



MINUTES: MAY 16, 2023
FOR THE GOVERNING BODY OF THE
CITY OF WILLIS, TEXAS

Leonard Reed, Mayor
Tom Luster, Mayor Pro-Tem
Ashley Nixon, Place 1
Barney Stone, Place 2
Thomas Belinoski, Place 3
William Brown, Place 5

Sheyi I. Ipaye, City Manager
Marissa Quintanilla, City Secretary
Larry Foerster, City Attorney

The City of Willis, Texas convened into regular session at city hall on the date and time aforesaid with the following members present:

Leonard Reed, Mayor
Tom Luster, Mayor Pro-Tem
Ashley Nixon, Council Member
Barney Stone, Council Member
Thomas Belinoski, Council Member
William Brown, Council Member
Larry Foerster, City Attorney
Marissa Quintanilla, City Secretary
Jeff Cross, Director of Community Development
Mike Ives, Director of Public Works
Brandal Jackson, Chief of Police

And the following members absent: none, constituting a quorum at which time the following business was transacted to-wit:

1. Call to order the regular meeting
Mayor Reed called the meeting to order at 5:30 p.m.
2. Roll Call, Pledge of Allegiance, and Invocation
I Pledge of Allegiance to the Flag of the United States of America and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.
Honor the Texas Flag. I Pledge of Allegiance to thee Texas; one state under God, one and indivisible.
The City Secretary called roll. Pledges were recited. Councilman Brown gave the invocation.
3. OATH OF OFFICE
 - a. Administer the Oath of Office for Mayor and Council
Judge Gary Scott administer the oath of office to Mayor and Council.
4. CITIZENS INQUIRY
 - a. Public Comments
No public comments were heard
5. CONSENT AGENDA
 - a. Consider the minutes of the previous meetings: April 18, 2023
 - b. Approval of Accounts Payable
 - c. Approval of Financial Statements and Tax Collection reports
Mayor asked if anything needed to be removed from the consent agenda and consider separately. No items were removed from the consent agenda. Motion was made by Councilman Belinoski to approve the consent agenda. Councilman Stone seconded the motion. Motion passed unanimously.
6. ORDINANCES
First Reading
 - a. An ordinance by the City of Willis continuing the Juvenile Curfew Ordinance

Mayor stated this was the first reading and read the following caption: “AN ORDINANCE BY THE CITY OF WILLIS, TEXAS, REVIEWING THE JUVENILE CURFEW ORDINANCE NO. 05-0621, AS AMENDED IN 2020, IN ACCORDANCE WITH SECTION 370.002, OF THE TEXAS LOCAL GOVERNMENT CODE AFTER A PUBLIC HEARING ON THE NEED TO CONTINUE THE ORDINANCE; CONTINUING THE JUVENILE CURFEW ORDINANCE; REPEALING ALL ORDINANCE OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; PROVIDING A SAVINGS CLAUSE; DECLARING COMPLIANCE WITH TEXAS OPEN MEETINGS ACTS; AND PROVIDING AN EFFECTIVE DATE AFTER PUBLICATION.” Mayor stated there is a bill at the Texas legislature to do away with the juvenile curfew.

- b. An ordinance by the City of Willis, Texas abandoning and conveying portions of two undeveloped alleys and a portion of Bell Street, also known as West Watson Street to Montgomery County ESD1

Mayor stated this was also a first reading. Mr. Foerster stated that Representatives from Montgomery County ESD1 were present, Mr. Foerster stated they have acquired a piece of property on Kennedy Street which has been extended for a new fire station. Mr. Foerster state that there is an unused portion of Bell Street and two undeveloped unused alleys on the property they are asking that they be abandoned so that they can build their new facility there. Mr. Foerster stated that it is not being used, there is no purpose for the City and believes it was part of the 1880 plat of the Old Town of Willis. Mr. Foerster stated they are asking for the abandonment to happen. Mr. Foerster stated it requires an abandonment ordinance. Mayor read the following caption. “AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF WILLIS, TEXAS ABANDONING AND CONVEYING TO THE MONTGOMERY COUNTY EMERGENCY SERVICES DISTRICT NO. 1 PORTIONS OF TWO UNDEVELOPED TWENTY-FOOT-WIDE ALLEYS AND AN UNDEVELOPED PORTION OF BELL STREET, ASLO KNOW AS WEST WATSON STREET, ALL OF WHICH ABUT PROPERTY OWNED BY THE MONTGOMERY COUNTY EMERGENCY SERVICES DISTRICT NO. 1, FOR THE CONSTRUCTION OF A PUBLIC FIRE STATION AND RELATED FIRE SERVICES FACILITIES; AUTHORIZING THE CITY MAYOR AND CITY SECRETARY TO EXECUTE ALL DEEDS AND OTHER DOCUMENTS NECESSARY TO CONVEY SAID PROPERTIES TO THE MONTGOMERY COUNTY EMERGENCY SERVICES DISTRICT NO. 1; PROVIDING A SAVINGS CLAUSE; PROVIDING A TEXAS OPEN MEETINGS ACT CLAUSE; AND PROVIDING AN EFFECTIVE DATE UPON PASSAGE.

7. NEW BUSINESS

- a. Discuss and consider approval of Change Order No. 1 for the Water Well #4 rehabilitation

Mike Mathena with LightPoint Engineering this change order was for water well #4. Mr. Mathena stated the pumping equipment was removed and inspected. Mr. Mathena stated the well was drilled in the mid-1980's and was last serviced in November 2003 or 2005. Mr. Mathena stated almost all the equipment is showing heavy deterioration due to corrosion and age and LPE is recommending that all of the downhole pumping equipment be replaced. The Change Order in the amount of \$81,990 is for all new equipment downhole, including the pump, shaft, and column pipe. Mayor asked for any questions. None were received. Motion was made by Councilman Brown to approve Change Order No. 1 for the Water Well #4 rehabilitation. Councilwoman Nixon seconded the motion. Mayor asked for any further discussion. None was received. Motion passed unanimously.

8. REPORTS

Input from Council related to issues for possible inclusion on future agendas; related to issues such as (but not limited to) municipal projects, personnel, public property, development, and other city/public business.

- a. Engineer's Report

- 1. Water Plants 1 & 3 Improvements

Mr. Green stated they are continuing to design on upgrades to both plants and are working on getting a portion of Water Plant 3 site cleared for some improvements and to get geo-technical boring done. Mr. Green stated a couple of bids had been received and is working with the geo-technical survey to see if this is a service they could provide.

- 2. East Stewart Creek Force Main

Mr. Green stated we are upsizing the force main for the lift station, and is working with Mr. Ives, and Mr. Foerster to try and obtain easements along the south right of way to put the force main in. Councilman Belinoski asked what size force main we are upsizing to. Mr. Green stated it would

be 6". Mayor asked about the progress on the Calvary Road lift station. Mr. Green stated he had no update on this and would have to get with Mr. Wind and Mr. Ipaye.

9. ADJOURN

Motion was made by Councilman Brown to adjourn. Councilwoman Nixon seconded the motion. Motion passed unanimously. The meeting adjourned at 5:46 p. m.

Leonard Reed, Mayor

Marissa Quintanilla, City Secretary