ARE NOT INCLUDED IN PERMIT\***

# BUILDING PERMIT FEES FOR ELECTRICAL

**(PERMIT WILL DOUBLE IF WORK STARTS PRIOR TO OBTAINING A PERMIT)**

TYPE of PERMIT	RATE	NUMBER of INSPECTIONS INCLUDED	MINIMUM FEE
NEW CONSTRUCTION	\$225.00<= 3,000 Sq. Ft. + \$50.00 ea. 1000 Sq. Ft. or fraction over.	4	\$225.00
ADDITIONS	\$145.00<= 1,000 Sq. Ft. + \$50.00 ea. 1000 Sq. Ft. or fraction over.	3	\$145.00
RE-MODEL EXISTING	\$185.00<= 1,000 Sq. Ft. + \$50.00 ea. 1000 Sq. Ft. or fraction over.	3	\$185.00
T-Pole	\$75.00	1	\$75.00
TCI – Temporary cut-in	\$75.00	1	\$75.00
Meter-loop/rebuild	\$75.00 100amp up to 400amp + \$100.00 each 200amp over	1	\$75.00
Swimming Pool	\$155.00	3	\$155.00
Accessory Structures	\$85.00 up to 200 Sq. Ft. + \$0.17 Sq. Ft. over	3	\$85.00
Generator incl. conc. pad	\$250.00 up to 25KW, \$50.00 every 5KW over	4	\$250.00
MISCELANEOUS	\$75.00	1	\$75.00
<b>RE-INSPECTION</b>	<b>\$100.00</b>	<b>each</b>	<b>\$100.00</b>
<b>ADDITIONAL INSP.</b>	<b>\$55.00</b>	<b>each</b>	<b>\$55.00</b>

# MECHANICAL

**(PERMIT WILL DOUBLE IF WORK STARTS PRIOR TO OBTAINING A PERMIT)**

TYPE OF PERMIT	RATE	NUMBER of INSPECTIONS INCLUDED	MINIMUM FEE
NEW CONSTRUCTION	\$225.00<= 3,000 Sq. Ft. + \$50.00 ea. 1000 Sq. Ft. or fraction over	3	\$225.00
ADDITIONS AND RE-MODELS	\$175.00<= 1,000 Sq. Ft. + \$50.00 ea. 1000 Sq. Ft. or fraction over	2	\$175.00
REPLACE / COIL & COND	\$85.00 EACH UNIT	1	\$85.00
REPLACE / FURNACE	\$135.00 EACH UNIT	2	\$135.00
REPLACE SYSTEM	\$185.00 EACH SYSTEM	3	\$185.00
OTHER / COMMERCIAL	\$185.00 VENT HOOD EXHAUST EACH HOOD ETC.	3	\$185.00
MISCELANEOUS	\$75.00	1	\$75.00
<b>RE-INSPECTION</b>	<b>\$100.00</b>	<b>each</b>	<b>\$100.00</b>
<b>ADDITIONAL INSP.</b>	<b>\$55.00</b>	<b>each</b>	<b>\$55.00</b>

# PLUMBING

**(PERMIT WILL DOUBLE IF WORK STARTS PRIOR TO OBTAINING A PERMIT)**

TYPE OF PERMIT	RATE / INCL REVIEW FEES	NUMBER of INSPECTIONS INCLUDED	MINIMUM FEE
NEW CONSTRUCTION	\$250.00<= 3,000 Sq. Ft. + \$50.00 ea. 1000 Sq. Ft. or fraction over	4	\$250.00
New Construction w/ gas	\$325.00<= 3,000 Sq. Ft. + \$50.00 ea. 1000 Sq. Ft. or fraction over	6	\$325.00
Re-Model	\$185.00<= 1,000 Sq. Ft. + \$50.00 ea. 1000 Sq. Ft. or fraction over	3	\$185.00
With Gas	\$215.00<= 1,000 Sq. Ft. + \$50.00 ea. 1000 Sq. Ft. or fraction over	5	\$215.00
Gas Only	\$105.00, up to 2 outlets + \$15.00 each additional outlet	2	\$105.00
Gas Turn On – GTO	\$75.00	1	\$75.00
Irrigation System	\$125.00 Residential up to 6 zones \$10.00 each zone over \$175.00 Commercial up to 6 zones \$15.00 each zone over	2 2	\$125.00 \$175.00
Water Heater	\$75.00 each water heater up to 60 gallons \$100.00 each water heater over 60 gallons	1 1	\$75.00 \$100.00
Sewer/Water Connect	\$75.00	1	\$75.00
MISCELANEOUS	\$75.00	1	\$75.00
<b>RE-INSPECTION</b>	<b>\$100.00</b>	<b>each</b>	<b>\$100.00</b>
<b>ADDITIONAL INSP.</b>	<b>\$55.00</b>	<b>each</b>	<b>\$55.00</b>

**\*RE-INSPECTION FEES ARE NOT INCLUDED IN PERMIT\***

# MANUFACTURED HOME FEE SCHEDULE

**(PERMIT WILL DOUBLE IF WORK STARTS PRIOR TO OBTAINING A PERMIT)**

PERMIT / SERVICE	RATE Review Required	NUMBER of INSPECTIONS INCLUDED	MINIMUM FEES
Construction / placement	\$145.00	3	\$145
Annual license	\$15 per space	1 per space	
Annual Inspection	\$150 per park + \$15 per space [EX - 150 + (15 X 30spaces=450) = \$600.00]	1 per park and 1 per space	Per park + #spaces
Engineering review	\$300, plus \$15 per space and \$25 for common areas		
Utility inspections	\$300, plus \$15 per utility connection		
Mobile office license fee	\$150 per unit		\$150.00
Reinspection fees after a violation	\$100.00 per violation and \$25.00 per space	1 per violation and 1 per space	\$100.00

**Notes to table:**

- (1) – All fees must be paid prior to issuing a permit or license.
- (2) – All utility connections must conform to the City’s regulations, ordinances and adopted codes.

**\*RE-INSPECTION FEES ARE NOT INCLUDED IN PERMIT\***

*THIS APPLIES TO ALL COMMERCIAL AND RESIDENTIAL APPLICANTS.*