

NOTICE TO THE PUBLIC: The Governor of Texas has issued an Executive Order with guidelines for the temporary suspension of certain portions of the Texas Open Meetings Act in order to avoid social gatherings of more than 10 people during the COVID-19 virus pandemic.

As a result, persons wishing to monitor the meeting of the Willis City Council may do so via teleconference.

Instructions on accessing the meeting are as follows:

1. Use the following link: <https://cityofwillis-gnc.my.webex.com/cityofwillis-gnc.my/j.php?MTID=m52ea1f04ebc6436034af8852bb3daadb> You can also navigate your web browser on your smart device to webex.com, click Join in the upper right area of the webpage, enter code **1262503684**. Meeting password is **JjHJQikJ523**.
2. Follow the instructions at the bottom to “Join from your browser”, enter your name, email address, and click next. At the bottom use the “Call Me” option and enter your phone number and click “Join Meeting”. Follow the instructions on the phone, if it asks for an attendee number just press #.
3. You are now in the meeting, to leave close your browser or click the red X on the bottom and choose “Leave Meeting”

NOTICE OF MEETING
FOR THE GOVERNING BODY OF THE
CITY OF WILLIS, TEXAS

Notice is hereby given that a regular meeting of the governing body of the above name city will be held on the 20th of October, 2020 at 5:30 p.m. in the City Hall at 200 N. Bell Street, Willis, Texas at which time the following subjects will be discussed, to-wit:

1. Call to order the regular meeting.
2. Roll Call, Pledge of Allegiance, and Invocation
I Pledge Allegiance to the Flag of the United States of America and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all. Honor the Texas Flag. I pledge allegiance to thee Texas; one state under God, one and indivisible.
3. CITIZENS INQUIRY
 - a. Public Comments
4. CONSENT AGENDA
 - a. Consider the minutes of the previous meetings: September 9, 2020, September 15, 2020
 - b. Approval of tax collection reports
 - c. Approval of Willis Police Department Policy 7.43 – Informants
 - d. Approval of Willis Police Department Policy 8.6 – Active Shooter Event Response
 - e. Notice of Intent to Use Federal Forfeited Funds
5. NEW BUSINESS
 - a. Discuss and take action on commissioning BrooksWaston & Co. to conduct the audit for fiscal year ending September 30, 2020.
 - b. Discuss and take action on a resolution authorizing the submission of an application to the Texas General Land Office for Community Development Block grant – Mitigation program.
 - c. Discuss and take action on Change Order No. 3 for the Waste Water Treatment Plant Expansion & Rehabilitation.
 - d. Discuss and take action on submitting an application for the 2020 FEMA Grants for Flood Mitigation.
 - e. Discuss and take action on professional services agreement with Bleyl Engineering for the Willis GLO Project.
 - f. Discuss and take action on moving funds from the general fund for water meters.
 - g. Discuss and take action on designation of representative and alternate for the Houston-Galveston Area Council 2021 General Assembly.
 - h. Discuss and take action on adding the Finance Director to all financial bank accounts.
6. REPORTS
Input from Council related to issues for possible inclusion on future agendas; related to issues such as (but not limited to) municipal projects, personnel, public property, development, and other city/public business.
 - a. Engineer’s Report
 1. WWTP rehabilitation and expansion
 2. CDBG Storm Sewer Replacement Project
 3. Maple Ridge Full Depth Reclamation Paving

- b. City Manager's Report
 - 1. Introduction of new Finance Director
 - 2. Update on additional personnel
 - 3. Discuss establishing a Council Committee to address personnel issues

7. EXECUTIVE SESSION

- a. Convene into closed executive session as provided by the Texas Open Meetings Act under Section 551.071 (consultation with city attorney on confidential matter); Section 551.074 (deliberation on personnel matters); and Section 551.087 (deliberation on economic development proposals) under the Texas Government Code.
- b. Reconvene into open session to take action, if necessary, on matters deliberated in closed executive session.
 - 1. Consider authorizing city attorney to negotiate an interlocal agreement regarding sales and use taxes with Montgomery County Emergency Services District No. 1
 - 2. Consider and take action, if necessary, on an economic development agreement with Market at Willis Associates, LLC
 - 3. Consider and take action, if necessary, on the Conroe rate request for historical incorrect billing.

8. ADJOURN

Dated this the 16th day of October 2020

Marissa Quintanilla, City Secretary

I, the undersigned authority, do hereby certify that the above Notice of meeting of the governing body of the above named City Council is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin board, at the City Hall of said City in Willis, Texas a place convenient and readily accessible to the General public at all times, and said Notice was posted on October 16, 2020, at 3:00 p.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated this the 16th day of October 2020

Marissa Quintanilla, City Secretary

The City Council of the City of Willis reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney); 551.072 (Deliberation about Real Property); 551.073 (Deliberations about Gifts & Donations) 551.074 (Personnel Matters); 551.076 (Deliberation about Security Devices); and 551.087 (Economic Development).

It is the policy of the City of Willis to afford disabled persons maximum access to all public meetings. The City of Willis will make reasonable accommodations to address the needs of persons with vision or hearing impairments or other disabilities, including the provision of readers or sign language interpreters when requested reasonably in advance.

NOTICE TO THE PUBLIC: As a result of the current COVID-19 virus epidemic emergency, the convening at one location of 10 or more people makes it impossible to have more than the members of City Council, City Department Personnel and members in the audience. Therefore, the City Council will conduct this meeting in the City Council Chambers at Willis City Hall and be available to the Public via telephone conference call pursuant to Texas Government Code Sec. 551.125 and guidance of the Governor of the State of Texas. Members of the public are entitled to participate and address the Council during Public Comments during the telephonic meeting. In all respects, this meeting, will be open to the public and compliant with applicable law and guidance of the Governor of the State of Texas. An electronic copy of the agenda can be found at: <https://tx-willis2.civicplus.com/AgendaCenter>