

The City Council of the City of Willis, Texas convened in special session via teleconference on the date and time aforesaid with the following members present:

Leonard Reed, Mayor  
Thomas Belinoski, Mayor Pro-Tem  
Teresa Herod, Council Member  
Barney Stone, Council Member  
Tom Luster, Council Member  
William Brown, Council Member  
Robert Evans, City Manager  
Marissa Quintanilla, City Secretary  
James Nowak, Chief of Police  
Taylor Whichard, Director of Public Works  
Steven Hill, Director of Community Development

And the following members absent: none, constituting a quorum at which time the following business was transacted to-wit:

1. Call to order the special meeting.  
Mayor called the meeting to order at 5:30 p.m.
2. Roll Call, Pledge of Allegiance, and Invocation  
I Pledge Allegiance to the Flag of the United States of America and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all. Honor the Texas Flag. I pledge allegiance to thee Texas; one state under God, one and indivisible.  
City Secretary called roll, the pledges were recited, and Councilman Brown gave the invocation.
3. CITIZENS INQUIRY
  - a. Public Comments  
No public comments
4. NEW BUSINESS
  - a. Consider approval of the Willis Community Development Corporation Goals and objectives for fiscal year 2020-2021.  
J. Rice goes over the Willis CDC goals and objectives for fiscal year 2020-2021 with the Council. Motion was made by Thomas Belinoski to approve the Willis Community Development Corporation Goals and Objectives for fiscal year 2020-2021. Barney Stone seconded the motion. Motion passed unanimously.
  - b. Consider approval of the Willis Community Development Corporation budget for fiscal year 2020-2021.  
Mr. Rice goes over the Willis CDC budget for fiscal year 2020-2021 with Council. Motion was made by Thomas Belinoski to approve the Willis Community Development Corporation budget for fiscal year 2020-2021. Barney Stone seconded the motion. Motion passed unanimously.
  - c. Consider approval of Change Order No. 2 for the Waste Water Treatment Plant Expansion and Rehabilitation.  
Mr. Whichard stated that this change order is for the relocation of NOV's influent pipe directly to the new WWTP headworks which NOV is paying all cost associated with the design and construction of the relocation for the full amount of \$14,677 for construction and \$1500 for design. Motion was made by William Brown to approve Change Order No. 2 for the Waste Water Treatment Plant Expansion and Rehabilitation. Tom Luster seconded the motion. Motion passed unanimously.
  - d. Consider approval of authorization to solicit for Engineering and Grant Management Professional Services for a General Land Office Community Development Block Grant.  
Mr. Whichard stated that in order to make the time line for this round of CDBG Grants, staff needed approval from Council to submit request for Request For Qualifications and Request For Proposals. Motion was made by William Brown to authorize the solicitation for engineering and grant management profession services for a General Land Office Community Development Block Grant.
5. REPORTS  
Input from Council related to issues for possible inclusion on future agendas; related to issues such as (but not limited to) municipal projects, personnel, public property, development, and other city/public business.  
Councilman Brown asked about the public comments at the beginning of the meeting, and how if those were being done online or in person. Ms. Quintanilla stated that there was a link on the website on the calendar on the date of the meeting with a fillable card along with an email to send the card to and instructions on how to join the meeting.
6. ADJOURN  
Motion was made by Barney Stone to adjourn. Tom Luster seconded the motion. Motion passed unanimously. The meeting ended at 6:03 p.m.

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Leonard Reed, Mayor

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Marissa Quintanilla, City Secretary

**NOTICE TO THE PUBLIC:** As a result of the current COVID-19 virus epidemic emergency, the convening at one location of 10 or more people makes it impossible to have more than the members of City Council, City Department Personnel and members in the audience. Therefore, the City Council will conduct this meeting in the City Council Chambers at Willis City Hall and be available to the Public via telephone conference call pursuant to Texas Government Code Sec. 551.125 and guidance of the Governor of the State of Texas. Members of the public are entitled to participate and address the Council during Public Comments during the telephonic meeting. In all respects, this meeting, will be open to the public and compliant with applicable law and guidance of the Governor of the State of Texas. An electronic copy of the agenda can be found at: <https://tx-willis2.civicplus.com/AgendaCenter>